



MIER COLLEGE OF EDUCATION (AUTONOMOUS)

College with Potential for Excellence Status by the UGC

Recognised by the Govt. of J&K & Permanently Affiliated to the University of Jammu
Recognised by the UGC under Section 2(f) & 12(B). Accredited by NAAC with "A+" Grade

NOTIFICATION

Pursuant to Resolution No. 3 passed in the 13th meeting of the Governing Body of the MIER College of Education (Autonomous) held on 09-12-2022, it is hereby notified for the information of all concerned that the -

- i) M.Ed. Special Education (ID) Programme shall be introduced in the MIER College of Education (Autonomous) from the academic session 2022-23; and
- ii) regulations governing M.Ed. Special Education (ID) Programme (given in annexure) shall be adopted from the academic session 2022-23 and onwards.


PRINCIPAL

No.MCEA/GB/23/1756- 61

Dated: 07-01-2023

Copy to:-

1. Chairperson
2. Head of the U.G. Department
3. Controller of Examinations
4. Librarian (UG Deptt.)
5. Convenor (IQAC)
- ✓ 6. I/c Website for uploading the Regulations on the College website.

**REGULATIONS GOVERNING
MASTER OF EDUCATION – SPECIAL EDUCATION
(INTELLECTUAL DISABILITY)
M.Ed. Spl. Ed. (ID)**

1. DURATION

Duration of the M. Spl. Education (ID) Programme shall extend over a period of two academic years, divided into four semesters including field engagement for a minimum of six weeks and research dissertation.

2. ELIGIBILITY

The admission for the degree of M.Ed. Spl. Education (ID) shall be open to:

- a) A candidate who has successfully passed B.Ed. Spl. Education (ID) with minimum 50% marks from a recognized university or any other degree considered equivalent to B.Ed. Spl. Education (ID) from an affiliating University and / or teaching department under any University recognized by UGC with RCI registration.
- b) A candidate who has successfully passed the B.Ed. General Course and has successfully completed Diploma in Special Education (ID) recognized by the Rehabilitation Council of India with minimum 50 percent marks in each course.
- c) A candidate who has successfully passed the B.A. / B.Sc. / B.Com. / B.Ed. Spl. Education (ID) 4 Years Integrated Course with minimum 50% marks or an equivalent grade from a recognized University with RCI Registration.
- d) Candidate should have valid RCI registration.

3. INTAKE CAPACITY

The intake capacity of M.Ed. is 15 Seats*

* **RCI No.17-462/M.Ed.Spl.Ed. (ID)/21/RCI Dated 23-03-2022.**

4. PROGRAMME STRUCTURE

The Programme Structure of the M.Ed. Spl. Education (ID) Programme shall be as per the scheme and syllabi & courses of study, approved by the Academic Council of the College.

5. WORKING DAYS

The programme shall be conducted for **at least 200 working** days each year exclusive of the period of examination and admission. The institution shall work for a minimum of thirty six hours in a week (five or six days), during which physical presence in the institution of all the teachers and student teachers is necessary to ensure their availability for advice, guidance, dialogue and consultation as and when needed.

6. MEDIUM OF INSTRUCTION AND EXAMINATION

English shall be the Medium of Instruction and Examination in all papers

7. ADMISSION PROCEDURE

7.1 Admission to the M.Ed. Spl. Education (ID) shall be made on the basis of an Entrance Test and academic merit in the qualifying examination. The final merit shall be determined by giving a weightage of 30 % to the marks obtained in the Entrance Test and 70 % to the academic merit of the qualifying examination OR any other criteria prescribed by the Competent Authority from time to time.

7.2 Reservation of seats

Reservation of seats shall be as notified by the J&K Govt. / University of Jammu from time to time.

7.3 **Certificates and other documents to be submitted at the time of admission** All the selected candidates shall submit the following self-attested documents at the time of admission to the M.Ed. Spl. Education (ID) Programme:

- i) Matriculation or equivalent examination certificate
- ii) Marks certificate of each part/semester of the qualifying examination
- iii) Provisional Certificate/Degree issued by the University/Institution last attended
- iii) Category Certificate (If applicable) issued by the Competent Authority as per the latest SRO issued by the J&K Govt.
- iv) Certificate of being "**Domicile**" of the Union Territory of Jammu and Kashmir issued by the Competent Authority by the candidates seeking admission under any of the reserved categories
- v) Migration Certificate in case the candidate is not already registered with MIER College of Education (Autonomous)
- vi) Affidavits duly attested by a First Class Magistrate or a Notary Public as per the specimen available in the Admission Cell of the College

IMPORTANT NOTE

- a) The certificates of candidates belonging to the categories mentioned in Regulation 7.2 (Reservation of seats) shall not be entertained if these do not conform to the latest SRO/Order issued by the J&K Government for the purpose. The claim of the candidate for consideration under any reserved category with "**under process certificate**" of the category shall not be entertained.
- b) Candidates seeking admission under reserved category must submit an AFFIDAVIT as per the specimen available in the Admission Cell of the College duly

attested by a First Class Magistrate or a Notary Public to the effect that the category certificate and other certificates/documents are genuine. In the event of their getting proved otherwise, the admission of such candidates shall be cancelled.

- c) The candidate shall be required to get their certificates verified by producing the original certificates at the time of admission.
- d) In view of rampant reports of fake certificates and fake Universities, the College reserves the right of screening the documents of applicants seeking admission to the course of study.

7.4 Merit Determination

The criterion to determine merit shall be aggregate marks obtained in the qualifying degree examination or an examination recognized equivalent thereto.

7.5 Selection lists

- a) Three selection lists of candidates to fill up the seats drawn strictly in order of merit shall be notified giving three days time to each candidate for completing necessary formalities and depositing of fee etc. However, if the seats still remain vacant, the admission shall be made on first-cum-first-serve basis out of the remaining candidates in the list to ensure timely commencement of class work.
- b) If some seats still remain vacant after exhausting the list of all candidates who had applied for admission, the Chairperson of the Governing Body of the College shall be competent to make admissions of eligible candidates even after the last date of admission for another thirty days on first-cum-first-serve basis.
- c) In case seat(s) remain vacant under any reserved category due to non-availability of eligible candidates, the same shall be offered to the candidate(s), appearing next in the General Category (Open Merit) list.
- d) In case of a tie between two applicants for admission, the candidate having higher percentage of marks at the qualifying examination shall be considered. If again there is a tie, the higher marks secured by the candidate at 10 + 2 level shall be considered. Still in case of equal merit, the candidate older in age shall be selected for admission.

7.6 Fee

Fee shall be charged as notified by the Competent Authority from time to time.

7.7 Provisional Admissions

All admissions to the M.Ed. Special Education (ID) Programme in the College shall be provisional till the admissions are regularized by the College after proper scrutiny of the documents.

8. REFUND OF FEE

8.1 Candidates applying for withdrawal of admission upto one day prior to the close of admission shall be entitled to refund of fee deposited after a deduction of Rs. 1000/- as service charges or as prescribed by the Competent Authority from time to time.

8.2 No claim for refund of admission fee shall be entertained after the commencement of the class-work.

9. CANCELLATION OF ADMISSION

9.1 The Principal shall have the authority to refuse or cancel admission of a student who:

- i) either fails to produce the requisite certificate(s) in original within the prescribed time or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine;
- ii) fails to pay the fee and other charges within the notified period;
- iii) remains absent continuously for a period of 15 days without permission of the Principal; and
- iv) engages in any anti-social, anti-national activity.

9.2 The admission of a student shall be cancelled if he/she takes up an employment or engages in a business or a profession during the course of study.

9.3 The admission of a student, if wrongly admitted to the programme, shall be cancelled at any stage of his/her study or even after the result has been declared or the degree has been awarded. Such a candidate shall have no right to claim that his/her admission to the course be continued as he /she was not informed earlier.

10. MINIMUM ATTENDANCE

The minimum attendance prescribed for students shall be 80% for all course work, 90% for practicum and 100% for school internship.

11. CONDONATION OF SHORTAGE

11.1 The Principal, on the recommendations of the Head of the Department, may condone shortage in attendance upto 5% of the lectures delivered in each course separately. But no condonation shall be permissible for practical / school internship.

11.2 A student, whose deficiency in lectures in a course is not condonable, shall not be eligible to appear in the End-Semester Examination. Such a student shall have to repeat the semester by seeking re-admission in the subsequent session. Fee for re-admission shall be charged as notified by the Competent Authority of the College from time to time.

11.3 Student on Duty

A student who participates in games, cultural and other co-curricular activities, as defined below, with the prior approval of the Principal of the College shall be treated as present on all working days during the days of his/her absence on such account for a period not exceeding 10 working days in a semester for the theory papers but not for the internship:

- i) State representation in International/All India Competitions organized by agencies which are recognized by the Board of Sports and Youth Welfare.
- ii) participation in Inter-University Competitions held under the auspices of a University or any other recognized institution as a member of the University team;
- iii) participation in Inter-College/Intra-College Competitions organized by the University/College as a member of the team;
- iv) participation in N.C.C., N.S.S. and National Integration Samiti activities;
- v) participation in Coaching Camps/Rehearsals prior to participation as a member of the State/ U.T. or University/College team in the National/All India/Inter-University Competitions; and
- vi) participation in the Mountaineering / Hiking / Trekking / Skiing /Rock Climbing or other such activities organized under the auspices of the U.T. Government / University / College.

12. TRANSACTION OF CURRICULUM

Normally teaching-learning shall be conducted in class-rooms. However, in situations when face to face activities are not possible, Online /Digital/other alternative methods shall be used for the transaction of curriculum. It may even be integrated with conventional methods.

13. ELIGIBILITY FOR END-SEMESTER EXAMINATION

An End-Semester Examination shall be open to the following categories of students:

13.1 A regular student of M.Ed. Spl. Education (ID) Programme of the College who submits his/her prescribed examination form to the Controller of Examinations through the Head of the Department and who has fulfilled the following conditions to be certified by the Principal of the College that he/she:

- i) has been a person of good conduct ;
- ii) fulfills the statutory requirement of attendance in each course of the programme;
- iii) has successfully completed fieldwork, internship etc.; and
- iv) has passed the internal assessment tests in all papers of the semester.

13.2 A student can appear in an end-semester examination of a semester when held subsequently, if he/she:

- i) has completed all statutory requirements of the end-semester examination;
- ii) having appeared but fails in a course(s) in the semester examination; and
- iii) has submitted the prescribed examination form along with the prescribed fee to the College. Such a student shall have to complete the course within the maximum period of **four years** from the date of his/her admission to the course.

14. EXAMINATION FORM AND FEE

Each student shall have to pay examination fee as prescribed by the Competent Authority from time to time.

14.1 For an end-semester examination, each student shall submit his/her prescribed examination form and fee to the College not later than the dates given below:

| | |
|---|-------------------|
| Odd semester examinations to be held in Dec./Jan. | October,15 |
| Even semester examinations to be held in May/June | March, 15 |

14.2 Whenever, the application or fee or both from a student is/are received after the notified date he/she shall pay late fee as mentioned hereunder or as notified from time to time:

- a) For first count of 15 days Rs. 200/-
- b) For another count of 15 days Rs. 300/-
- c) upto 30 days before the commencement of examination Rs. 600/-

14.3 The Head of the Department shall forward the end-semester examination forms to the Controller of Examinations within fifteen days of the last date of the receipt of forms.

15. MINIMUM PASSING MARKS/GRADE

Minimum 50 % marks or grade 'D' are essential in all courses for passing in the programme.

16. PROMOTION FROM SEMESTER TO SEMESTER

A student shall be eligible to proceed from:

16.1 Semester-I to Semester-II, if he/she:

- i) has been a person of good conduct;
- ii) fulfills the statutory requirement of attendance in each course of the programme;
- iii) has successfully completed field work/internship (if any); and
- iv) has passed the internal assessment tests separately in all courses/papers of Semester-I.

16.2 Semester-II to Semester-III, if the student:

- i) has been a person of good conduct;
- ii) fulfills the statutory requirement of attendance in each course of the programme;
- iii) has passed atleast 50% of the theory courses/papers cummulatively of Semesters-I and II;
- iv) has successfully completed internship, fieldwork etc.; and
- v) passed the internal assessment tests separately in courses/papers of semester-II.

16.3 Semester-III to Semester-IV, if the student:

- i) has been a person of good conduct;
- ii) fulfills the statutory requirement of attendance in each course of the programme;
- iii) has successfully completed field work/internship (if any); and
- iv) has passed the internal assessment tests separately in all courses/papers of Semester-III.

17. ENROLMENT IN THE NEXT SEMESTER

17.1 Enrolment in Semester II / III / IV of M.Ed. Spl. Education (ID) Programme shall be made by the Head of the Department of every eligible student seeking continuation of admission to the next semester.

17.2 Such enrolment shall be completed by the Head of the Department concerned within 10 days from the date of commencement of the class-work of Semester II/III/IV. Provided that a late fee as per the notification issued from time to time shall be paid by a student seeking admission after the last date up to 3 days. Thereafter, no admission for continued enrolment shall be entertained.

Notwithstanding anything contained above, the Chairperson of the Governing Body of the College shall be competent to alter the above schedule of continued enrolment.

18. ADMISSION AFTER A GAP

A student who has been on the rolls of M IER College of Education in the 1st or IInd or IIIrd or IVth semester of M.Ed. Degree Programme and earns eligibility to join semester- II or III or IV of the programme, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever, may be considered for admission to the semester concerned if he/she submits application to this effect before the commencement of the Semester concerned, provided a seat and other facilities for the courses offered by the student are available in the MIER College of Education in the Semester concerned and the student seeks admission within a period of one year from the date he/she discontinued his/her study. The final decision regarding admission of such a student shall be taken by the Principal of the MIER College of Education.

19. INTERNSHIP

Each student trainee shall have to teach 10 lectures in Third & Fourth Semester to student trainees undergoing training in B.Ed.Spl.Ed. level in topics from the curriculum of B.Ed. Spl. Ed.

20. DISSERTATION AND VIVA-VOCE

Dissertation shall be compulsory for all regular students. The students shall work under the guidance of a supervisor to be allotted by the HOD/Principal of the College. Students are expected to complete the Dissertation work in four phases in four semesters.

Phase 1: Synopsis Submission

In the second semester the students have to develop the Research proposal (Synopsis) and present the same in the Faculty Seminar at the end of the first semester.

Phase 2: Review of Literature and Development of Tools

During the third Semester the student has to conduct review of literature and develop relevant tools for their research projects. Students have to present a seminar on collected review of literature and tools developed in the faculty seminar and seek feedback and incorporate suggestions given by the faculty.

Phase 3: Data analysis, Results Discussion and Dissertation Submission

During the fourth semester students must complete data analysis, results and discussion and report writing and submit the final report at the end of fourth semester. The students shall have to submit three typed copies of Dissertation to the Department/ College. The viva-voce shall be held on a date to be fixed by the College. Dissertation and viva-voce shall be evaluated jointly by external and internal examiners.

21. COMPLETION OF THE PROGRAMME

A candidate who completes the statutory requirements (minimum attendance, internal assessments, field work/ internship etc.) but does not appear in the examination in that semester or having appeared, fails in a course or courses in a semester examination may appear in the examination in such course or courses when it is held subsequently by the College so as to complete the programme within the **maximum period of four years** counted from the date he/she was admitted to the programme. In exceptional circumstances, a further extension of one more year over and above the maximum duration shall be granted.

Note: - No one shall be allowed to appear as a private candidate in the two - Year M.Ed. Spl. Education (ID) Programme except reappear / droppers because of the compulsory requirements of the dissertation work for regular students, its viva-voce and school internship (field work and teaching practice).

22. SUPPLEMENTARY EXAMINATION

Supplementary examination shall be allowed during III & IV semester of Two Year M.Ed. Spl. Education (ID) Degree Programme.

23. EXEMPTION TO RE-APPEAR IN SCHOOL INTERNSHIP AND TEACHING PRACTICE EXAMINATION

A candidate who appears and passes in the school internship (field based activities and teaching practice) examination but fails to qualify in the theory course(s) shall be exempted from appearing in the school internship (field based activities and teaching practice) examination subsequently and the marks obtained by him/her shall be carried over. Consequently he/she shall be required to appear in the theory courses in which he/she has failed to qualify only at the subsequent examination.

24. TRANSCRIPT OF MARKS/GRADE

A transcript shall be issued to each student by the College in respect of his/her performance in each semester after declaration of the result. The transcript shall indicate marks/grade obtained in sessional assessment as well as end-semester examination in each course of the M.Ed. Special Education (ID) Programme.

25. GRADING SYSTEM

The following grading system shall be adopted:

| Greater or Equal to % of Marks (>/=) | Less than % of Marks (<) | Grade Awarded |
|--------------------------------------|--------------------------|---------------|
| 80 | | A+ |
| 75 | 80 | A |
| 68 | 75 | B+ |
| 60 | 68 | B |
| 55 | 60 | C |
| 50 | 55 | D |
| 40 | 50 | E |
| 20 | 40 | F |

Those who gain 'A+' to 'D' Grade are considered successful whereas, the ones scoring below Grade 'D' are considered as fail or dropped for different components of the course.

26. AWARD OF DEGREE

A student who has been declared successful in the M.Ed. Spl. Education (ID) Examination shall be awarded Degree of Master of Education - Special Education (ID) by the University of Jammu.

27. CERTIFICATION AS A REGISTERED PROFESSIONAL

It is mandatory as per Section 13 of RCI Act for every teacher of special education to obtain a "Registered Professional Certificate" from the Rehabilitation Council of India to work in the field of special education in India. As continuous professional growth is necessary for the renewal of the certificate, the teachers as well as educators in special education should undergo in-service programme periodically to update their professional knowledge. Amendments, if any, to the regulations of the course will be made periodically by the Rehabilitation Council of India. Any deviation from the above regulations should have the prior approval of the Rehabilitation Council of India.

28. INTERPRETATION OF REGULATIONS

With a view to remove any difficulty arising out of the application and implementation of these Regulations, the Chairperson of the Governing Body of the College shall be competent to give authoritative interpretation of such Regulations and his/her interpretation shall be final and binding on all concerned.

29. LEGAL DISPUTES

All legal disputes relating to the M.Ed. Spl. Education (ID) Programme in the College shall be subject to the jurisdiction of Courts in Jammu.