



**MIER COLLEGE OF EDUCATION  
(AUTONOMOUS)**  
Accredited by the NAAC with 'A+' Grade

## Monthly Report of IQAC

QF No.: 092C  
Revision:01  
Month: December 2021

### 1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports of CET, CWS, CER, Library Committee, Examination and Evaluation Committee, Alumni and Placement Committee, Infrastructure and Maintenance Committee, Leave and Attendance Committee UG and PG dept., Hostel Committee, Student Support Committee, Co-Curricular Committee, Media and Publication and HR Manager, Trainings and QA.	2/1/2022 to 13/1/2022	All reports were approved by the Principal.
2.	Induction and orientation programme for newly admitted students of UG and PG departments	2 <sup>nd</sup> -4 <sup>th</sup> /12/2021	A three-day induction programme was conducted for the incoming batch of M.Ed., B.Ed., B.Ed. Special Education, and B.A. Honours in Psychology and Diploma in Guidance and Counselling students. The programme included different activities for the students to orient them about the institutional policies, academic processes, practices, culture and values.
3.	Alumni Meet-planning and organisation	15 <sup>th</sup> -24 <sup>th</sup> /12/2021	Assisted the Alumni and Placement Committee in organisation of Alumni Meet 2021. Attended meetings chaired by the Principal with staff and selected Alumni members. Called alumni to motivate and get confirmation for attending alumni meet.



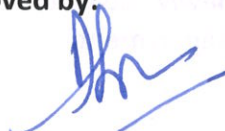
2. Review of Committees: Administrative and Academic audit of the college will be conducted in February 2022.
3. Visits /Observations (Classroom, Offices, Library, Corridors, etc.) – Nil
4. Quality Audits: Nil
5. Feedback: NIL

## 6. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	December 2021	Completion of data templates and preparation of documentary evidences criterion wise.	-	The portal was opened in the last week of December. The process of uploading data criterion wise on NAAC portal has started.

## 5. Any other:

- Attended a series of webinars organised by DIQA University of Jammu on 2/12/2021, 9/12/2021 and 16/12/2021 on "Accreditation Framework & Process", "IQAC and its Functions in the Changing Context and "Quality Circles in Higher Education".

<b>Prepared by: Co-ordinator IQAC</b>  <b>Date:</b> 10/11/2022	<b>Verified by: Ruchi Sharma</b>  <b>Date:</b> 10/11/22	<b>Approved by:</b>  <b>Date:</b>
---	---	---