



MIER COLLEGE OF EDUCATION (Autonomous)

(Recognized by the Govt. of J&K & Permanently Affiliated to the University of Jammu)

(Reaccredited by the NAAC with grade 'A+')

SESSION 2019-2021.

No.: MCE/LM-21/01

DT : 8-01-2021.

CIRCULAR

Subject: The Library Committee Meeting of MIER College of Education is schedule to be held on 12th of Jan. 2021 at 1:00 p.m. in the Committee Hall (Adm. Block) All the members are requested to attend the meeting as per schedule.

Points for discussion on agenda are:

- 1) Upcoming Semester Calendar Activities.
- 2) Renewal Subscription of Journals/Magazines
- 3) Library Software.
- 4) N-List Usage
- 5) Action Taken Report from Previous Meeting.

Dr. Adit Gupta
Convener,
Library Committee.

Suneel Bhat
Member Secretary,
Library Committee.

Members: (HOD UG & PG Deptt. and Librarian PG Deptt.)

<u>Name</u>	<u>Wing</u>	<u>Signatures</u>
1. Dr. Mool Raj Sharma	HOD (PG. Deptt.)	
2. Dr. Rohnika Sharma	HOD (UG. Deptt.)	
3. Mrs. Eesha Sharma	Librarian (P.G. Deptt.)	



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MINUTES OF MEETING OF LIBRARY COMMITTEE OF
THE MIER COLLEGE OF EDUCATION (AUTONOMOUS)
HELD ON 12-01-2021 AT 1:00 P.M. IN COMMITTEE ROOM (ADMINISTRATION BLOCK)

PRESENT

- 1) Dr. Adit Gupta (In the Chair)
- 2) Dr. Mool Raj Sharma
- 3) Dr. Rohnika Sharma
- 4) Ms. Ruchi Sharma
- 5) Mr. Pranav Gandotra
- 6) Ms. Jasleen Mohial
- 7) Mr. Suneel Kumar Bhat
- 8) Ms. Eesha Sharma

In the meeting, Mr. Suneel Kumar Bhat – Member Secretary (Library Committee) welcomed all the members present in the meeting. He apprised the members about functioning of the Library and presented action taken report of previous meeting. Thereafter, the agenda items were taken for discussion.

1) Upcoming Semester Calendar Activities.

It has been decided that Semester Calendar Activities of the Library Committee should be arranged to fulfill the NAAC Library Metrics. In this connection a tentative copy of Library Semester Calendar should be given to IQAC for perusal.

2) Renewal Subscription of Journals/Magazines

List of presently subscribed Journals/Magazines along with list of new periodicals including, competitive magazines /current affairs should be prepared by librarians in consultation with faculty members and submit the same to the principal for further orders.

3) Library Software

A decision was taken that Issue/Return of books will be done through both software's i.e. Academia and Camu on trial basis and ERP software will be shown as Library software for NCTE inspection.

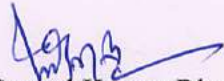
4) N-List Usage

N-List's auto generated usage report was discussed and was found inadequate. It was not clear as to how much material has been accessed by the users. In this regard librarians were directed to forward the query to N-List office through mail and also telephonically.

5) Action Taken Report of Previous Meeting.

Action Taken Report of Previous Meeting was presented by Member Secretary Library Committee. All the decisions taken in the previous meeting were implemented.

The meeting concluded with a vote of thanks to the chair.


(Suneel Kumar Bhat)
Member Secretary,
Library Committee.

No: MCE/M /LM-21/01

Dated: 14-01-2021