



Dr. Abhishek Tandon  
Deputy Director (Research)  
IMPRESS  
Tel #011-26716690

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi – 110067  
Website: [www.icssr.org](http://www.icssr.org)

### SANCTION ORDER

F.No. IMPRESS/P4058/571/2018-19/ICSSR

Dated: 19-09-2019

The Principal  
MIER College of Education  
B.C. Road Jammu-180001  
Jammu & Kashmir

Subject: Sanction of Impactful Policy Research in Social Science (IMPRESS) Research Project entitled "**Role of Digital Media in Building World Class Institutions with special reference to Teaching-Learning: A Survey**" under domain Science & Education to **Dr. Adit Gupta**

Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) considered the above Impactful Policy Research in Social Science (IMPRESS) research project submitted by **Dr. Adit Gupta, Professor, Director & Professor, Model Institute of Education and Research, Jammu**. Co-Project Directors of the study are: Dr. Mool Raj and Dr. Nishta Rana.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs. **7,00,000/-** (Rupees seven lakh only) for the above research project and the grant will be released as follows:

First instalment	:Rs. 2,80,000/-
Second instalment	:Rs. 2,10,000/-
Third instalment	:Rs. 1,40,000/-
Fourth Instalment	:Rs. 35,000/-
<b>Publication cost*</b>	<b>:Rs. 35,000/-</b>
<b>Total</b>	<b>:Rs. 7,00,000/-</b>

Overhead charges over and above

5% or maximum Rs.1,00,000 : Rs. 35,000/-\*\*

\* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR .

\*\*will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs.7,00,000/- is enclosed.)

4. The **First** installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. **(GIB already received)**.
5. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
  - a) If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,

- b) If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.
6. The Second instalment will be released after receiving a satisfactory annual progress report along with a simple statement of account of the account for the first instalment (Depending upon the duration of the Project).
  7. The Third instalment will be released after receiving the Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (two) and the statement of account of the second instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
  8. The scholar shall acknowledge support of ICSSR and MHRD (IMPRESS Scheme) in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
  9. The Fourth instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 12A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
  10. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation overhead charges @7.5% of the total expenditure incurred on the project only after successful completion of the project.
  11. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
  12. The overhead charges to the affiliating institution over and above @ 5% or maximum Rs.1,00,000 will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
  13. The Director of the research project will be **Dr. Adit Gupta**, who will be responsible for its completion within **24 Months** from the date of commencement of the project as intimated by the scholar or the date of the sanction order, whichever is earlier.
  14. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.

15. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
16. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the **IMPRESS (Impactful Policy Research in Social Science) Research Projects** available in the IMPRESS website [www.impress-icssr.res.in](http://www.impress-icssr.res.in)
17. The expenditure on this account is debatable to the **Budget Head-IMPRESS (Scheme Code 3615); OH 31.01 Research Projects.**
18. All the installments of grant according to Para 3 of Sanction Order Letter will be released against said project and fulfilling all conditions for the release of grant to affiliated institute as per details placed below at Annexure-A provided by the competent authority of affiliated institute/university/college as applicable. Opening of PFMS Account by the Affiliated Institute for projects sanctioned under scheme IMPRESS is mandatory for the release of grant.
19. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by **the end of the project duration**. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

Yours faithfully,



DD (IMPRESS)

For MEMBER-SECRETARY

Encl: as above

Copy to:

1. Dr. Adit Gupta,  
Director & Professor,  
Model Institute of Education and Research,  
B.C. Road Jammu-180001,  
Jammu & Kashmir
2. Dr. Mool Raj, Associate Professor,  
MIER College of Education  
B.C. Road Jammu-180001  
Jammu & Kashmir
3. Dr. Nishta Rana, Associate Professor,  
MIER College of Education  
B.C. Road Jammu-180001  
Jammu & Kashmir
4. Finance Branch, ICSSR, New Delhi
5. Record file



DD (IMPRESS)

For MEMBER-SECRETARY

PROJECT BUDGET

Title: "Role of Digital Media in Building World Class Institutions with special reference to Teaching-Learning: A Survey"  
 By: Dr. Adit Gupta

S No	Expenditure Head	Percentage Allocation to Total Budget of the Study	Actual Value as per the Study (In Rs.)
1	Research Staff Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	3,15,000
2	Fieldwork Travel/Logistics/Boarding, etc. Including Books/Journals	Not exceeding 35%	2,45,000
3	Equipment and Study Material Computer, printer etc. Source Material/Software and Data Sets, etc.	Not exceeding 10%	70,000
4	Contingency	Not exceeding 5%	35,000
5	Publication of Report*	5%	7,00,000
6	Total	100%	35,000
	Overhead Charges( over and above the total cost of the project)	5% or maximum Rs.1,00,000/- whichever is less	

\*The five percent (5%) publication amount will be kept by the ICSSR for publication of the final report based on the recommendations of the Expert Committee constituted by the ICSSR.

- Remuneration and Emoluments of Project Staff
  - a) Project staff could be engaged by the Project Director on a full/ part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules. b) Research Associate @Rs.25, 000/- p.m. (Qualification – Post graduate in any social science discipline with minimum 55% marks and NET/SLET /M.Phil/Ph.D) c) Research Assistant @Rs.20, 000/- p.m. (Qualification-Ph.D./M.Phil./ Post graduate in social science discipline with minimum 55% marks d) Field Investigator @ Rs.15, 000/-p.m. (not exceeding 6 months) (Qualification-M.A with minimum 55% marks). e) Retrospective payment for work already done is not permissible
- Re-appropriation: The Project Investigator may with the permission of the Institution may re-appropriate expenditure from one sub-head to another (except publication of report) subject to a maximum of 10 % of the head which is being increased. If the study necessitates re-appropriation of beyond10%, it may be done only after the approval of the ICSSR
- Selection of Research Staff should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department)/Dean of relevant faculty duly approved by the competent authority.
- For all field work related expenses of Project Director, Co-Director and project personnel, rules pertaining to affiliating institutes shall be followed.
- All equipment and books purchased out of the project fund shall be the property of the affiliating institutions. On completion of the study, the Project Director shall submit an undertaking in this regard. The ICSSR, however, reserves the right to take charge of equipment and books, if it thinks it fit in a case.
- Purchase of equipment/ assets for the research Project is permissible only if it is originally proposed and approved by the ICSSR and does not exceed the permissible amount.



# MIER COLLEGE OF EDUCATION

**Autonomous**

College with Potential for Excellence Status by the UGC

F.No.: IMPRESS/P4058 /2018-19/ICSSR

Recognised by the J&K Government  
Permanently Affiliated to the University of Jammu  
Recognised by the UGC under Section 2(f) & 12(B)  
Accredited by the NAAC with 'A' Grade  
ISO 9001:2008 Certified

Dated: 8<sup>th</sup> July 2019

Dear Sir/Madam,

Please find the following information duly verified by your bankers for RTGS/NEFT payments:

1.	Name & Address of the Account Holder	MIER College of Education (ICSSR-IMPRESS-3615) B.C Road, Jammu-180001
	Contact details: (Telephone & Email id)	0191-2546078, 2565098 Email: principal@miercollege.in
2.	Bank Account No.	7182000100007389
3.	Name & Address of Bank	Punjab National Bank Model Institute of Education and Research B.C. Road, Jammu-180001
	Bank contact details (Telephone & Email id)	0191-2563426
4.	IFSC Code	PUNB 0718200
	VERIFIED BY THE BANKERS WITH STAMP For Punjab National Bank B.O. MIER B.C. Road, Jammu 11.7.19	<i>Adish Gupta</i> Signature of the Administrative Head of the Institution/authorised signatory WITH STAMP

श्रेष्ठ

B.C. Road Jammu  
180 001

Ph.: 0191-2546078,2565098  
Fax:0191-2548239

Email:principal@miercollege.in  
Website: www.miercollege.in

**MIER COLLEGE OF EDUCATION****GRANT ICSSR-IMPRESS-3615**

Ledger Account

1-Apr-2020 to 31-Mar-2021

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Date	Particulars	Vch Type	Vch No.	Debit	Credit
29-5-2020	Dr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Journal	Grant Received		2,80,000.00
1-3-2021	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397042	15,000.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397041	25,000.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397040	20,000.00	
3-3-2021	Cr <b>Thinpc Technology Pvt Ltd</b>	Journal	Bill no 1037	48,500.00	
22-3-2021	Cr <b>TECHNOCRATS COMPUTER ACESSORIES</b>	Journal	Bill no 2911	8,300.00	
26-3-2021	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397049	13,680.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397048	12,500.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397047	10,000.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397046	7,500.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397045	10,000.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397044	12,500.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397043	7,500.00	
	Cr PNB-7182000100007389 (MCE -ICSSR-IMPRESS-3615)	Payment	397043	89,520.00	
				<b>2,80,000.00</b>	<b>2,80,000.00</b>

