



## MIER COLLEGE OF EDUCATION (AUTONOMOUS)

College with Potential for Excellence Status by the UGC

Recognised by the Govt. of J&K & Permanently Affiliated to the University of Jammu  
Recognised by the UGC under Section 2(f) & 12(B). Accredited by NAAC with "A+" Grade

### NOTIFICATION

Pursuant to Resolution No. 4 passed in the 13<sup>th</sup> meeting of the Governing Body of the MIER College of Education (Autonomous) held on 09-12-2022, it is hereby notified for the information of all concerned that –

- I. the following 4-Year Undergraduate Honours / Research Programmes shall be introduced from the academic session 2022-23:
  - i) Bachelor of Arts (Honours / Research) Psychology
  - ii) Bachelor of Arts (Honours / Research) Sociology
  - iii) Bachelor of Arts (Honours / Research) Political Science
  - iv) Bachelor of Arts (Honours / Research) English
  
2. Regulations Governing the following 4-Year Undergraduate (Honours / Research) Programmes **(given in annexures)** shall be adopted from the academic session 2022-23 and onwards:
  - i) Bachelor of Arts (Honours / Research) Psychology
  - ii) Bachelor of Arts (Honours / Research) Sociology
  - iii) Bachelor of Arts (Honours / Research) Political Science
  - iv) Bachelor of Arts (Honours / Research) English

  
-PRINCIPAL

No.MCEA/GB/23/1767-71

Dated: 07-01-2023

Copy to:-

1. Chairperson
2. Head of the P.G. Department
3. Controller of Examinations
4. Librarian (UG Deptt.)
5. Convenor (IQAC)
- ✓ 6. I/c Website

# **REGULATIONS GOVERNING FOUR YEAR BACHELOR OF ARTS (HONOURS / RESEARCH) ENGLISH**

## **1. PREAMBLE**

The government of India has notified National Education Policy (NEP) 2020 on July 29, 2020 based on Dr. Kasturirangan committee's report. The objective is to have holistic and multidisciplinary under-graduate education to produce employable graduates with integrated personality.

The MIER College of Education in sync with the academic and administrative reforms recommended in NEP 2020 has designed a Curriculum Framework in semester mode under various disciplines from the Academic Session 2022-23. It aims at making the academic programs student oriented, flexible, interdisciplinary and relevant to the times. The students will have ample freedom to select the electives that suit their interest, aptitude and needs. The student is provided abundant opportunity during the programme of study to accumulate credits by opting for Major Courses (MJ), Minor Courses (MI), Multidisciplinary Courses (MD), Ability Enhancement Courses (AE), Skill Enhancement Courses (SE), Value Added Courses (VA) under various disciplines. Students will choose major, minor, multidisciplinary and other courses at the time of their admission. This system aims to strengthen the academic potential of the student, as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

## **2. SCOPE AND APPLICATIONS**

The Four Year Undergraduate academic programme with multiple entry and exit options with appropriate Certification / Diploma / Degree namely;

- (a) **Bachelor's Certificate** in a Discipline upon the successful completion of the First Year (Two Semesters).
- (b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
- (c) **Bachelor's Degree** in a Discipline at the successful completion of the Third Year (Six Semesters).
- (d) **Bachelor's Degree (Honours/Research)** in a Discipline at the successful completion of the Four Years (Eight Semesters).

### 3. DEFINITIONS

- (i) **MAJOR COURSE (MJ):** A major course as discipline specific core course is the field in which a student focuses during the course of his/her degree.
- (ii) **MINOR COURSE (MI):** A minor course can be opted from any discipline.
- (iii) **MULTIDISCIPLINARY COURSES FROM OTHER DISCIPLINES (FOUDATIONCOURSES) (MD):** A multi- disciplinary course is an option to explore disciplines of interest beyond the choices students make in major courses.
- (iv) **ABILITY ENHANCEMENT COURSES (AE):** These are generic skill courses aimed to enhance skills in communication, language, mathematical ability.
- (v) **SKILL ENHANCEMENT COURSES (SE):** Skill enhancement courses are aimed to promote skills pertaining to a particular field of study. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability / self-employment.
- (vi) **VALUE ADDED COURSES (VA):** Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.
- (vii) **SUMMER INTERNSHIP:** Summer internship is a programme to develop professional ability through an appropriate training.
- (viii) **RESEARCH PROJECT/DISSERTATION:** Project work is a course involving application of knowledge in solving/ analyzing/exploring a real-life situation/difficult problems/ data analysis etc.
- (ix) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.
- (x) **COURSE:** "Course" refers to a paper having specified credits which is a component of a programme in a subject. The courses define the learning objectives and learning outcomes. A course may be designed to comprise lectures / laboratory work/field work/outreach activities/ project work/ dissertation work/summer internship/vocational training/map work etc. or a combination of some of these.
- (xi) **ACADEMIC WEEK:** "Academic Week" is a unit of five/six working days during which distribution of work is organized as six to eight contact hours on each day. Each semester shall consist of at least 15 weeks of study with 90 working days (excluding the time spent for the conduct of final examination of each semester).

(xii) **CREDIT:** Credit is the weightage given to each course of study. It is the numerical value assigned to a course according to the relative importance of the contents and the contact hours required to teach the prescribed syllabi of the programme.

#### 4. DURATION

The duration of the Bachelor of Arts (Honours / Research) English Programme shall extend over a period of four academic years spread over eight semesters. The students can exit after the completion of one academic year (two semesters) with the Certificate; Diploma after the study of two academic years (four semesters) and regular Bachelor Degree after the completion of three academic years (six semesters). A candidate who successfully completes a three-year Bachelor's Degree with minimum CGPA of 7.5 and wishes to pursue the fourth year of the Bachelor of Arts (Honours / Research) English Programme shall be allowed to continue the programme to obtain the Bachelor's Degree with Honours / Research.

The total duration for completing the Programme shall not exceed 7 years.

#### 5. ELIGIBILITY

Candidate seeking admission to the Bachelor of Arts (Honours / Research) English must have obtained at least 50% marks in aggregate (45% for candidates belonging to reserved categories) in Higher Secondary Part-II Examination (under 10+2 pattern) of Jammu and Kashmir State Board of School Education, Central Board of Secondary Education or an examination recognised as equivalent thereto from any other recognised Board.

A student who exits at the end of any semester shall have to earn the requisite credits in order to be awarded the relevant Certificate / Diploma / Degree. The qualification title / nomenclature and corresponding credit requirement relevant for level 5 to level 8 of the undergraduate programmes are given below:

Level of Programme	Requirements of the Programme	
<b>Level 5: Undergraduate Certificate</b>	Entry requirements	<ul style="list-style-type: none"> <li>• Certificate obtained after successful completion of Grade 12 or equivalent stage of education.</li> <li>• Admission to the first year of the undergraduate programme will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Admission will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and validation of prior learning outcomes) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first year (first two semesters) of the undergraduate programme involving credit-hours ranging between <b>40-44</b> hours followed by an exit 10-credit skills-enhancement course, including at least 6-credit job-specific internship/apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 6: Undergraduate Diploma</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the second year of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> <li>Lateral entry into the programme of study leading to the Undergraduate Diploma will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent / self-directed learning activities</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first two years (four semesters) of the undergraduate programme involving credit-hours ranging between <b>80-88</b> hours followed by an exit 10-credit skills - enhancement course, including at least 6-credit job-specific internship/ apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 7: Bachelor's Degree</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the third year (fifth semester) of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

		<ul style="list-style-type: none"> <li>• Lateral entry into the programme of study in the fifth semester of the undergraduate programme will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent/ self-directed learning activities.</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>• The successful completion of the first three years (six semesters) of the undergraduate programme involving at least a range of <b>120-132</b> credit-hours.</li> </ul>
<b>Level 8: Bachelor's Degree with Honours/ Research</b>	Entry requirements	<ul style="list-style-type: none"> <li>• An individual seeking admission to the bachelor's degree (Honours / Research) in a specified field of learning would normally have completed all requirements of the relevant 3-year bachelor's degree. (After completing requirements of a 3-year bachelor's degree, candidates who meet a minimum CGPA of 7.5* will be allowed to continue studies in the fourth year of the undergraduate programme leading to the bachelor's degree (Research).</li> <li>• Continuation of undergraduate programme leading to the bachelor's degree (Honours / Research) will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Continuation of the programme of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue study during the fourth year (semesters 7 &amp; 8) of the 4- year Bachelor's degree (Honours / Research) programme. Lateral entry into the programme of study at NHEQF level 8 will be based on the validation of prior learning outcomes, including those achieved outside of formal learning or through learning and training in the workplace through continuing professional development activities, or through independent/self-directed/self-managed learning activities.</li> </ul>
	Credit requirements for a bachelor's degree	<ul style="list-style-type: none"> <li>• Successful completion of the 4-year (eight semesters) undergraduate programme involving the range of <b>160-176 credits</b>, with 40-44 credits at level 5, 40-44 credits at level 6, 40-44 credits at level 7, and 40-44 credits at level 8 on the NHEQF.</li> </ul>

## 6. INTAKE CAPACITY

The number of seats shall be one hundred (100) i.e., two units of fifty 50 each.

## **7. SELECTION PROCEDURE**

**7.1** Admission to the Bachelor of Arts (Honours / Research) English shall be made on merit on the basis of marks obtained in the qualifying Examination from any recognised Board or on the basis of the Common University Entrance Test (CUET) conducted by the National Testing agency (NTA) or any other mode to be prescribed by the University of Jammu/J&K Government from time to time.

### **7.2 Certificates and other documents to be submitted at the time of admission**

All the selected candidates shall submit the following self-attested documents at the time of their admission to the Bachelor of Arts (Honours / Research) English Course:

- i) Matriculation or equivalent examination certificate
- ii) Marks Certificate of each part of the qualifying examination
- iii) Provisional and Migration/Transfer Certificate issued by the Institution/Board last attended
- iv) Category Certificate (If applicable) issued by the Competent Authority as per the latest SRO issued by the J&K Government
- v) Certificate of being "**Domicile**" of the Union Territory of Jammu and Kashmir issued by the Competent Authority (in case a candidate seeks admission under reserved category)
- vi) Affidavits duly attested by a First-Class Magistrate or a Notary Public as per the specimen available in the Admission Cell of the College.

## **8. PRODUCTION OF MIGRATION CERTIFICATE**

Candidates seeking admission to MIER College of Education after having been admitted as members of another board/university incorporated by law for the time being in force, shall not be registered unless their applications for registration are accompanied by a migration certificate from the previous Board / University.

## **9. ELIGIBILITY CERTIFICATE**

No student from another Board or any other examination body shall be admitted to college without production of a certificate of eligibility issued by the Board/University.

## **10. ONE PROGRAMME AT A TIME**

No student shall be admitted to more than one programme at a time in the college, unless otherwise specified in the Regulations governing four years under graduate programmes (FYUGP) as per NEP 2020.

## **11. REGISTRATION RETURN**

**11.1** The Head of Department shall forward to the controller of examinations two copies of registration return (RR) containing the name and other particulars of each student admitted or re-admitted for the programme in Semester I,III,V and VII as the case may be along with a soft copy within 30 days after the last date of admission on the prescribed proforma.

**11.2** If the name of a student is struck off from the rolls of a college or a student migrates to another college, such fact shall immediately be reported to the controller of examinations.

## **12. REGISTRATION FEE**

The registration fee as prescribed by the College shall be paid once only irrespective of the number of times the candidate appears at the examinations of the College either as a student or an ex-student of an affiliated college or the department of the University or any recognized institution or as a private candidate. No further fee for registration shall be charged unless a student's name is for any reason other than legitimate migration struck off from the rolls of a College or any recognized institution in which case he/she shall pay the fee prescribed by the College to have his / her name re-entered in the register of students.

## **13. TRANSFER OF ADMISSION**

Transfer of admission is permissible only in odd semesters for students of different colleges as per regulations of FYUGH under NEP 2020.

### **Conditions for transfer of admission of students of other Colleges / Universities:**

A candidate migrating from any other College / University may be permitted to join odd semester of the degree programme provided he/she has passed all the subjects of previous semesters. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of the College.

- a) His/her transfer of admission shall be within the intake of the college.
- b) The courses / programme of study prescribed / pursued by the candidate in the University/College from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in the college; provided that such a candidate who has not qualified the semester examination with the subjects / combination of subjects for which he/she intends to seek admission to the next higher class of the College shall be required to qualify such subjects of the qualifying examination of the College as may be determined by the College.



- c) He/she shall fulfill the attendance requirements as per the College Regulations.
- d) The candidate who is migrating from other university is eligible for overall SGPA/CGPA or Class and not for ranking.
- e) He/She shall complete the programme as per the regulations governing the maximum duration of completing the programme as per this regulation.

The marks/grades obtained/credits earned in four year Bachelor of Arts (Honours / Research) English Undergraduate Programme as per NEP 2020 examinations conducted by another university from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades/credits in accordance with the maximum marks/grades/credits of the Four Years Undergraduate Programme of the College.

#### **14. RESERVATION OF SEATS**

Relaxation and reservation of seats in case of Reserved Categories shall be as per the Government of Jammu & Kashmir / University of Jammu notified from time to time.

#### **15. MEDIUM OF INSTRUCTION AND EXAMINATION**

English shall be the medium of instruction and examination in all papers/ courses except the Modern Indian Languages, in which the medium of instruction and examination shall be language concerned.

#### **16. SELECTION LISTS**

**16.1** Selection list of eligible candidates shall be notified giving three days' time to candidates mentioned in the list for completing necessary formalities and depositing of the fee etc. If some seats remain vacant after exhausting the list of all candidates who had applied for their admission, the admission shall be made on first-cum-first serve basis in order to ensure timely commencement of classwork.

**16.2** In case, any of the seat(s) remain vacant under a reserved category for non-availability of eligible candidates, the same shall be offered to the candidates of non-reserved category (open merit) and vice-versa.

#### **17. FEE STRUCTURE**

**17.1** Fee structure of the course shall be as prescribed by the Competent Authority of the College from time to time.

**17.2** The fee shall be charged annually at the time of admission to I, III, V & VII Semesters.

**17.3** There shall be an enhancement of 10% in the Annual Tuition Fee for the 2nd, 3rd and 4<sup>th</sup> year respectively or as amended/notified from time to time.

## **18. PROVISIONAL ADMISSIONS**

All admissions to the Bachelor of Arts (Honours / Research) English Programme in the College shall be provisional till the admissions are regularized by the College after proper scrutiny of documents.

## **19. REFUND OF FEE**

**19.1** Candidates applying for withdrawal of admission upto one day prior to the closure of admission shall be entitled to refund of fee deposited after a deduction of Rs.1000/- as service charges or as prescribed by the Competent Authority of the College from time to time.

**19.2** No claim for refund of fee deposited shall be entertained after the commencement of the class-work except the refundable fee, if any.

## **20. CANCELLATION OF ADMISSION**

**20.1** The admission of a student shall be cancelled if he/she takes up an employment or engages in a business or a profession during the course of study.

**20.2** The Principal of the College shall have the authority to refuse or cancel admission of a candidate who:

- i) either fails to produce the requisite certificate(s) in original within the time prescribed or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine;
- ii) fails to pay the fee and other charges within the time prescribed by the College;
- iii) remains absent continuously for a period of **20 days** without permission of the Principal; and
- iv) engages in any anti-social, anti-national or any undesirable activity or activities.

**20.3** The admission of a candidate, if wrongly admitted to the programme, shall be cancelled at any stage of his/her study or even after the result has been declared or even the degree has been awarded. Such a candidate shall have no right to claim that his/her admission to the course be continued as he /she was not informed earlier

## **21. MINIMUM ATTENDANCE**

The minimum attendance of a student to appear in mid-term and end-semester examination shall be at least 75% in theory and seminars, tutorials, practical's etc. opted by him/her in that semester.

## **22. CONDONATION OF LECTURES**

- (i) The Principal may condone shortage in attendance of student in a semester for special reasons to be recorded in writing up to **10%** of the lectures delivered/practical's conducted/tutorials in each course separately.
- (ii) Any student who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall, however, be applicable only in respect of such of the students who have attended at least 50% of the classes in the said course/s. Students having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the semester / course. However, such student/s shall appear in the examination along with the students of the semester, with which he/she has been re-admitted, in regular capacity, provided in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any subsequent year.

## **23. Student on Duty**

A student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal of the College shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all working days during the days of his/her absence on such account for a period not exceeding ten working days in a semester subject to maximum of **30** working days in a year.

- i) State representation in the International /All India competitions organized by an agency recognized by the Board of Sports and Youth Welfare;
- ii) participation in the Inter-University competition held under the auspices of a university or any recognized institution;
- iii) participation in the NCC, NSS, Bharat Scouts and Guides and National Integration Samiti activities;
- iv) participation in Coaching Camps/Rehearsals prior to participation as a member of the State/U.T. or University/College team in the National /All India Inter-University competitions;
- v) participation in the Mountaineering/Hiking/Trekking/Skiing/Rock Climbing or other such activities organized under the auspices of the Government of Jammu & Kashmir / University of Jammu/ MIER College of Education ; and

- vi) participation in the Inter-College/Intra-College Competitions organized by the University of Jammu/MIER College of Education.

#### **24. PROGRAMME STRUCTURE**

The Programme Structure shall be as prescribed in the syllabi and courses of study approved by the Academic Council on the recommendations of the Board of Study of the MIER College of Education (Autonomous).

#### **25. MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION**

A semester end external examination under Four Years Undergraduate Programmes (FYUGP) as per NEP 2020 shall be open to the following categories of students:

(A) A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the concerned Head of the Department where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the College Principal/ Head of the Department concerned:

- (i) he/she has been a student of good conduct;
- (ii) he/she has attended not less than 75% of the lectures delivered including seminars, tutorials, practical's etc. in each course opted by him/her in that semester;
- (iii) he/she has secured pass marks in internal assessment in at least 75% of the papers; and
- (iv) he/she has paid the prescribed fee.

(B) Students who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in course(s) in a semester examination including minimum attendance requirement and having passed in internal assessment and having either failed to pass the semester examination in that subject/paper (s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form in online/offline mode along with prescribed fee to reach the Controller of Examinations within the date fixed for the purpose.

#### **26. EXAMINATION FORM AND FEE**

Each student shall have to pay Examination Fee as prescribed by the Competent Authority from time to time.

**26.1.** For an end-semester examination, each student shall submit his/her application on the prescribed form and fee to the Head of the Department not later than the dates given below:

Odd - semester examinations to be held in December/January **October, 15**

Even - semester examinations to be held in May/June **March, 15**

**26.2** Whenever, the application or fee or both from a student is/are received after the notified date he/she shall pay late fee as mentioned hereunder or as notified from time to time:

a) For first count of 15 days Rs. 200/-

b) For another count of 15 days Rs. 300/-

c) upto 30 days before the commencement of examination Rs. 600/-

**26.3** The Head of the Department shall forward the end-semester examination forms to the Controller of Examinations of the College within fifteen days from the last date of the receipt of forms.

## **27. PASSING CRITERION**

- i) The minimum Grade/Marks (%) required to pass each paper in a semester examination shall be **36%** in each theory paper in **mid semester examination** and **end semester examination**, separately. However, to qualify for tutorials/practical's the passing criteria is **36%** marks in continuous assessment component and final examination component put together. If the students fails in tutorial/practical and passes in mid semester and end semester theory examination such candidate shall reappear for tutorial/practical examination only and vice versa.
- ii) For summer internship, research project/dissertation, passing criterion shall be 40% marks.

## **28. PROMOTION TO NEXT SEMESTER**

- i) A student shall be eligible for promotion from semester- I to semester- II if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-I.
- ii) A student shall be eligible for promotion from semester-II to semester-III provided he/she has earned atleast 50% of the total credits of semesters-I as well as passed in internal assessments of atleast 75% of the papers of semester-II.
- iii) A student will be eligible for promotion from semester-III to semester-IV if he/she has secured pass marks in internal assessment in at least 75% of the papers of semester-III.

- iv) A student will be eligible for promotion from semester-IV to semester-V if he/she has earned atleast 50% of the total credits of semester-II and 50% of the total credits of semester-III as well as passed in internal assessments of at least 75% of the papers of semester-IV.
- v) A student will be eligible for promotion from semester-V to VI if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-V.
- vi) A student who does not fulfill the promotion criteria (i), (ii), (iii), (iv) and (v) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured pass marks.
- vii) A student who has to reappear in a paper prescribed for semester-I to IV shall appear in the subsequent semester end examination to be held as per the dates prescribed by the College.
- viii) Only those students who have successfully completed Three-Years Bachelor's Degree with minimum CGPA of 7.5 shall be allowed to continue fourth year of the Undergraduate Programme to obtain the Bachelor's Degree in English (Honours/Research).
- ix) A student shall be eligible for promotion from semester-VII to semester-VIII if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-VII.
- x) Students who successfully complete their four years bachelor's degree with Honours / Research are eligible to enter the "Two Semester Master's Degree programme".
- xi) Students who successfully complete their four years Bachelor's Degree (Research) are eligible to enter the "Doctoral (Ph.D.) Programme" in a relevant subject if he/she fulfills the criterion requirement as per NHEQF.
- xii) A student who has to reappear in a paper(s) prescribed for semester – VI and VIII shall appear in the Supplementary Examination.

## **29. ADMISSION AFTER GAP (ENTRY/RE-ENTRY)**

**29.1** A student who has been on the rolls of MIER College of Education in the I or II or III or IV or V or VI or VII or VIII semester of Bachelor of Arts (Honours / Research) English Course and earns eligibility to join the II or III or IV or V or VI or VII or VIII Semester of the Course, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever, may be considered for admission to the semester concerned if he/she submits application to this effect before the commencement of the semester concerned, provided a seat and other

facilities for the courses offered by the student are available in the MIER College of Education in the Semester concerned and the student seeks admission within a period of one year from the date he/she discontinued his/her studies. The final decision regarding admission of such a student shall be taken by the Principal of the MIER College of Education.

**29.2** A student shall be allowed to enter/re-enter only at the odd semester and can only exit after the even semester. Re-entry at various levels as lateral entrants in academic programmes should be based on the earned credits and proficiency test records.

### **30. ADMISSION TO FOURTH YEAR OF BACHELOR'S DEGREE**

A student seeking admission to the Bachelor's Degree in English (Honours / Research) would normally have completed all requirements of the relevant 3-Year Bachelor's Degree. After completing requirements of a 3-Year Bachelor's Degree, students who meet a minimum CGPA of 7.5\* shall be allowed to continue studies in the fourth year of the Undergraduate Programme leading to the Bachelor's Degree with (Honours / Research).

### **31. DETERMINATION OF GRADES**

#### **SG PA and CGPA**

- (i) **SGPA:** The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i},$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

- (ii) **CGPA:** The CGPA is also calculated in the same manner taking into account all the courses under gone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i},$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

The declaration of result shall be based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards the completion of all the eight semesters of the Programme and the corresponding overall Letter grades. If some students exit at the completion of first,

second or third year of the four years Bachelor of Arts (Honours / Research) English Programme with Certificate, Diploma, Three Years Degree or Four Years Degree, respectively, then the results of successful students at the end of second, fourth or sixth semester shall also be classified on the basis of the **Cumulative Grade Point Average (CGPA)** obtained in the two, four or six or eight semesters, respectively for award of:

- Bachelor's Certificate in English
- Bachelor's Diploma in English
- Bachelor's Degree in English
- Bachelor's Degree with Honours/Research in English

### **Grading System:**

Absolute grading shall be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the College shall use the following UGC recommended 10-point grading system:

- (i) A student obtaining Grade 'F' shall be considered failed and will be required to reappear in the examination as per existing rules of the College under semester system for B.A. English (Honours / Research).
- (ii) Grade (D) or percentage of marks (36%) is required to pass in a course. SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a Degree.

Calculation of Semester grade Point Average (i.e. SGPA is the grade point received in a particular semester by a student), Cumulative Grade Point Average (i.e. SGPA is the average grade points obtained in all the semesters) and the Percentage of Marks, the following formulas are used:

- i. SGPA = Credit Points/Credit**
- ii. CGPA = Total Credit Points Earned/Total Credits of the Programme**
- iii. Percentage of Marks = CGPA x 10**

The description of Grades awarded, conversion of percentage and the marks converted into Grade points in a particular course/paper can be calculated with the help of **Table I and II**

**Example:** SGPA of a student in six semesters:

**I -7.0, II-7.2, III-6.8, IV-7.8, V-7.0, VI-7.0**

**7.0+7.2+6.8+7.8+7.0+7.0 = 42.5**

**CGPA — 42.8/6 — 7.1**

**Percentage — 71%**



**Table - I: Letter Grades and Grade Points**

Marks %	Letter Grades	Grade Point (G)	Result/Class Description
90 - 100	O(Outstanding)	10	Outstanding
80 to <90	A + (Excellent)	9	First Class Exemplary
70 to <80	A (Very Good)	8	First Class Distinction
60 to <70	B+(Good)	7	First Class
55 to <60	B (Above Average)	6	High Second Class
50 to <55	C (Average)	5	Second Class
36 to <50	D (Pass)	4	Pass Class
0 to <36	F (Fail)	0	Fail / Reappear
-	AB (Absent)	Ab	-

**Table - II: Letter Grades and Grade Points**

Conversion Percentage	Marks into Grade Point in a Paper
% Marks in a paper/ Practical	Grade Point
96 - 100	10
91 - 95	9.5
85 - 90	9.0
81 - 85	8.5
76 - 80	8.0
71 - 75	7.5
66 - 70	7.0
61 - 65	6.5
56 - 60	6.0
51 - 55	5.5
46 - 50	5.0
41 - 45	4.5
36 - 40	4.0
<36	0

**32. RE-EVALUATION OF ANSWER SCRIPTS**

- (i) Re-evaluation of answer scripts of semester end examinations shall be permissible in each course of a semester examination of 4-Year Bachelor of Arts (Honours / Research) English as per the College Statutes / Regulations.
- (ii) Re-evaluation shall not be permitted in the mid semester theory papers, tutorials, practical's, skill courses, value added courses, internship, project report, dissertation.

**33. EXEMPTION TO RE-APPEAR IN MID SEMESTER EXAMINATION/TUTORIALS/PRACTICAL EXAMINATION ONCE QUALIFIED**

A student who appears and passes in the mid semester examination / tutorials / practical examination of a subject but fails to qualify end semester examination in that paper shall be exempted from appearing in the mid semester examination / tutorials/practical examination of that paper subsequently and the marks obtained by him/her in the last attempt in which

he/she passed in the mid semester examination/ tutorials/practical examination of a subject shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject in the subsequent examination.

#### **34. RE-APPEAR CATEGORY FOR FAILURES**

**34.1** A student who fails in Four Years Undergraduate Programme in English in Semester – I/II/III/IV/V/VI/ VII/VIII examination but has secured pass marks (separately in the mid semester examination and end semester examination) in a subject or subjects shall be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he/she passes in the subject(s) he/she shall be declared to have passed the examination.

**34.2** Provided that re-appear/failure candidates shall have to appear in the Four Years Undergraduate Programmes in English in Semester – I/II/III/IV/V/VI/ VII/VIII examination (as the case may be) as per the syllabi in vogue and fulfillment of other statutory conditions.

#### **35. SUPPLEMENTARY EXAMINATION**

There shall be supplementary examination for the semester – VI and VIII only.

#### **36. AWARD OF CERTIFICATE/DIPLOMA/DEGREE/DEGREE WITH HONOURS / RESEARCH**

**36.1** A student shall be awarded with an Undergraduate Certificate at the Successful Completion of First Year (Two Semesters) of the Four Years Bachelor of Arts (Honours/ Research) English Undergraduate Degree Programme and has earned a minimum of 40-44 credits during the year. The Certificate shall be awarded by the MIER College of Education (Autonomous).

**36.2** A student shall be awarded with an Undergraduate Diploma at the Successful Completion of Two Years (Four Semesters) of the Four Years Bachelor of Arts (Honours/ Research) English Undergraduate Degree Programme and has earned a minimum of 80-88 credits during the two years. The Diploma shall be awarded by the MIER College of Education (Autonomous).

**36.3** A student shall be awarded with a Bachelor's Degree at the Successful Completion of Three Years (Six Semesters) of the Four Years Bachelor of Arts (Honours / Research) English Undergraduate Degree Programme and has earned a minimum of 120-132 credits during the three years. The degree shall be awarded by the University of Jammu.

**36.4** A student shall be awarded with a Bachelor's Degree with (Honours / Research) at the Successful Completion of Four Years (Eight Semesters) of the Four Years Bachelor of Arts (Honours / Research) English Undergraduate Degree Programme and has earned a minimum of 160-176 credits during the three years. The Degree shall be awarded by the University of Jammu.

**Note: A Certificate, Diploma or a Degree shall be awarded to the successful candidates who after an assessment and evaluation of learning levels conducted by a competent body that determines the achievement by students of the expected learning outcomes to given standards.**

### **37. VALIDITY OF CREDITS**

The validity of the credits earned will be to a maximum period of seven years or as specified by the Academic Bank of Credits (ABC). The procedure for depositing credits earned, its shelf life, redemption of credits, would be as per UGC (Establishment and Operationalization of Academic Bank of Credits [ABC] scheme in Higher Education) Regulations, 2021.

### **38. TRANSCRIPT OF MARKS/GRADE**

A transcript shall be issued to a student by the College in respect of his/her performance in each semester after the declaration of his/her result. The transcript shall indicate marks/grade obtained in sessional assessment as well as end-semester examination in each course.

### **39. INTERPRETATION OF REGULATIONS**

With a view to remove any difficulty arising out of the application and implementation of these Regulations, the Chairperson of the Governing Body of the College shall be competent to give authoritative interpretation of such Statutes and his/her interpretation shall be final and binding on all concerned.

### **40. MODIFICATION TO THE REGULATIONS**

Notwithstanding the foregoing, any amendments / modifications issued or notified by the University Grants Commission / Higher Education Commission of India and its verticals such as National Higher Education Regulatory Council, General Education Council or the State Government, from time to time shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.

#### **41. LEGAL DISPUTES**

All legal disputes relating to the Bachelor of Arts (Honours / Research) English Programme in the College shall be subject to the jurisdiction of Courts in Jammu.

**Notwithstanding anything contained in the above Regulations, the Statutes / Regulations of the University of Jammu shall mutatis mutandis apply to the 4-Year Undergraduate Programme in Bachelor of Arts (Honours / Research) English.**

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**REGULATIONS GOVERNING FOUR YEAR  
BACHELOR OF ARTS (HONOURS / RESEARCH) POLITICAL SCIENCE  
(HONOURS / RESEARCH)**

**1. PREAMBLE**

The government of India has notified National Education Policy (NEP) 2020 on July 29, 2020 based on Dr. Kasturirangan committee's report. The objective is to have holistic and multidisciplinary under-graduate education to produce employable graduates with integrated personality.

The MIER College of Education in sync with the academic and administrative reforms recommended in NEP 2020 has designed a Curriculum Framework in semester mode under various disciplines from the Academic Session 2022-23. It aims at making the academic programs student oriented, flexible, interdisciplinary and relevant to the times. The students will have ample freedom to select the electives that suit their interest, aptitude and needs. The student is provided abundant opportunity during the programme of study to accumulate credits by opting for Major Courses (MJ), Minor Courses (MI), Multidisciplinary Courses (MD), Ability Enhancement Courses (AE), Skill Enhancement Courses (SE), Value Added Courses (VA) under various disciplines. Students will choose major, minor, multidisciplinary and other courses at the time of their admission. This system aims to strengthen the academic potential of the student, as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

**2. SCOPE AND APPLICATIONS**

The Four Year Undergraduate academic programme with multiple entry and exit options with appropriate Certification / Diploma / Degree namely;

- (a) **Bachelor's Certificate** in a Discipline upon the successful completion of the First Year (Two Semesters).
- (b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
- (c) **Bachelor's Degree** in a Discipline at the successful completion of the Third Year (Six Semesters).
- (d) **Bachelor's Degree (Honours/Research)** in a Discipline at the successful completion of the Four Years (Eight Semesters).

### 3. DEFINITIONS

- (i) **MAJOR COURSE (MJ):** A major course as discipline specific core course is the field in which a student focuses during the course of his/her degree.
- (ii) **MINOR COURSE (MI):** A minor course can be opted from any discipline.
- (iii) **MULTIDISCIPLINARY COURSES FROM OTHER DISCIPLINES (FOUDATIONCOURSES) (MD):** A multi- disciplinary course is an option to explore disciplines of interest beyond the choices students make in major courses.
- (iv) **ABILITY ENHANCEMENT COURSES (AE):** These are generic skill courses aimed to enhance skills in communication, language, mathematical ability.
- (v) **SKILL ENHANCEMENT COURSES (SE):** Skill enhancement courses are aimed to promote skills pertaining to a particular field of study. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability / self-employment.
- (vi) **VALUE ADDED COURSES (VA):** Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.
- (vii) **SUMMER INTERNSHIP:** Summer internship is a programme to develop professional ability through an appropriate training.
- (viii) **RESEARCH PROJECT/DISSERTATION:** Project work is a course involving application of knowledge in solving/ analyzing/exploring a real-life situation/difficult problems/ data analysis etc.
- (ix) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.
- (x) **COURSE:** "Course" refers to a paper having specified credits which is a component of a programme in a subject. The courses define the leasing objectives and learning outcomes. A course may be designed to comprise lectures / laboratory work/field work/outreach activities/ project work/ dissertation work/summer internship/vocational training/map work etc. or a combination of some of these.
- (xi) **ACADEMIC WEEK:** "Academic Week" is a unit of five/six working days during which distribution of work is organized as six to eight contact hours on each day. Each semester shall consist of at least 15 weeks of study with 90 working days (excluding the time spent for the conduct of final examination of each semester).

(xii) **CREDIT:** Credit is the weightage given to each course of study. It is the numerical value assigned to a course according to the relative importance of the contents and the contact hours required to teach the prescribed syllabi of the programme.

#### 4. DURATION

The duration of the Bachelor of Arts (Honours / Research) Political Science Programme shall extend over a period of four academic years spread over eight semesters. The students can exit after the completion of one academic year (two semesters) with the Certificate; Diploma after the study of two academic years (four semesters) and regular Bachelor Degree after the completion of three academic years (six semesters). A candidate who successfully completes a three-year Bachelor's Degree with minimum CGPA of 7.5 and wishes to pursue the fourth year of the Bachelor of Arts (Honours / Research) Political Science Programme shall be allowed to continue the programme to obtain the Bachelor's Degree with Honours / Research.

The total duration for completing the Programme shall not exceed 7 years.

#### 5. ELIGIBILITY

Candidate seeking admission to the Bachelor of Arts (Honours / Research) Political Science must have obtained at least 50% marks in aggregate (45% for candidates belonging to reserved categories) in Higher Secondary Part-II Examination (under 10+2 pattern) of Jammu and Kashmir State Board of School Education, Central Board of Secondary Education or an examination recognised as equivalent thereto from any other recognised Board.

A student who exits at the end of any semester shall have to earn the requisite credits in order to be awarded the relevant Certificate / Diploma / Degree. The qualification title / nomenclature and corresponding credit requirement relevant for level 5 to level 8 of the undergraduate programmes are given below:

Level of Programme	Requirements of the Programme	
<b>Level 5: Undergraduate Certificate</b>	Entry requirements	<ul style="list-style-type: none"> <li>• Certificate obtained after successful completion of Grade 12 or equivalent stage of education.</li> <li>• Admission to the first year of the undergraduate programme will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Admission will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and validation of prior learning outcomes) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

<b>Level 6: Undergraduate Diploma</b>	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first year (first two semesters) of the undergraduate programme involving credit-hours ranging between <b>40-44</b> hours followed by an exit 10-credit skills-enhancement course, including at least 6-credit job-specific internship/apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the second year of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> <li>Lateral entry into the programme of study leading to the Undergraduate Diploma will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent / self-directed learning activities</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first two years (four semesters) of the undergraduate programme involving credit-hours ranging between <b>80-88</b> hours followed by an exit 10-credit skills - enhancement course, including at least 6-credit job-specific internship/ apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 7: Bachelor's Degree</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the third year (fifth semester) of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>



		<ul style="list-style-type: none"> <li>• Lateral entry into the programme of study in the fifth semester of the undergraduate programme will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent/ self-directed learning activities.</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>• The successful completion of the first three years (six semesters) of the undergraduate programme involving at least a range of <b>120-132</b> credit-hours.</li> </ul>
<b>Level 8: Bachelor's Degree with Honours/ Research</b>	Entry requirements	<ul style="list-style-type: none"> <li>• An individual seeking admission to the bachelor's degree (Honours / Research) in a specified field of learning would normally have completed all requirements of the relevant 3-year bachelor's degree. (After completing requirements of a 3-year bachelor's degree, candidates who meet a minimum CGPA of 7.5* will be allowed to continue studies in the fourth year of the undergraduate programme leading to the bachelor's degree (Research).</li> <li>• Continuation of undergraduate programme leading to the bachelor's degree (Honours / Research) will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Continuation of the programme of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue study during the fourth year (semesters 7 &amp; 8) of the 4- year Bachelor's degree (Honours / Research) programme. Lateral entry into the programme of study at NHEQF level 8 will be based on the validation of prior learning outcomes, including those achieved outside of formal learning or through learning and training in the workplace through continuing professional development activities, or through independent/self-directed/self-managed learning activities.</li> </ul>
	Credit requirements for a bachelor's degree	<ul style="list-style-type: none"> <li>• Successful completion of the 4-year (eight semesters) undergraduate programme involving the range of <b>160-176 credits</b>, with 40-44 credits at level 5, 40-44 credits at level 6, 40-44 credits at level 7, and 40-44 credits at level 8 on the NHEQF.</li> </ul>

## 6. INTAKE CAPACITY

The number of seats shall be one hundred (100) i.e., two units of fifty 50 each.

## **7. SELECTION PROCEDURE**

**7.1** Admission to the Bachelor of Arts (Honours / Research) Political Science shall be made on merit on the basis of marks obtained in the qualifying Examination from any recognised Board or on the basis of the Common University Entrance Test (CUET) conducted by the National Testing agency (NTA) or any other mode to be prescribed by the University of Jammu/J&K Government from time to time.

### **7.2 Certificates and other documents to be submitted at the time of admission**

All the selected candidates shall submit the following self-attested documents at the time of their admission to the Bachelor of Arts (Honours / Research) Political Science Course:

- i) Matriculation or equivalent examination certificate
- ii) Marks Certificate of each part of the qualifying examination
- iii) Provisional and Migration/Transfer Certificate issued by the Institution/Board last attended
- iv) Category Certificate (If applicable) issued by the Competent Authority as per the latest SRO issued by the J&K Government
- v) Certificate of being “**Domicile**” of the Union Territory of Jammu and Kashmir issued by the Competent Authority (in case a candidate seeks admission under reserved category)
- vi) Affidavits duly attested by a First-Class Magistrate or a Notary Public as per the specimen available in the Admission Cell of the College.

## **8. PRODUCTION OF MIGRATION CERTIFICATE**

Candidates seeking admission to MIER College of Education after having been admitted as members of another board/university incorporated by law for the time being in force, shall not be registered unless their applications for registration are accompanied by a migration certificate from the previous Board / University.

## **9. ELIGIBILITY CERTIFICATE**

No student from another Board or any other examination body shall be admitted to college without production of a certificate of eligibility issued by the Board/University.

## **10. ONE PROGRAMME AT A TIME**

No student shall be admitted to more than one programme at a time in the college, unless otherwise specified in the Regulations governing four years under graduate programmes (FYUGP) as per NEP 2020.

## **11. REGISTRATION RETURN**

**11.1** The Head of Department shall forward to the controller of examinations two copies of registration return (RR) containing the name and other particulars of each student admitted or re-admitted for the programme in Semester I,III,V and VII as the case may be along with a soft copy within 30 days after the last date of admission on the prescribed proforma.

**11.2** If the name of a student is struck off from the rolls of a college or a student migrates to another college, such fact shall immediately be reported to the controller of examinations.

## **12. REGISTRATION FEE**

The registration fee as prescribed by the College shall be paid once only irrespective of the number of times the candidate appears at the examinations of the College either as a student or an ex-student of an affiliated college or the department of the University or any recognized institution or as a private candidate. No further fee for registration shall be charged unless a student's name is for any reason other than legitimate migration struck off from the rolls of a College or any recognized institution in which case he/she shall pay the fee prescribed by the College to have his / her name re-entered in the register of students.

## **13. TRANSFER OF ADMISSION**

Transfer of admission is permissible only in odd semesters for students of different colleges as per regulations of FYUGH under NEP 2020.

### **Conditions for transfer of admission of students of other Colleges / Universities:**

A candidate migrating from any other College / University may be permitted to join odd semester of the degree programme provided he/she has passed all the subjects of previous semesters. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of the College.

- a) His/her transfer of admission shall be within the intake of the college.
- b) The courses / programme of study prescribed / pursued by the candidate in the University/College from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in the college; provided that such a candidate who has not qualified the semester examination with the subjects / combination of subjects for which he/she intends to seek admission to the next higher class of the College shall be required to qualify such subjects of the qualifying examination of the College as may be determined by the College.

- c) He/she shall fulfill the attendance requirements as per the College Regulations.
- d) The candidate who is migrating from other university is eligible for overall SGPA/CGPA or Class and not for ranking.
- e) He/She shall complete the programme as per the regulations governing the maximum duration of completing the programme as per this regulation.

The marks/grades obtained/credits earned in four year Bachelor of Arts (Honours / Research) Political Science Undergraduate Programme as per NEP 2020 examinations conducted by another university from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades/credits in accordance with the maximum marks/grades/credits of the Four Years Undergraduate Programme of the College.

#### **14. RESERVATION OF SEATS**

Relaxation and reservation of seats in case of Reserved Categories shall be as per the Government of Jammu & Kashmir / University of Jammu notified from time to time.

#### **15. MEDIUM OF INSTRUCTION AND EXAMINATION**

English shall be the medium of instruction and examination in all papers/ courses except the Modern Indian Languages, in which the medium of instruction and examination shall be language concerned.

#### **16. SELECTION LISTS**

**16.1** Selection list of eligible candidates shall be notified giving three days' time to candidates mentioned in the list for completing necessary formalities and depositing of the fee etc. If some seats remain vacant after exhausting the list of all candidates who had applied for their admission, the admission shall be made on first-cum-first serve basis in order to ensure timely commencement of classwork.

**16.2** In case, any of the seat(s) remain vacant under a reserved category for non-availability of eligible candidates, the same shall be offered to the candidates of non-reserved category (open merit) and vice-versa.

#### **17. FEE STRUCTURE**

**17.1** Fee structure of the course shall be as prescribed by the Competent Authority of the College from time to time.

**17.2** The fee shall be charged annually at the time of admission to I, III, V & VII Semesters.

**17.3** There shall be an enhancement of 10% in the Annual Tuition Fee for the 2nd, 3rd and 4<sup>th</sup> year respectively or as amended/notified from time to time.

## **18. PROVISIONAL ADMISSIONS**

All admissions to the Bachelor of Arts (Honours / Research) Political Science Programme in the College shall be provisional till the admissions are regularized by the College after proper scrutiny of documents.

## **19. REFUND OF FEE**

**19.1** Candidates applying for withdrawal of admission upto one day prior to the closure of admission shall be entitled to refund of fee deposited after a deduction of Rs.1000/- as service charges or as prescribed by the Competent Authority of the College from time to time.

**19.2** No claim for refund of fee deposited shall be entertained after the commencement of the class-work except the refundable fee, if any.

## **20. CANCELLATION OF ADMISSION**

**20.1** The admission of a student shall be cancelled if he/she takes up an employment or engages in a business or a profession during the course of study.

**20.2** The Principal of the College shall have the authority to refuse or cancel admission of a candidate who:

- i) either fails to produce the requisite certificate(s) in original within the time prescribed or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine;
- ii) fails to pay the fee and other charges within the time prescribed by the College;
- iii) remains absent continuously for a period of **20 days** without permission of the Principal; and
- iv) engages in any anti-social, anti-national or any undesirable activity or activities.

**20.3** The admission of a candidate, if wrongly admitted to the programme, shall be cancelled at any stage of his/her study or even after the result has been declared or even the degree has been awarded. Such a candidate shall have no right to claim that his/her admission to the course be continued as he /she was not informed earlier

## **21. MINIMUM ATTENDANCE**

The minimum attendance of a student to appear in mid-term and end-semester examination shall be at least 75% in theory and seminars, tutorials, practical's etc. opted by him/her in that semester.

## **22. CONDONATION OF LECTURES**

- (i) The Principal may condone shortage in attendance of student in a semester for special reasons to be recorded in writing up to **10%** of the lectures delivered/practical's conducted/tutorials in each course separately.
- (ii) Any student who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall, however, be applicable only in respect of such of the students who have attended at least 50% of the classes in the said course/s. Students having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the semester / course. However, such student/s shall appear in the examination along with the students of the semester, with which he/she has been re-admitted, in regular capacity, provided in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any subsequent year.

## **23. Student on Duty**

A student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal of the College shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all working days during the days of his/her absence on such account for a period not exceeding ten working days in a semester subject to maximum of **30** working days in a year.

- i) State representation in the International /All India competitions organized by an agency recognized by the Board of Sports and Youth Welfare;
- ii) participation in the Inter-University competition held under the auspices of a university or any recognized institution;
- iii) participation in the NCC, NSS, Bharat Scouts and Guides and National Integration Samiti activities;
- iv) participation in Coaching Camps/Rehearsals prior to participation as a member of the State/U.T. or University/College team in the National /All India Inter-University competitions;
- v) participation in the Mountaineering/Hiking/Trekking/Skiing/Rock Climbing or other such activities organized under the auspices of the Government of Jammu & Kashmir / University of Jammu/ MIER College of Education ; and

vi) participation in the Inter-College/Intra-College Competitions organized by the University of Jammu/MIER College of Education.

#### **24. PROGRAMME STRUCTURE**

The Programme Structure shall be as prescribed in the syllabi and courses of study approved by the Academic Council on the recommendations of the Board of Study of the MIER College of Education (Autonomous).

#### **25. MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION**

A semester end external examination under Four Years Undergraduate Programmes (FYUGP) as per NEP 2020 shall be open to the following categories of students:

(A) A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the concerned Head of the Department where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the College Principal/ Head of the Department concerned:

- (i) he/she has been a student of good conduct;
- (ii) he/she has attended not less than 75% of the lectures delivered including seminars, tutorials, practical's etc. in each course opted by him/her in that semester;
- (iii) he/she has secured pass marks in internal assessment in at least 75% of the papers; and
- (iv) he/she has paid the prescribed fee.

(B) Students who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in course(s) in a semester examination including minimum attendance requirement and having passed in internal assessment and having either failed to pass the semester examination in that subject/paper (s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form in online/offline mode along with prescribed fee to reach the Controller of Examinations within the date fixed for the purpose.

#### **26. EXAMINATION FORM AND FEE**

Each student shall have to pay Examination Fee as prescribed by the Competent Authority from time to time.

**26.1.** For an end-semester examination, each student shall submit his/her application on the prescribed form and fee to the Head of the Department not later than the dates given below:

Odd - semester examinations to be held in December/January **October, 15**

Even - semester examinations to be held in May/June **March, 15**

**26.2** Whenever, the application or fee or both from a student is/are received after the notified date he/she shall pay late fee as mentioned hereunder or as notified from time to time:

a) For first count of 15 days Rs. 200/-

b) For another count of 15 days Rs. 300/-

c) upto 30 days before the commencement of examination Rs. 600/-

**26.3** The Head of the Department shall forward the end-semester examination forms to the Controller of Examinations of the College within fifteen days from the last date of the receipt of forms.

## **27. PASSING CRITERION**

- i) The minimum Grade/Marks (%) required to pass each paper in a semester examination shall be **36%** in each theory paper in **mid semester examination** and **end semester examination**, separately. However, to qualify for tutorials/practical's the passing criteria is **36%** marks in continuous assessment component and final examination component put together. If the students fails in tutorial/practical and passes in mid semester and end semester theory examination such candidate shall reappear for tutorial/practical examination only and vice versa.
- ii) For summer internship, research project/dissertation, passing criterion shall be 40% marks.

## **28. PROMOTION TO NEXT SEMESTER**

- i) A student shall be eligible for promotion from semester- I to semester- II if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-I.
- ii) A student shall be eligible for promotion from semester-II to semester-III provided he/she has earned atleast 50% of the total credits of semesters-I as well as passed in internal assessments of atleast 75% of the papers of semester-II.
- iii) A student will be eligible for promotion from semester-III to semester-IV if he/she has secured pass marks in internal assessment in at least 75% of the papers of semester-III.



- iv) A student will be eligible for promotion from semester-IV to semester-V if he/she has earned atleast 50% of the total credits of semester-II and 50% of the total credits of semester-III as well as passed in internal assessments of at least 75% of the papers of semester-IV.
- v) A student will be eligible for promotion from semester-V to VI if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-V.
- vi) A student who does not fulfill the promotion criteria (i), (ii), (iii), (iv) and (v) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured pass marks.
- vii) A student who has to reappear in a paper prescribed for semester-I to IV shall appear in the subsequent semester end examination to be held as per the dates prescribed by the College.
- viii) Only those students who have successfully completed Three-Years Bachelor's Degree with minimum CGPA of 7.5 shall be allowed to continue fourth year of the Undergraduate Programme to obtain the Bachelor's Degree in Political Science (Honours/Research).
- ix) A student shall be eligible for promotion from semester-VII to semester-VIII if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-VII.
- x) Students who successfully complete their four years bachelor's degree with Honours / Research are eligible to enter the "Two Semester Master's Degree programme".
- xi) Students who successfully complete their four years Bachelor's Degree (Research) are eligible to enter the "Doctoral (Ph.D.) Programme" in a relevant subject if he/she fulfills the criterion requirement as per NHEQF.
- xii) A student who has to reappear in a paper(s) prescribed for semester – VI and VIII shall appear in the Supplementary Examination.

## **29. ADMISSION AFTER GAP (ENTRY/RE-ENTRY)**

- 29.1** A student who has been on the rolls of MIER College of Education in the I or II or III or IV or V or VI or VII or VIII semester of Bachelor of Arts (Honours / Research) Political Science Course and earns eligibility to join the II or III or IV or V or VI or VII or VIII Semester of the Course, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever, may be considered for admission to the semester concerned if he/she submits application to

this effect before the commencement of the semester concerned, provided a seat and other facilities for the courses offered by the student are available in the MIER College of Education in the Semester concerned and the student seeks admission within a period of one year from the date he/she discontinued his/her studies. The final decision regarding admission of such a student shall be taken by the Principal of the MIER College of Education.

**29.2** A student shall be allowed to enter/re-enter only at the odd semester and can only exit after the even semester. Re-entry at various levels as lateral entrants in academic programmes should be based on the earned credits and proficiency test records.

### **30. ADMISSION TO FOURTH YEAR OF BACHELOR'S DEGREE**

A student seeking admission to the Bachelor's Degree in Political Science (Honours / Research) would normally have completed all requirements of the relevant 3-Year Bachelor's Degree. After completing requirements of a 3-Year Bachelor's Degree, students who meet a minimum CGPA of 7.5\* shall be allowed to continue studies in the fourth year of the Undergraduate Programme leading to the Bachelor's Degree with (Honours / Research).

### **31. DETERMINATION OF GRADES**

#### **SG PA and CGPA**

(i) **SGPA:** The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i},$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

(ii) **CGPA:** The CGPA is also calculated in the same manner taking into account all the courses under gone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i},$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

(iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

The declaration of result shall be based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards the completion of all the eight semesters of the Programme and the corresponding overall Letter grades. If some students exit at the completion of first,

second or third year of the four years Bachelor of Arts (Honours / Research) Political Science Programme with Certificate, Diploma, Three Years Degree or Four Years Degree, respectively, then the results of successful students at the end of second, fourth or sixth semester shall also be classified on the basis of the **Cumulative Grade Point Average (CGPA)** obtained in the two, four or six or eight semesters, respectively for award of:

- Bachelor's Certificate in Political Science
- Bachelor's Diploma in Political Science
- Bachelor's Degree in Political Science
- Bachelor's Degree with Honours/Research in Political Science

### **Grading System:**

Absolute grading shall be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the College shall use the following UGC recommended 10-point grading system:

- (i) A student obtaining Grade 'F' shall be considered failed and will be required to reappear in the examination as per existing rules of the College under semester system for B.A. Political Science (Honours / Research).
- (ii) Grade (D) or percentage of marks (36%) is required to pass in a course. SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a Degree.

Calculation of Semester grade Point Average (i.e. SGPA is the grade point received in a particular semester by a student), Cumulative Grade Point Average (i.e. SGPA is the average grade points obtained in all the semesters) and the Percentage of Marks, the following formulas are used:

- i. SGPA = Credit Points/Credit**
- ii. CGPA = Total Credit Points Earned/Total Credits of the Programme**
- iii. Percentage of Marks = CGPA x 10**

The description of Grades awarded, conversion of percentage and the marks converted into Grade points in a particular course/paper can be calculated with the help of

### **Table I and II**

**Example:** SGPA of a student in six semesters:

**I -7.0, II-7.2, III-6.8, IV-7.8, V-7.0, VI-7.0**

**7.0+7.2+6.8+7.8+7.0+7.0 = 42.8**

**CGPA — 42.8/6 — 7.1**

**Percentage — 71%**

<b>Table - I: Letter Grades and Grade Points</b>				<b>Table - II: Letter Grades and Grade Points</b>	
<b>Marks %</b>	<b>Letter Grades</b>	<b>Grade Point (G)</b>	<b>Result/Class Description</b>	<b>Conversion Percentage</b>	<b>Marks into Grade Point in a Paper</b>
90 - 100	O(Outstanding)	10	Outstanding	<b>% Marks in a paper/ Practical</b>	<b>Grade Point</b>
80 to <90	A + (Excellent)	9	First Class Exemplary	96 – 100	10
70 to <80	A (Very Good)	8	First Class Distinction	91 – 95	9.5
60 to <70	B+(Good)	7	First Class	85 – 90	9.0
55 to <60	B (Above Average)	6	High Second Class	81 – 85	8.5
50 to <55	C (Average)	5	Second Class	76 – 80	8.0
36 to <50	D (Pass)	4	Pass Class	71 – 75	7.5
0 to <36	F (Fail)	0	Fail / Reappear	66 – 70	7.0
-	AB (Absent)	Ab	-	61 – 65	6.5
				56 – 60	6.0
				51 – 55	5.5
				46 – 50	5.0
				41 – 45	4.5
				36 – 40	4.0
				<36	0

### 32. RE-EVALUATION OF ANSWER SCRIPTS

- (i) Re-evaluation of answer scripts of semester end examinations shall be permissible in each course of a semester examination of 4-Year Bachelor of Arts (Honours / Research) Political Science as per the College Statutes / Regulations.
- (ii) Re-evaluation shall not be permitted in the mid semester theory papers, tutorials, practical's, skill courses, value added courses, internship, project report, dissertation.

### 33. EXEMPTION TO RE-APPEAR IN MID SEMESTER EXAMINATION/TUTORIALS/PRACTICAL EXAMINATION ONCE QUALIFIED

A student who appears and passes in the mid semester examination / tutorials / practical examination of a subject but fails to qualify end semester examination in that paper shall be exempted from appearing in the mid semester examination / tutorials/practical examination of that paper subsequently and the marks obtained by him/her in the last attempt in which he /she passed in the mid semester examination/ tutorials/practical examination of a subject shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject in the subsequent examination.

### **34. RE-APPEAR CATEGORY FOR FAILURES**

**34.1** A student who fails in Four Years Undergraduate Programme in Political Science in Semester – I/II/III/IV/V/VI/ VII/VIII examination but has secured pass marks (separately in the mid semester examination and end semester examination) in a subject or subjects shall be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he/she passes in the subject(s) he/she shall be declared to have passed the examination.

**34.2** Provided that re-appear/failure candidates shall have to appear in the Four Years Undergraduate Programmes in Political Science in Semester – I/II/III/IV/V/VI/ VII/VIII examination (as the case may be) as per the syllabi in vogue and fulfillment of other statutory conditions.

### **35. SUPPLEMENTARY EXAMINATION**

There shall be supplementary examination for the semester – VI and VIII only.

### **36. AWARD OF CERTIFICATE/DIPLOMA/DEGREE/DEGREE WITH HONOURS / RESEARCH**

**36.1** A student shall be awarded with an Undergraduate Certificate at the Successful Completion of First Year (Two Semesters) of the Four Years Bachelor of Arts (Honours/ Research) Political Science Undergraduate Degree Programme and has earned a minimum of 40-44 credits during the year. The Certificate shall be awarded by the MIER College of Education (Autonomous).

**36.2** A student shall be awarded with an Undergraduate Diploma at the Successful Completion of Two Years (Four Semesters) of the Four Years Bachelor of Arts (Honours/ Research) Political Science Undergraduate Degree Programme and has earned a minimum of 80-88 credits during the two years. The Diploma shall be awarded by the MIER College of Education (Autonomous).

**36.3** A student shall be awarded with a Bachelor's Degree at the Successful Completion of Three Years (Six Semesters) of the Four Years Bachelor of Arts (Honours / Research) Political Science Undergraduate Degree Programme and has earned a minimum of 120-132 credits during the three years. The degree shall be awarded by the University of Jammu.

**36.4** A student shall be awarded with a Bachelor's Degree with (Honours / Research) at the Successful Completion of Four Years (Eight Semesters) of the Four Years Bachelor of Arts (Honours / Research) Political Science Undergraduate Degree Programme and has earned a minimum of 160-176 credits during the three years. The Degree shall be awarded by the University of Jammu.

**Note: A Certificate, Diploma or a Degree shall be awarded to the successful candidates who after an assessment and evaluation of learning levels conducted by a competent body that determines the achievement by students of the expected learning outcomes to given standards.**

### **37. VALIDITY OF CREDITS**

The validity of the credits earned will be to a maximum period of seven years or as specified by the Academic Bank of Credits (ABC). The procedure for depositing credits earned, its shelf life, redemption of credits, would be as per UGC (Establishment and Operationalization of Academic Bank of Credits [ABC] scheme in Higher Education) Regulations, 2021.

### **38. TRANSCRIPT OF MARKS/GRADE**

A transcript shall be issued to a student by the College in respect of his/her performance in each semester after the declaration of his/her result. The transcript shall indicate marks/grade obtained in sessional assessment as well as end-semester examination in each course.

### **39. INTERPRETATION OF REGULATIONS**

With a view to remove any difficulty arising out of the application and implementation of these Regulations, the Chairperson of the Governing Body of the College shall be competent to give authoritative interpretation of such Statutes and his/her interpretation shall be final and binding on all concerned.

### **40. MODIFICATION TO THE REGULATIONS**

Notwithstanding the foregoing, any amendments / modifications issued or notified by the University Grants Commission / Higher Education Commission of India and its verticals such as National Higher Education Regulatory Council, General Education Council or the State Government, from time to time shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.

#### **41. LEGAL DISPUTES**

All legal disputes relating to the Bachelor of Arts (Honours / Research) Political Science Programme in the College shall be subject to the jurisdiction of Courts in Jammu.

**Notwithstanding anything contained in the above Regulations, the Statutes / Regulations of the University of Jammu shall mutatis mutandis apply to the 4-Year Undergraduate Programme in Bachelor of Arts (Honours / Research) Political Science.**

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# **REGULATIONS GOVERNING FOUR YEAR BACHELOR OF ARTS (HONOURS / RESEARCH) PSYCHOLOGY**

## **1. PREAMBLE**

The government of India has notified National Education Policy (NEP) 2020 on July 29, 2020 based on Dr. Kasturirangan committee's report. The objective is to have holistic and multidisciplinary under-graduate education to produce employable graduates with integrated personality.

The MIER College of Education in sync with the academic and administrative reforms recommended in NEP 2020 has designed a Curriculum Framework in semester mode under various disciplines from the Academic Session 2022-23. It aims at making the academic programs student oriented, flexible, interdisciplinary and relevant to the times. The students will have ample freedom to select the electives that suit their interest, aptitude and needs. The student is provided abundant opportunity during the programme of study to accumulate credits by opting for Major Courses (MJ), Minor Courses (MI), Multidisciplinary Courses (MD), Ability Enhancement Courses (AE), Skill Enhancement Courses (SE), Value Added Courses (VA) under various disciplines. Students will choose major, minor, multidisciplinary and other courses at the time of their admission. This system aims to strengthen the academic potential of the student, as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

## **2. SCOPE AND APPLICATIONS**

The Four Year Undergraduate academic programme with multiple entry and exit options with appropriate Certification / Diploma / Degree namely;

- (a) **Bachelor's Certificate** in a Discipline upon the successful completion of the First Year (Two Semesters).
- (b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
- (c) **Bachelor's Degree** in a Discipline at the successful completion of the Third Year (Six Semesters).
- (d) **Bachelor's Degree (Honours/Research)** in a Discipline at the successful completion of the Four Years (Eight Semesters).



### 3. DEFINITIONS

- (i) **MAJOR COURSE (MJ):** A major course as discipline specific core course is the field in which a student focuses during the course of his/her degree.
- (ii) **MINOR COURSE (MI):** A minor course can be opted from any discipline.
- (iii) **MULTIDISCIPLINARY COURSES FROM OTHER DISCIPLINES (FOUDATIONCOURSES) (MD):** A multi- disciplinary course is an option to explore disciplines of interest beyond the choices students make in major courses.
- (iv) **ABILITY ENHANCEMENT COURSES (AE):** These are generic skill courses aimed to enhance skills in communication, language, mathematical ability.
- (v) **SKILL ENHANCEMENT COURSES (SE):** Skill enhancement courses are aimed to promote skills pertaining to a particular field of study. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability / self-employment.
- (vi) **VALUE ADDED COURSES (VA):** Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.
- (vii) **SUMMER INTERNSHIP:** Summer internship is a programme to develop professional ability through an appropriate training.
- (viii) **RESEARCH PROJECT/DISSERTATION:** Project work is a course involving application of knowledge in solving/ analyzing/exploring a real-life situation/difficult problems/ data analysis etc.
- (ix) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.
- (x) **COURSE:** "Course" refers to a paper having specified credits which is a component of a programme in a subject. The courses define the leasing objectives and learning outcomes. A course may be designed to comprise lectures / laboratory work/field work/outreach activities/ project work/ dissertation work/summer internship/vocational training/map work etc. or a combination of some of these.
- (xi) **ACADEMIC WEEK:** "Academic Week" is a unit of five/six working days during which distribution of work is organized as six to eight contact hours on each day. Each semester shall consist of at least 15 weeks of study with 90 working days (excluding the time spent for the conduct of final examination of each semester).

(xii) **CREDIT:** Credit is the weightage given to each course of study. It is the numerical value assigned to a course according to the relative importance of the contents and the contact hours required to teach the prescribed syllabi of the programme.

#### 4. DURATION

The duration of the Bachelor of Arts (Honours / Research) Psychology Programme shall extend over a period of four academic years spread over eight semesters. The students can exit after the completion of one academic year (two semesters) with the Certificate; Diploma after the study of two academic years (four semesters) and regular Bachelor Degree after the completion of three academic years (six semesters). A candidate who successfully completes a three-year Bachelor's Degree with minimum CGPA of 7.5 and wishes to pursue the fourth year of the Bachelor of Arts (Honours / Research) Psychology Programme shall be allowed to continue the programme to obtain the Bachelor's Degree with Honours / Research.

The total duration for completing the Programme shall not exceed 7 years.

#### 5. ELIGIBILITY

Candidate seeking admission to the Bachelor of Arts (Honours / Research) Psychology must have obtained at least 50% marks in aggregate (45% for candidates belonging to reserved categories) in Higher Secondary Part-II Examination (under 10+2 pattern) of Jammu and Kashmir State Board of School Education, Central Board of Secondary Education or an examination recognised as equivalent thereto from any other recognised Board.

A student who exits at the end of any semester shall have to earn the requisite credits in order to be awarded the relevant Certificate / Diploma / Degree. The qualification title / nomenclature and corresponding credit requirement relevant for level 5 to level 8 of the undergraduate programmes are given below:

Level of Programme	Requirements of the Programme	
<b>Level 5: Undergraduate Certificate</b>	Entry requirements	<ul style="list-style-type: none"> <li>• Certificate obtained after successful completion of Grade 12 or equivalent stage of education.</li> <li>• Admission to the first year of the undergraduate programme will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Admission will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and validation of prior learning outcomes) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first year (first two semesters) of the undergraduate programme involving credit-hours ranging between <b>40-44</b> hours followed by an exit 10-credit skills-enhancement course, including at least 6-credit job-specific internship/apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 6: Undergraduate Diploma</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the second year of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> <li>Lateral entry into the programme of study leading to the Undergraduate Diploma will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent / self-directed learning activities</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first two years (four semesters) of the undergraduate programme involving credit-hours ranging between <b>80-88</b> hours followed by an exit 10-credit skills - enhancement course, including at least 6-credit job-specific internship/ apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 7: Bachelor's Degree</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the third year (fifth semester) of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

		<ul style="list-style-type: none"> <li>• Lateral entry into the programme of study in the fifth semester of the undergraduate programme will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent/ self-directed learning activities.</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>• The successful completion of the first three years (six semesters) of the undergraduate programme involving at least a range of <b>120-132</b> credit-hours.</li> </ul>
<b>Level 8: Bachelor's Degree with Honours/ Research</b>	Entry requirements	<ul style="list-style-type: none"> <li>• An individual seeking admission to the bachelor's degree (Honours / Research) in a specified field of learning would normally have completed all requirements of the relevant 3-year bachelor's degree. (After completing requirements of a 3-year bachelor's degree, candidates who meet a minimum CGPA of 7.5* will be allowed to continue studies in the fourth year of the undergraduate programme leading to the bachelor's degree (Research).</li> <li>• Continuation of undergraduate programme leading to the bachelor's degree (Honours / Research) will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Continuation of the programme of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue study during the fourth year (semesters 7 &amp; 8) of the 4- year Bachelor's degree (Honours / Research) programme. Lateral entry into the programme of study at NHEQF level 8 will be based on the validation of prior learning outcomes, including those achieved outside of formal learning or through learning and training in the workplace through continuing professional development activities, or through independent/self-directed/self-managed learning activities.</li> </ul>
	Credit requirements for a bachelor's degree	<ul style="list-style-type: none"> <li>• Successful completion of the 4-year (eight semesters) undergraduate programme involving the range of <b>160-176 credits</b>, with 40-44 credits at level 5, 40-44 credits at level 6, 40-44 credits at level 7, and 40-44 credits at level 8 on the NHEQF.</li> </ul>

## 6. INTAKE CAPACITY

The number of seats shall be one hundred (100) i.e., two units of fifty 50 each.

## **7. SELECTION PROCEDURE**

**7.1** Admission to the Bachelor of Arts (Honours / Research) Psychology shall be made on merit on the basis of marks obtained in the qualifying Examination from any recognised Board or on the basis of the Common University Entrance Test (CUET) conducted by the National Testing agency (NTA) or any other mode to be prescribed by the University of Jammu/J&K Government from time to time.

### **7.2 Certificates and other documents to be submitted at the time of admission**

All the selected candidates shall submit the following self-attested documents at the time of their admission to the Bachelor of Arts (Honours / Research) Psychology Course:

- i) Matriculation or equivalent examination certificate
- ii) Marks Certificate of each part of the qualifying examination
- iii) Provisional and Migration/Transfer Certificate issued by the Institution/Board last attended
- iv) Category Certificate (If applicable) issued by the Competent Authority as per the latest SRO issued by the J&K Government
- v) Certificate of being “**Domicile**” of the Union Territory of Jammu and Kashmir issued by the Competent Authority (in case a candidate seeks admission under reserved category)
- vi) Affidavits duly attested by a First-Class Magistrate or a Notary Public as per the specimen available in the Admission Cell of the College.

## **8. PRODUCTION OF MIGRATION CERTIFICATE**

Candidates seeking admission to MIER College of Education after having been admitted as members of another board/university incorporated by law for the time being in force, shall not be registered unless their applications for registration are accompanied by a migration certificate from the previous Board / University.

## **9. ELIGIBILITY CERTIFICATE**

No student from another Board or any other examination body shall be admitted to college without production of a certificate of eligibility issued by the Board/University.

## **10. ONE PROGRAMME AT A TIME**

No student shall be admitted to more than one programme at a time in the college, unless otherwise specified in the Regulations governing four years under graduate programmes (FYUGP) as per NEP 2020.

## **11. REGISTRATION RETURN**

**11.1** The Head of Department shall forward to the controller of examinations two copies of registration return (RR) containing the name and other particulars of each student admitted or re-admitted for the programme in Semester I,III,V and VII as the case may be along with a soft copy within 30 days after the last date of admission on the prescribed proforma.

**11.2** If the name of a student is struck off from the rolls of a college or a student migrates to another college, such fact shall immediately be reported to the controller of examinations.

## **12. REGISTRATION FEE**

The registration fee as prescribed by the College shall be paid once only irrespective of the number of times the candidate appears at the examinations of the College either as a student or an ex-student of an affiliated college or the department of the University or any recognized institution or as a private candidate. No further fee for registration shall be charged unless a student's name is for any reason other than legitimate migration struck off from the rolls of a College or any recognized institution in which case he/she shall pay the fee prescribed by the College to have his / her name re-entered in the register of students.

## **13. TRANSFER OF ADMISSION**

Transfer of admission is permissible only in odd semesters for students of different colleges as per regulations of FYUGH under NEP 2020.

### **Conditions for transfer of admission of students of other Colleges / Universities:**

A candidate migrating from any other College / University may be permitted to join odd semester of the degree programme provided he/she has passed all the subjects of previous semesters. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of the College.

- a) His/her transfer of admission shall be within the intake of the college.
- b) The courses / programme of study prescribed / pursued by the candidate in the University/College from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in the college; provided that such a candidate who has not qualified the semester examination with the subjects / combination of subjects for which he/she intends to seek admission to the next higher class of the College shall be required to qualify such subjects of the qualifying examination of the College as may be determined by the College.
- c) He/she shall fulfill the attendance requirements as per the College Regulations.

- d) The candidate who is migrating from other university is eligible for overall SGPA/CGPA or Class and not for ranking.
- e) He/She shall complete the programme as per the regulations governing the maximum duration of completing the programme as per this regulation.

The marks/grades obtained/credits earned in four year Bachelor of Arts (Honours / Research) Psychology Undergraduate Programme as per NEP 2020 examinations conducted by another university from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades/credits in accordance with the maximum marks/grades/credits of the Four Years Undergraduate Programme of the College.

#### **14. RESERVATION OF SEATS**

Relaxation and reservation of seats in case of Reserved Categories shall be as per the Government of Jammu & Kashmir / University of Jammu notified from time to time.

#### **15. MEDIUM OF INSTRUCTION AND EXAMINATION**

English shall be the medium of instruction and examination in all papers/ courses except the Modern Indian Languages, in which the medium of instruction and examination shall be language concerned.

#### **16. SELECTION LISTS**

**16.1** Selection list of eligible candidates shall be notified giving three days' time to candidates mentioned in the list for completing necessary formalities and depositing of the fee etc. If some seats remain vacant after exhausting the list of all candidates who had applied for their admission, the admission shall be made on first-cum-first serve basis in order to ensure timely commencement of classwork.

**16.2** In case, any of the seat(s) remain vacant under a reserved category for non-availability of eligible candidates, the same shall be offered to the candidates of non-reserved category (open merit) and vice-versa.

#### **17. FEE STRUCTURE**

**17.1** Fee structure of the course shall be as prescribed by the Competent Authority of the College from time to time.

**17.2** The fee shall be charged annually at the time of admission to I, III, V & VII Semesters.

**17.3** There shall be an enhancement of 10% in the Annual Tuition Fee for the 2nd, 3rd and 4<sup>th</sup> year respectively or as amended/notified from time to time.

## **18. PROVISIONAL ADMISSIONS**

All admissions to the Bachelor of Arts (Honours / Research) Psychology Programme in the College shall be provisional till the admissions are regularized by the College after proper scrutiny of documents.

## **19. REFUND OF FEE**

**19.1** Candidates applying for withdrawal of admission upto one day prior to the closure of admission shall be entitled to refund of fee deposited after a deduction of Rs.1000/- as service charges or as prescribed by the Competent Authority of the College from time to time.

**19.2** No claim for refund of fee deposited shall be entertained after the commencement of the class-work except the refundable fee, if any.

## **20. CANCELLATION OF ADMISSION**

**20.1** The admission of a student shall be cancelled if he/she takes up an employment or engages in a business or a profession during the course of study.

**20.2** The Principal of the College shall have the authority to refuse or cancel admission of a candidate who:

- i) either fails to produce the requisite certificate(s) in original within the time prescribed or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine;
- ii) fails to pay the fee and other charges within the time prescribed by the College;
- iii) remains absent continuously for a period of **20 days** without permission of the Principal; and
- iv) engages in any anti-social, anti-national or any undesirable activity or activities.

**20.3** The admission of a candidate, if wrongly admitted to the programme, shall be cancelled at any stage of his/her study or even after the result has been declared or even the degree has been awarded. Such a candidate shall have no right to claim that his/her admission to the course be continued as he /she was not informed earlier

## **21. MINIMUM ATTENDANCE**

The minimum attendance of a student to appear in mid-term and end-semester examination shall be at least 75% in theory and seminars, tutorials, practical's etc. opted by him/her in that semester



## **22. CONDONATION OF LECTURES**

- (i) The Principal may condone shortage in attendance of student in a semester for special reasons to be recorded in writing up to **10%** of the lectures delivered/practical's conducted/tutorials in each course separately.
- (ii) Any student who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall, however, be applicable only in respect of such of the students who have attended at least 50% of the classes in the said course/s. Students having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the semester / course. However, such student/s shall appear in the examination along with the students of the semester, with which he/she has been re-admitted, in regular capacity, provided in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any subsequent year.

## **23. Student on Duty**

A student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal of the College shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all working days during the days of his/her absence on such account for a period not exceeding ten working days in a semester subject to maximum of **30** working days in a year.

- i) State representation in the International /All India competitions organized by an agency recognized by the Board of Sports and Youth Welfare;
- ii) participation in the Inter-University competition held under the auspices of a university or any recognized institution;
- iii) participation in the NCC, NSS, Bharat Scouts and Guides and National Integration Samiti activities;
- iv) participation in Coaching Camps/Rehearsals prior to participation as a member of the State/U.T. or University/College team in the National /All India Inter-University competitions;
- v) participation in the Mountaineering/Hiking/Trekking/Skiing/Rock Climbing or other such activities organized under the auspices of the Government of Jammu & Kashmir / University of Jammu/ MIER College of Education ; and

- vi) participation in the Inter-College/Intra-College Competitions organized by the University of Jammu/MIER College of Education.

#### **24. PROGRAMME STRUCTURE**

The Programme Structure shall be as prescribed in the syllabi and courses of study approved by the Academic Council on the recommendations of the Board of Study of the MIER College of Education (Autonomous).

#### **25. MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION**

A semester end external examination under Four Years Undergraduate Programmes (FYUGP) as per NEP 2020 shall be open to the following categories of students:

(A) A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the concerned Head of the Department where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the College Principal/ Head of the Department concerned:

- (i) he/she has been a student of good conduct;
- (ii) he/she has attended not less than 75% of the lectures delivered including seminars, tutorials, practical's etc. in each course opted by him/her in that semester;
- (iii) he/she has secured pass marks in internal assessment in at least 75% of the papers; and
- (iv) he/she has paid the prescribed fee.

(B) Students who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in course(s) in a semester examination including minimum attendance requirement and having passed in internal assessment and having either failed to pass the semester examination in that subject/paper (s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form in online/offline mode along with prescribed fee to reach the Controller of Examinations within the date fixed for the purpose.

#### **26. EXAMINATION FORM AND FEE**

Each student shall have to pay Examination Fee as prescribed by the Competent Authority from time to time.

**26.1.** For an end-semester examination, each student shall submit his/her application on the prescribed form and fee to the Head of the Department not later than the dates given below:

Odd - semester examinations to be held in December/January **October, 15**

Even - semester examinations to be held in May/June **March, 15**

**26.2** Whenever, the application or fee or both from a student is/are received after the notified date he/she shall pay late fee as mentioned hereunder or as notified from time to time:

a) For first count of 15 days Rs. 200/-

b) For another count of 15 days Rs. 300/-

c) upto 30 days before the commencement of examination Rs. 600/-

**26.3** The Head of the Department shall forward the end-semester examination forms to the Controller of Examinations of the College within fifteen days from the last date of the receipt of forms.

## **27. PASSING CRITERION**

- i) The minimum Grade/Marks (%) required to pass each paper in a semester examination shall be **36%** in each theory paper in **mid semester examination** and **end semester examination**, separately. However, to qualify for tutorials/practical's the passing criteria is **36%** marks in continuous assessment component and final examination component put together. If the students fails in tutorial/practical and passes in mid semester and end semester theory examination such candidate shall reappear for tutorial/practical examination only and vice versa.
- ii) For summer internship, research project/dissertation, passing criterion shall be 40% marks.

## **28. PROMOTION TO NEXT SEMESTER**

- i) A student shall be eligible for promotion from semester- I to semester- II if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-I.
- ii) A student shall be eligible for promotion from semester-II to semester-III provided he/she has earned atleast 50% of the total credits of semesters-I as well as passed in internal assessments of atleast 75% of the papers of semester-II.
- iii) A student will be eligible for promotion from semester-III to semester-IV if he/she has secured pass marks in internal assessment in at least 75% of the papers of semester-III.

- iv) A student will be eligible for promotion from semester-IV to semester-V if he/she has earned atleast 50% of the total credits of semester-II and 50% of the total credits of semester-III as well as passed in internal assessments of at least 75% of the papers of semester-IV.
- v) A student will be eligible for promotion from semester-V to VI if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-V.
- vi) A student who does not fulfill the promotion criteria (i), (ii), (iii), (iv) and (v) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured pass marks.
- vii) A student who has to reappear in a paper prescribed for semester-I to IV shall appear in the subsequent semester end examination to be held as per the dates prescribed by the College.
- viii) Only those students who have successfully completed Three-Years Bachelor's Degree with minimum CGPA of 7.5 shall be allowed to continue fourth year of the Undergraduate Programme to obtain the Bachelor's Degree in Psychology (Honours/Research).
- ix) A student shall be eligible for promotion from semester-VII to semester-VIII if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-VII.
- x) Students who successfully complete their four years bachelor's degree with Honours / Research are eligible to enter the "Two Semester Master's Degree programme".
- xi) Students who successfully complete their four years Bachelor's Degree (Research) are eligible to enter the "Doctoral (Ph.D.) Programme" in a relevant subject if he/she fulfills the criterion requirement as per NHEQF.
- xii) A student who has to reappear in a paper(s) prescribed for semester – VI and VIII shall appear in the Supplementary Examination.

## **29. ADMISSION AFTER GAP (ENTRY/RE-ENTRY)**

**29.1** A student who has been on the rolls of MIER College of Education in the I or II or III or IV or V or VI or VII or VIII semester of Bachelor of Arts (Honours / Research) Psychology Course and earns eligibility to join the II or III or IV or V or VI or VII or VIII Semester of the Course, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever, may be considered for admission to the semester concerned if he/she submits application to this effect before the commencement of the semester concerned, provided a seat and other

facilities for the courses offered by the student are available in the MIER College of Education in the Semester concerned and the student seeks admission within a period of one year from the date he/she discontinued his/her studies. The final decision regarding admission of such a student shall be taken by the Principal of the MIER College of Education.

**29.2** A student shall be allowed to enter/re-enter only at the odd semester and can only exit after the even semester. Re-entry at various levels as lateral entrants in academic programmes should be based on the earned credits and proficiency test records.

### **30. ADMISSION TO FOURTH YEAR OF BACHELOR'S DEGREE**

A student seeking admission to the Bachelor's Degree in Psychology (Honours / Research) would normally have completed all requirements of the relevant 3-Year Bachelor's Degree. After completing requirements of a 3-Year Bachelor's Degree, students who meet a minimum CGPA of 7.5\* shall be allowed to continue studies in the fourth year of the Undergraduate Programme leading to the Bachelor's Degree with (Honours / Research).

### **31. DETERMINATION OF GRADES**

#### **SGPA and CGPA**

- (i) **SGPA:** The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i},$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

- (ii) **CGPA:** The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i},$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

The declaration of result shall be based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards the completion of all the eight semesters of the Programme and the corresponding overall Letter grades. If some students exit at the completion of first, second or third year of the four years Bachelor of Arts (Honours / Research)

Psychology Programme with Certificate, Diploma, Three Years Degree or Four Years Degree, respectively, then the results of successful students at the end of second, fourth or sixth semester shall also be classified on the basis of the **Cumulative Grade Point Average (CGPA)** obtained in the two, four or six or eight semesters, respectively for award of:

- Bachelor's Certificate in Psychology
- Bachelor's Diploma in Psychology
- Bachelor's Degree in Psychology
- Bachelor's Degree with Honours/Research in Psychology

### **Grading System:**

Absolute grading shall be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the College shall use the following UGC recommended 10-point grading system:

(i) A student obtaining Grade 'F' shall be considered failed and will be required to reappear in the examination as per existing rules of the College under semester system for B.A. Psychology (Honours / Research).

(ii) Grade (D) or percentage of marks (36%) is required to pass in a course. SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a Degree.

Calculation of Semester grade Point Average (i.e. SGPA is the grade point received in a particular semester by a student), Cumulative Grade Point Average (i.e. SGPA is the average grade points obtained in all the semesters) and the Percentage of Marks, the following formulas are used:

**i. SGPA = Credit Points/Credit**

**ii. CGPA = Total Credit Points Earned/Total Credits of the Programme**

**iii. Percentage of Marks = CGPA x 10**

The description of Grades awarded, conversion of percentage and the marks converted into Grade points in a particular course/paper can be calculated with the help of **Table I and II**

**Example:** SGPA of a student in six semesters:

**I -7.0, II-7.2, III-6.8, IV-7.8, V-7.0, VI-7.0**

**7.0+7.2+6.8+7.8+7.0+7.0 = 42.5**

**CGPA — 42.8/6 — 7.1**

**Percentage — 71%**

**Table - I: Letter Grades and Grade Points**

Marks %	Letter Grades	Grade Point (G)	Result/Class Description
90 - 100	O(Outstanding)	10	Outstanding
80 to <90	A + (Excellent)	9	First Class Exemplary
70 to <80	A (Very Good)	8	First Class Distinction
60 to <70	B+(Good)	7	First Class
55 to <60	B (Above Average)	6	High Second Class
50 to <55	C (Average)	5	Second Class
36 to <50	D (Pass)	4	Pass Class
0 to <36	F (Fail)	0	Fail / Reappear
-	AB (Absent)	Ab	-

**Table - II: Letter Grades and Grade Points**

Conversion Percentage	Marks into Grade Point in a Paper
% Marks in a paper/ Practical	Grade Point
96 – 100	10
91 – 95	9.5
85 – 90	9.0
81 – 85	8.5
76 – 80	8.0
71 – 75	7.5
66 – 70	7.0
61 – 65	6.5
56 – 60	6.0
51 – 55	5.5
46 – 50	5.0
41 – 45	4.5
36 – 40	4.0
<36	0

**32. RE-EVALUATION OF ANSWER SCRIPTS**

- (i) Re-evaluation of answer scripts of semester end examinations shall be permissible in each course of a semester examination of 4-Year Bachelor of Arts (Honours / Research) Psychology as per the College Statutes / Regulations.
- (ii) Re-evaluation shall not be permitted in the mid semester theory papers, tutorials, practical's, skill courses, value added courses, internship, project report, dissertation.

**33. EXEMPTION TO RE-APPEAR IN MID SEMESTER EXAMINATION/TUTORIALS/PRACTICAL EXAMINATION ONCE QUALIFIED**

A student who appears and passes in the mid semester examination / tutorials / practical examination of a subject but fails to qualify end semester examination in that paper shall be exempted from appearing in the mid semester examination / tutorials/practical examination of that paper subsequently and the marks obtained by him/her in the last attempt in which he /she passed in the mid semester examination/ tutorials/practical examination of a subject

shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject in the subsequent examination.

#### **34. RE-APPEAR CATEGORY FOR FAILURES**

**34.1** A student who fails in Four Years Undergraduate Programme in Psychology in Semester – I/II/III/IV/V/VI/ VII/VIII examination but has secured pass marks (separately in the mid semester examination and end semester examination) in a subject or subjects shall be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he/she passes in the subject(s) he/she shall be declared to have passed the examination.

**34.2** Provided that re-appear/failure candidates shall have to appear in the Four Years Undergraduate Programmes in Psychology in Semester – I/II/III/IV/V/VI/ VII/VIII examination (as the case may be) as per the syllabi in vogue and fulfillment of other statutory conditions.

#### **35. SUPPLEMENTARY EXAMINATION**

There shall be supplementary examination for the semester – VI and VIII only.

#### **36. AWARD OF CERTIFICATE/DIPLOMA/DEGREE/DEGREE WITH HONOURS / RESEARCH**

**36.1** A student shall be awarded with an Undergraduate Certificate at the Successful Completion of First Year (Two Semesters) of the Four Years Bachelor of Arts (Honours/ Research) Psychology Undergraduate Degree Programme and has earned a minimum of 40-44 credits during the year. The Certificate shall be awarded by the MIER College of Education (Autonomous).

**36.2** A student shall be awarded with an Undergraduate Diploma at the Successful Completion of Two Years (Four Semesters) of the Four Years Bachelor of Arts (Honours/ Research) Psychology Undergraduate Degree Programme and has earned a minimum of 80-88 credits during the two years. The Diploma shall be awarded by the MIER College of Education (Autonomous).

**36.3** A student shall be awarded with a Bachelor's Degree at the Successful Completion of Three Years (Six Semesters) of the Four Years Bachelor of Arts (Honours / Research) Psychology Undergraduate Degree Programme and has earned a minimum of 120-132 credits during the three years. The degree shall be awarded by the University of Jammu.



**36.4** A student shall be awarded with a Bachelor's Degree with (Honours / Research) at the Successful Completion of Four Years (Eight Semesters) of the Four Years Bachelor of Arts (Honours / Research) Psychology Undergraduate Degree Programme and has earned a minimum of 160-176 credits during the three years. The Degree shall be awarded by the University of Jammu.

**Note: A Certificate, Diploma or a Degree shall be awarded to the successful candidates who after an assessment and evaluation of learning levels conducted by a competent body that determines the achievement by students of the expected learning outcomes to given standards.**

### **37. VALIDITY OF CREDITS**

The validity of the credits earned will be to a maximum period of seven years or as specified by the Academic Bank of Credits (ABC). The procedure for depositing credits earned, its shelf life, redemption of credits, would be as per UGC (Establishment and Operationalization of Academic Bank of Credits [ABC] scheme in Higher Education) Regulations, 2021.

### **38. TRANSCRIPT OF MARKS/GRADE**

A transcript shall be issued to a student by the College in respect of his/her performance in each semester after the declaration of his/her result. The transcript shall indicate marks/grade obtained in sessional assessment as well as end-semester examination in each course.

### **39. INTERPRETATION OF REGULATIONS**

With a view to remove any difficulty arising out of the application and implementation of these Regulations, the Chairperson of the Governing Body of the College shall be competent to give authoritative interpretation of such Statutes and his/her interpretation shall be final and binding on all concerned.

### **40. MODIFICATION TO THE REGULATIONS**

Notwithstanding the foregoing, any amendments / modifications issued or notified by the University Grants Commission / Higher Education Commission of India and its verticals such as National Higher Education Regulatory Council, General Education Council or the State Government, from time to time shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.

#### **41. LEGAL DISPUTES**

All legal disputes relating to the Bachelor of Arts (Honours / Research) Psychology Programme in the College shall be subject to the jurisdiction of Courts in Jammu.

**Notwithstanding anything contained in the above Regulations, the Statutes / Regulations of the University of Jammu shall mutatis mutandis apply to the 4-Year Undergraduate Programme in Bachelor of Arts (Honours / Research) Psychology.**

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# **REGULATIONS GOVERNING FOUR YEAR BACHELOR OF ARTS (HONOURS / RESEARCH) SOCIOLOGY**

## **1. PREAMBLE**

The government of India has notified National Education Policy (NEP) 2020 on July 29, 2020 based on Dr. Kasturirangan committee's report. The objective is to have holistic and multidisciplinary under-graduate education to produce employable graduates with integrated personality.

The MIER College of Education in sync with the academic and administrative reforms recommended in NEP 2020 has designed a Curriculum Framework in semester mode under various disciplines from the Academic Session 2022-23. It aims at making the academic programs student oriented, flexible, interdisciplinary and relevant to the times. The students will have ample freedom to select the electives that suit their interest, aptitude and needs. The student is provided abundant opportunity during the programme of study to accumulate credits by opting for Major Courses (M), Minor Courses (MI), Multidisciplinary Courses (MD), Ability Enhancement Courses (AE), Skill Enhancement Courses (SE), Value Added Courses (VA) under various disciplines. Students will choose major, minor, multidisciplinary and other courses at the time of their admission. This system aims to strengthen the academic potential of the student, as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

## **2. SCOPE AND APPLICATIONS**

The Four Year Undergraduate academic programme with multiple entry and exit options with appropriate Certification / Diploma / Degree namely;

- (a) **Bachelor's Certificate** in a Discipline upon the successful completion of the First Year (Two Semesters).
- (b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
- (c) **Bachelor's Degree** in a Discipline at the successful completion of the Third Year (Six Semesters).
- (d) **Bachelor's Degree (Honours/Research)** in a Discipline at the successful completion of the Four Years (Eight Semesters).

### 3. DEFINITIONS

- (i) **MAJOR COURSE (MJ):** A major course as discipline specific core course is the field in which a student focuses during the course of his/her degree.
- (ii) **MINOR COURSE (MI):** A minor course can be opted from any discipline.
- (iii) **MULTIDISCIPLINARY COURSES FROM OTHER DISCIPLINES (FOUDATIONCOURSES) (MD):** A multi- disciplinary course is an option to explore disciplines of interest beyond the choices students make in major courses.
- (iv) **ABILITY ENHANCEMENT COURSES (AE):** These are generic skill courses aimed to enhance skills in communication, language, mathematical ability.
- (v) **SKILL ENHANCEMENT COURSES (SE):** Skill enhancement courses are aimed to promote skills pertaining to a particular field of study. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability / self-employment.
- (vi) **VALUE ADDED COURSES (VA):** Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.
- (vii) **SUMMER INTERNSHIP:** Summer internship is a programme to develop professional ability through an appropriate training.
- (viii) **RESEARCH PROJECT/DISSERTATION:** Project work is a course involving application of knowledge in solving/ analyzing/exploring a real-life situation/difficult problems/ data analysis etc.
- (ix) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.
- (x) **COURSE:** "Course" refers to a paper having specified credits which is a component of a programme in a subject. The courses define the leasing objectives and learning outcomes. A course may be designed to comprise lectures / laboratory work/field work/outreach activities/ project work/ dissertation work/summer internship/vocational training/map work etc. or a combination of some of these.
- (xi) **ACADEMIC WEEK:** "Academic Week" is a unit of five/six working days during which distribution of work is organized as six to eight contact hours on each day. Each semester shall consist of at least 15 weeks of study with 90 working days (excluding the time spent for the conduct of final examination of each semester).

(xii) **CREDIT:** Credit is the weightage given to each course of study. It is the numerical value assigned to a course according to the relative importance of the contents and the contact hours required to teach the prescribed syllabi of the programme.

#### 4. DURATION

The duration of the Bachelor of Arts (Honours / Research) Sociology programme shall extend over a period of four academic years spread over eight semesters. The students can exit after the completion of one academic year (two semesters) with the Certificate; Diploma after the study of two academic years (four semesters) and regular Bachelor Degree after the completion of three academic years (six semesters). A candidate who successfully completes a three-year Bachelor's Degree with minimum CGPA of 7.5 and wishes to pursue the fourth year of the Bachelor of Arts (Honours / Research) Sociology Programme shall be allowed to continue the programme to obtain the Bachelor's Degree with Honours / Research.

The total duration for completing the Programme shall not exceed 7 years.

#### 5. ELIGIBILITY

Candidate seeking admission to the Bachelor of Arts (Honours / Research) Sociology must have obtained at least 50% marks in aggregate (45% for candidates belonging to reserved categories) in Higher Secondary Part-II Examination (under 10+2 pattern) of Jammu and Kashmir State Board of School Education, Central Board of Secondary Education or an examination recognised as equivalent thereto from any other recognised Board.

A student who exits at the end of any semester shall have to earn the requisite credits in order to be awarded the relevant Certificate / Diploma / Degree. The qualification title / nomenclature and corresponding credit requirement relevant for level 5 to level 8 of the undergraduate programmes are given below:

Level of Programme	Requirements of the Programme	
<b>Level 5: Undergraduate Certificate</b>	Entry requirements	<ul style="list-style-type: none"> <li>• Certificate obtained after successful completion of Grade 12 or equivalent stage of education.</li> <li>• Admission to the first year of the undergraduate programme will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Admission will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and validation of prior learning outcomes) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first year (first two semesters) of the undergraduate programme involving credit-hours ranging between <b>40-44</b> hours followed by an exit 10-credit skills-enhancement course, including at least 6-credit job-specific internship/apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 6: Undergraduate Diploma</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the second year of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> <li>Lateral entry into the programme of study leading to the Undergraduate Diploma will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent / self-directed learning activities</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>The successful completion of the first two years (four semesters) of the undergraduate programme involving credit-hours ranging between <b>80-88</b> hours followed by an exit 10-credit skills - enhancement course, including at least 6-credit job-specific internship/ apprenticeship that would help the graduates acquire job-ready competencies required to enter the workforce.</li> </ul>
<b>Level 7: Bachelor's Degree</b>	Entry requirements	<ul style="list-style-type: none"> <li>Continuation of study or lateral entry in the third year (fifth semester) of the undergraduate programme will be possible for those who have met the entrance requirements, including specified levels of attainment, specified in the programme regulations. The continuation of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue an undergraduate programme of study.</li> </ul>

		<ul style="list-style-type: none"> <li>• Lateral entry into the programme of study in the fifth semester of the undergraduate programme will be based on the validation of prior learning outcomes achieved, including those achieved outside of formal learning or through learning and training in the workplace or in the community, or through continuing professional development activities, or through independent/ self-directed learning activities.</li> </ul>
	Credit requirements for a Bachelor's Degree	<ul style="list-style-type: none"> <li>• The successful completion of the first three years (six semesters) of the undergraduate programme involving at least a range of <b>120-132</b> credit-hours.</li> </ul>
<p style="text-align: center;"><b>Level 8: Bachelor's Degree with Honours/ Research</b></p>	Entry requirements	<ul style="list-style-type: none"> <li>• An individual seeking admission to the bachelor's degree (Honours / Research) in a specified field of learning would normally have completed all requirements of the relevant 3-year bachelor's degree. (After completing requirements of a 3-year bachelor's degree, candidates who meet a minimum CGPA of 7.5* will be allowed to continue studies in the fourth year of the undergraduate programme leading to the bachelor's degree (Research).</li> <li>• Continuation of undergraduate programme leading to the bachelor's degree (Honours / Research) will be open to those who have met the entrance requirements, including specified levels of attainment, in the programme admission regulations. Continuation of the programme of study will be based on the evaluation of documentary evidence (including the academic record and/or evidence relating to the assessment and certification of prior learning) of the applicant's ability to pursue study during the fourth year (semesters 7 &amp; 8) of the 4- year Bachelor's degree (Honours / Research) programme. Lateral entry into the programme of study at NHEQF level 8 will be based on the validation of prior learning outcomes, including those achieved outside of formal learning or through learning and training in the workplace through continuing professional development activities, or through independent/self-directed/self-managed learning activities.</li> </ul>
	Credit requirements for a bachelor's degree	<ul style="list-style-type: none"> <li>• Successful completion of the 4-year (eight semesters) undergraduate programme involving the range of <b>160-176 credits</b>, with 40-44 credits at level 5, 40-44 credits at level 6, 40-44 credits at level 7, and 40-44 credits at level 8 on the NHEQF.</li> </ul>

## 6. INTAKE CAPACITY

The number of seats shall be one hundred (100) i.e., two units of fifty 50 each.

## **7. SELECTION PROCEDURE**

**7.1** Admission to the Bachelor of Arts (Honours / Research) Sociology shall be made on merit on the basis of marks obtained in the qualifying Examination from any recognised Board or on the basis of the Common University Entrance Test (CUET) conducted by the National Testing agency (NTA) or any other mode to be prescribed by the University of Jammu/J&K Government from time to time.

### **7.2 Certificates and other documents to be submitted at the time of admission**

All the selected candidates shall submit the following self-attested documents at the time of their admission to the Bachelor of Arts (Honours / Research) Sociology Course:

- i) Matriculation or equivalent examination certificate
- ii) Marks Certificate of each part of the qualifying examination
- iii) Provisional and Migration/Transfer Certificate issued by the Institution/Board last attended
- iv) Category Certificate (If applicable) issued by the Competent Authority as per the latest SRO issued by the J&K Government
- v) Certificate of being “**Domicile**” of the Union Territory of Jammu and Kashmir issued by the Competent Authority (in case a candidate seeks admission under reserved category)
- vi) Affidavits duly attested by a First-Class Magistrate or a Notary Public as per the specimen available in the Admission Cell of the College.

## **8. PRODUCTION OF MIGRATION CERTIFICATE**

Candidates seeking admission to MIER College of Education after having been admitted as members of another board/university incorporated by law for the time being in force, shall not be registered unless their applications for registration are accompanied by a migration certificate from the previous Board / University.

## **9. ELIGIBILITY CERTIFICATE**

No student from another Board or any other examination body shall be admitted to college without production of a certificate of eligibility issued by the Board/University.

## **10. ONE PROGRAMME AT A TIME**

No student shall be admitted to more than one programme at a time in the college, unless otherwise specified in the Regulations governing four years under graduate programmes (FYUGP) as per NEP 2020.



## **11. REGISTRATION RETURN**

**11.1** The Head of Department shall forward to the controller of examinations two copies of registration return (RR) containing the name and other particulars of each student admitted or re-admitted for the programme in Semester I,III,V and VII as the case may be along with a soft copy within 30 days after the last date of admission on the prescribed proforma.

**11.2** If the name of a student is struck off from the rolls of a college or a student migrates to another college, such fact shall immediately be reported to the controller of examinations.

## **12. REGISTRATION FEE**

The registration fee as prescribed by the College shall be paid once only irrespective of the number of times the candidate appears at the examinations of the College either as a student or an ex-student of an affiliated college or the department of the University or any recognized institution or as a private candidate. No further fee for registration shall be charged unless a student's name is for any reason other than legitimate migration struck off from the rolls of a College or any recognized institution in which case he/she shall pay the fee prescribed by the College to have his / her name re-entered in the register of students.

## **13. TRANSFER OF ADMISSION**

Transfer of admission is permissible only in odd semesters for students of different colleges as per regulations of FYUGH under NEP 2020.

### **Conditions for transfer of admission of students of other Colleges / Universities:**

A candidate migrating from any other College / University may be permitted to join odd semester of the degree programme provided he/she has passed all the subjects of previous semesters. Such candidates must satisfy all other conditions of eligibility stipulated in the regulations of the College.

- a) His/her transfer of admission shall be within the intake of the college.
- b) The courses / programme of study prescribed / pursued by the candidate in the University/College from which he/she seeks migration are not materially different from the courses/programmes prescribed to be pursued in the college;  
provided that such a candidate who has not qualified the semester examination with the subjects / combination of subjects for which he/she intends to seek admission to the next higher class of the College shall be required to qualify such subjects of the qualifying examination of the College as may be determined by the College.

- c) He/she shall fulfill the attendance requirements as per the College Regulations.
- d) The candidate who is migrating from other university is eligible for overall SGPA/CGPA or Class and not for ranking.
- e) He/She shall complete the programme as per the regulations governing the maximum duration of completing the programme as per this regulation.

The marks/grades obtained/credits earned in four year Bachelor of Arts (Honours / Research) Sociology Undergraduate Programme as per NEP 2020 examinations conducted by another university from which the candidate has migrated shall be taken into account for determining the final result (by increasing or reducing the marks/grades/credits in accordance with the maximum marks/grades/credits of the Four Years Undergraduate Programme of the College.

#### **14. RESERVATION OF SEATS**

Relaxation and reservation of seats in case of Reserved Categories shall be as per the Government of Jammu & Kashmir / University of Jammu notified from time to time.

#### **15. MEDIUM OF INSTRUCTION AND EXAMINATION**

English shall be the medium of instruction and examination in all papers/ courses except the Modern Indian Languages, in which the medium of instruction and examination shall be language concerned.

#### **16. SELECTION LISTS**

**16.1** Selection list of eligible candidates shall be notified giving three days' time to candidates mentioned in the list for completing necessary formalities and depositing of the fee etc. If some seats remain vacant after exhausting the list of all candidates who had applied for their admission, the admission shall be made on first-cum-first serve basis in order to ensure timely commencement of classwork.

**16.2** In case, any of the seat(s) remain vacant under a reserved category for non-availability of eligible candidates, the same shall be offered to the candidates of non-reserved category (open merit) and vice-versa.

#### **17. FEE STRUCTURE**

**17.1** Fee structure of the course shall be as prescribed by the Competent Authority of the College from time to time.

**17.2** The fee shall be charged annually at the time of admission to I, III, V & VII Semesters.

**17.3** There shall be an enhancement of 10% in the Annual Tuition Fee for the 2nd, 3rd and 4<sup>th</sup> year respectively or as amended/notified from time to time.

## **18. PROVISIONAL ADMISSIONS**

All admissions to the Bachelor of Arts (Honours / Research) Sociology Programme in the College shall be provisional till the admissions are regularized by the College after proper scrutiny of documents.

## **19. REFUND OF FEE**

**19.1** Candidates applying for withdrawal of admission upto one day prior to the closure of admission shall be entitled to refund of fee deposited after a deduction of Rs.1000/- as service charges or as prescribed by the Competent Authority of the College from time to time.

**19.2** No claim for refund of fee deposited shall be entertained after the commencement of the class-work except the refundable fee, if any.

## **20. CANCELLATION OF ADMISSION**

**20.1** The admission of a student shall be cancelled if he/she takes up an employment or engages in a business or a profession during the course of study.

**20.2** The Principal of the College shall have the authority to refuse or cancel admission of a candidate who:

- i) either fails to produce the requisite certificate(s) in original within the time prescribed or provides information in his/her application form which is found incorrect or produces a certificate which is not genuine;
- ii) fails to pay the fee and other charges within the time prescribed by the College;
- iii) remains absent continuously for a period of **20 days** without permission of the Principal; and
- iv) engages in any anti-social, anti-national or any undesirable activity or activities.

**20.3** The admission of a candidate, if wrongly admitted to the programme, shall be cancelled at any stage of his/her study or even after the result has been declared or even the degree has been awarded. Such a candidate shall have no right to claim that his/her admission to the course be continued as he /she was not informed earlier

## **21. MINIMUM ATTENDANCE**

The minimum attendance of a student to appear in mid-term and end-semester examination shall be at least 75% in theory and seminars, tutorials, practical's etc. opted by him/her in that semester.

## **22. CONDONATION OF LECTURES**

- (i) The Principal may condone shortage in attendance of student in a semester for special reasons to be recorded in writing up to **10%** of the lectures delivered/practical's conducted/tutorials in each course separately.
- (ii) Any student who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the competent authorities and wants to pursue the programme, shall be required to re-join the course along with the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall, however, be applicable only in respect of such of the students who have attended at least 50% of the classes in the said course/s. Students having attended less than 50% of the lectures in a particular course/s shall be considered for re-admission after depositing afresh the prescribed admission fee for the semester / course. However, such student/s shall appear in the examination along with the students of the semester, with which he/she has been re-admitted, in regular capacity, provided in case such a student again falls short of lectures he/she shall not be allowed to seek admission to that course in any subsequent year.

## **23. Student on Duty**

A student who participates in games, cultural and other co-curricular activities as defined below with the prior approval of the Principal of the College shall, for the purpose of condoning deficiency in attendance incurred by him/her on account of such participation, be treated as present on all working days during the days of his/her absence on such account for a period not exceeding ten working days in a semester subject to maximum of **30** working days in a year.

- i) State representation in the International /All India competitions organized by an agency recognized by the Board of Sports and Youth Welfare;
- ii) participation in the Inter-University competition held under the auspices of a university or any recognized institution;
- iii) participation in the NCC, NSS, Bharat Scouts and Guides and National Integration Samiti activities;
- iv) participation in Coaching Camps/Rehearsals prior to participation as a member of the State/U.T. or University/College team in the National /All India Inter-University competitions;

- v) participation in the Mountaineering/Hiking/Trekking/Skiing/Rock Climbing or other such activities organized under the auspices of the Government of Jammu & Kashmir / University of Jammu/ MIER College of Education ; and
- vi) participation in the Inter-College/Intra-College Competitions organized by the University of Jammu/MIER College of Education.

#### **24. PROGRAMME STRUCTURE**

The Programme Structure shall be as prescribed in the syllabi and courses of study approved by the Academic Council on the recommendations of the Board of Study of the MIER College of Education (Autonomous).

#### **25. MINIMUM ELIGIBILITY FOR APPEARANCE IN EXAMINATION**

A semester end external examination under Four Years Undergraduate Programmes (FYUGP) as per NEP 2020 shall be open to the following categories of students:

- (A) A regular student i.e. a student who has undergone a regular course of study in a college for the period specified for that course of study by having been on the rolls of the college immediately preceding the examination and has his/her name submitted to the Controller of Examinations by the concerned Head of the Department where he/she has pursued the course for the examination and has fulfilled the following conditions to be certified by the College Principal/ Head of the Department concerned:
  - (i) he/she has been a student of good conduct;
  - (ii) he/she has attended not less than 75% of the lectures delivered including seminars, tutorials, practical's etc. in each course opted by him/her in that semester;
  - (iii) he/she has secured pass marks in internal assessment in at least 75% of the papers; and
  - (iv) he/she has paid the prescribed fee.
- (B) Students who after having undergone a regular course of study and having completed all conditions of eligibility for appearance in course(s) in a semester examination including minimum attendance requirement and having passed in internal assessment and having either failed to pass the semester examination in that subject/paper (s) or been unable to appear in the examination in that subject/paper(s) will be eligible to appear as a private candidate in the examination by submitting his/her application on the prescribed form in online/offline mode along with prescribed fee to reach the Controller of Examinations within the date fixed for the purpose.

## 26. EXAMINATION FORM AND FEE

Each student shall have to pay Examination Fee as prescribed by the Competent Authority from time to time.

**26.1.** For an end-semester examination, each student shall submit his/her application on the prescribed form and fee to the Head of the Department not later than the dates given below:

Odd - semester examinations to be held in December/January	<b>October, 15</b>
Even - semester examinations to be held in May/June	<b>March, 15</b>

**26.2** Whenever, the application or fee or both from a student is/are received after the notified date he/she shall pay late fee as mentioned hereunder or as notified from time to time:

a) For first count of 15 days	Rs. 200/-
b) For another count of 15 days	Rs. 300/-
c) upto 30 days before the commencement of examination	Rs. 600/-

**26.3** The Head of the Department shall forward the end-semester examination forms to the Controller of Examinations of the College within fifteen days from the last date of the receipt of forms.

## 27. PASSING CRITERION

- i) The minimum Grade/Marks (%) required to pass each paper in a semester examination shall be **36%** in each theory paper in **mid semester examination** and **end semester examination**, separately. However, to qualify for tutorials/practical's the passing criteria is **36%** marks in continuous assessment component and final examination component put together. If the students fails in tutorial/practical and passes in mid semester and end semester theory examination such candidate shall reappear for tutorial/practical examination only and vice versa.
- ii) For summer internship, research project/dissertation, passing criterion shall be 40% marks.

## 28. PROMOTION TO NEXT SEMESTER

- i) A student shall be eligible for promotion from semester- I to semester- II if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-I.
- ii) A student shall be eligible for promotion from semester-II to semester-III provided he/she has earned atleast 50% of the total credits of semesters-I as well as passed in internal assessments of atleast 75% of the papers of semester-II.

- iii) A student will be eligible for promotion from semester-III to semester-IV if he/she has secured pass marks in internal assessment in at least 75% of the papers of semester-III.
- iv) A student will be eligible for promotion from semester-IV to semester-V if he/she has earned atleast 50% of the total credits of semester-II and 50% of the total credits of semester-III as well as passed in internal assessments of at least 75% of the papers of semester-IV.
- v) A student will be eligible for promotion from semester-V to VI if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-V.
- vi) A student who does not fulfill the promotion criteria (i), (ii), (iii), (iv) and (v) above shall be declared fail in the semester concerned. However, he/she shall have the option to retain the marks in the papers in which he/she has secured pass marks.
- vii) A student who has to reappear in a paper prescribed for semester-I to IV shall appear in the subsequent semester end examination to be held as per the dates prescribed by the College.
- viii) Only those students who have successfully completed Three-Years Bachelor's Degree with minimum CGPA of 7.5 shall be allowed to continue fourth year of the Undergraduate Programme to obtain the Bachelor's Degree in Sociology (Honours/Research).
- ix) A student shall be eligible for promotion from semester-VII to semester-VIII if he/she has secured pass marks in internal assessment in at least 75% of the papers of the semester-VII.
- x) Students who successfully complete their four years bachelor's degree with Honours / Research are eligible to enter the "Two Semester Master's Degree programme".
- xi) Students who successfully complete their four years Bachelor's Degree (Research) are eligible to enter the "Doctoral (Ph.D.) Programme" in a relevant subject if he/she fulfills the criterion requirement as per NHEQF.
- xii) A student who has to reappear in a paper(s) prescribed for semester – VI and VIII shall appear in the Supplementary Examination.

## **29. ADMISSION AFTER GAP (ENTRY/RE-ENTRY)**

**29.1** A student who has been on the rolls of MIER College of Education in the I or II or III or IV or V or VI or VII or VIII semester of Bachelor of Arts (Honours / Research) Sociology Course and earns eligibility to join the II or III or IV or V or VI or VII or VIII Semester of the Course, as the case may be, but fails to join the Semester when he/she was due to join it or discontinues his/her studies for any reason whatsoever, may be considered

for admission to the semester concerned if he/she submits application to this effect before the commencement of the semester concerned, provided a seat and other facilities for the courses offered by the student are available in the MIER College of Education in the Semester concerned and the student seeks admission within a period of one year from the date he/she discontinued his/her studies. The final decision regarding admission of such a student shall be taken by the Principal of the MIER College of Education.

**29.2** A student shall be allowed to enter/re-enter only at the odd semester and can only exit after the even semester. Re-entry at various levels as lateral entrants in academic programmes should be based on the earned credits and proficiency test records.

### **30. ADMISSION TO FOURTH YEAR OF BACHELOR'S DEGREE**

A student seeking admission to the Bachelor's Degree in Sociology (Honours / Research) would normally have completed all requirements of the relevant 3-Year Bachelor's Degree. After completing requirements of a 3-Year Bachelor's Degree, students who meet a minimum CGPA of 7.5\* shall be allowed to continue studies in the fourth year of the Undergraduate Programme leading to the Bachelor's Degree with (Honours / Research).

### **31. DETERMINATION OF GRADES**

#### **SG PA and CGPA**

(i) **SGPA:** The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i},$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

(ii) **CGPA:** The CGPA is also calculated in the same manner taking into account all the courses under gone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i},$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

(iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

The declaration of result shall be based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards the completion of all the eight semesters of the Programme and



the corresponding overall Letter grades. If some students exit at the completion of first, second or third year of the four years Bachelor of Arts (Honours / Research) Sociology Programme with Certificate, Diploma, Three Years Degree or Four Years Degree, respectively, then the results of successful students at the end of second, fourth or sixth semester shall also be classified on the basis of the **Cumulative Grade Point Average (CGPA)** obtained in the two, four or six or eight semesters, respectively for award of:

- Bachelor's Certificate in Sociology
- Bachelor's Diploma in Sociology
- Bachelor's Degree in Sociology
- Bachelor's Degree with Honours/Research in Sociology

### **Grading System:**

Absolute grading shall be used where the marks obtained are converted to grades based on pre-determined class intervals. To implement the following grading system, the College shall use the following UGC recommended 10-point grading system:

- (i) A student obtaining Grade 'F' shall be considered failed and will be required to reappear in the examination as per existing rules of the College under semester system for B.A. Sociology (Honours / Research).
- (ii) Grade (D) or percentage of marks (36%) is required to pass in a course. SGPA of 4 to qualify a semester and a minimum CGPA of 4 to qualify for a Degree.

Calculation of Semester grade Point Average (i.e. SGPA is the grade point received in a particular semester by a student), Cumulative Grade Point Average (i.e. SGPA is the average grade points obtained in all the semesters) and the Percentage of Marks, the following formulas are used:

- i. SGPA = Credit Points/Credit**
- ii. CGPA = Total Credit Points Earned/Total Credits of the Programme**
- iii. Percentage of Marks = CGPA x 10**

The description of Grades awarded, conversion of percentage and the marks converted into Grade points in a particular course/paper can be calculated with the help of **Table I and II**

**Example:** SGPA of a student in six semesters:

**I -7.0, II-7.2, III-6.8, IV-7.8, V-7.0, VI-7.0**

**7.0+7.2+6.8+7.8+7.0+7.0 = 42.5**

**CGPA — 42.8/6 — 7.1**

**Percentage — 71%**

**Table - I: Letter Grades and Grade Points**

Marks %	Letter Grades	Grade Point (G)	Result/Class Description
90 - 100	O(Outstanding)	10	Outstanding
80 to <90	A + (Excellent)	9	First Class Exemplary
70 to <80	A (Very Good)	8	First Class Distinction
60 to <70	B+(Good)	7	First Class
55 to <60	B (Above Average)	6	High Second Class
50 to <55	C (Average)	5	Second Class
36 to <50	D (Pass)	4	Pass Class
0 to <36	F (Fail)	0	Fail / Reappear
-	AB (Absent)	Ab	-

**Table - II: Letter Grades and Grade Points**

Conversion Percentage	Marks into Grade Point in a Paper
% Marks in a paper/ Practical	Grade Point
96 – 100	10
91 – 95	9.5
85 – 90	9.0
81 – 85	8.5
76 – 80	8.0
71 – 75	7.5
66 – 70	7.0
61 – 65	6.5
56 – 60	6.0
51 – 55	5.5
46 – 50	5.0
41 – 45	4.5
36 – 40	4.0
<36	0

**32. RE-EVALUATION OF ANSWER SCRIPTS**

- (i) Re-evaluation of answer scripts of semester end examinations shall be permissible in each course of a semester examination of 4-Year Bachelor of Arts (Honours / Research) Sociology as per the College Statutes / Regulations.
- (ii) Re-evaluation shall not be permitted in the mid semester theory papers, tutorials, practical's, skill courses, value added courses, internship, project report, dissertation.

**33. EXEMPTION TO RE-APPEAR IN MID SEMESTER EXAMINATION/TUTORIALS/PRACTICAL EXAMINATION ONCE QUALIFIED**

A student who appears and passes in the mid semester examination / tutorials / practical examination of a subject but fails to qualify end semester examination in that paper shall be exempted from appearing in the mid semester examination / tutorials/practical examination of that paper subsequently and the marks obtained by him/her in the last attempt in which he /she passed in the mid semester examination/ tutorials/practical examination of a subject

shall be carried over. Consequently, he/she shall be required to appear in the theory part of that subject in the subsequent examination.

#### **34. RE-APPEAR CATEGORY FOR FAILURES**

**34.1** A student who fails in Four Years Undergraduate Programme in Sociology in Semester – I/II/III/IV/V/VI/ VII/VIII examination but has secured pass marks (separately in the mid semester examination and end semester examination) in a subject or subjects shall be exempted from appearing in such subject(s) and shall be allowed to appear in the remaining subject(s) in a subsequent examination(s) on payment of prescribed fee on each occasion and if he/she passes in the subject(s) he/she shall be declared to have passed the examination.

**34.2** Provided that re-appear/failure candidates shall have to appear in the Four Years Undergraduate Programmes in Sociology in Semester – I/II/III/IV/V/VI/ VII/VIII examination (as the case may be) as per the syllabi in vogue and fulfillment of other statutory conditions.

#### **35. SUPPLEMENTARY EXAMINATION**

There shall be supplementary examination for the semester – VI and VIII only.

#### **36. AWARD OF CERTIFICATE/DIPLOMA/DEGREE/DEGREE WITH HONOURS / RESEARCH**

**36.1** A student shall be awarded with an Undergraduate Certificate at the Successful Completion of First Year (Two Semesters) of the Four Years Bachelor of Arts (Honours/ Research) Sociology Undergraduate Degree Programme and has earned a minimum of 40-44 credits during the year. The Certificate shall be awarded by the MIER College of Education (Autonomous).

**36.2** A student shall be awarded with an Undergraduate Diploma at the Successful Completion of Two Years (Four Semesters) of the Four Years Bachelor of Arts (Honours/ Research) Sociology Undergraduate Degree Programme and has earned a minimum of 80-88 credits during the two years. The Diploma shall be awarded by the MIER College of Education (Autonomous).

**36.3** A student shall be awarded with a Bachelor's Degree at the Successful Completion of Three Years (Six Semesters) of the Four Years Bachelor of Arts (Honours / Research) Sociology Undergraduate Degree Programme and has earned a minimum of 120-132 credits during the three years. The degree shall be awarded by the University of Jammu.

**36.4** A student shall be awarded with a Bachelor's Degree with (Honours / Research) at the Successful Completion of Four Years (Eight Semesters) of the Four Years Bachelor of Arts (Honours / Research) Sociology Undergraduate Degree Programme and has earned a minimum of 160-176 credits during the three years. The Degree shall be awarded by the University of Jammu.

**Note: A Certificate, Diploma or a Degree shall be awarded to the successful candidates who after an assessment and evaluation of learning levels conducted by a competent body that determines the achievement by students of the expected learning outcomes to given standards.**

### **37. VALIDITY OF CREDITS**

The validity of the credits earned will be to a maximum period of seven years or as specified by the Academic Bank of Credits (ABC). The procedure for depositing credits earned, its shelf life, redemption of credits, would be as per UGC (Establishment and Operationalization of Academic Bank of Credits [ABC] scheme in Higher Education) Regulations, 2021.

### **38. TRANSCRIPT OF MARKS/GRADE**

A transcript shall be issued to a student by the College in respect of his/her performance in each semester after the declaration of his/her result. The transcript shall indicate marks/grade obtained in sessional assessment as well as end-semester examination in each course.

### **39. INTERPRETATION OF REGULATIONS**

With a view to remove any difficulty arising out of the application and implementation of these Regulations, the Chairperson of the Governing Body of the College shall be competent to give authoritative interpretation of such Statutes and his/her interpretation shall be final and binding on all concerned.

### **40. MODIFICATION TO THE REGULATIONS**

Notwithstanding the foregoing, any amendments / modifications issued or notified by the University Grants Commission / Higher Education Commission of India and its verticals such as National Higher Education Regulatory Council, General Education Council or the State Government, from time to time shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.

#### **41. LEGAL DISPUTES**

All legal disputes relating to the Bachelor of Arts (Honours / Research) Sociology Programme in the College shall be subject to the jurisdiction of Courts in Jammu.

**Notwithstanding anything contained in the above Regulations, the Statutes / Regulations of the University of Jammu shall mutatis mutandis apply to the 4-Year Undergraduate Programme in Bachelor of Arts (Honours / Research) Sociology.**

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