



MIER COLLEGE OF EDUCATION
(AUTONOMOUS)
Accredited by the NAAC with 'A+' Grade

Monthly Report of IQAC

QF No.: 092C
Revision:01
Month: August 2023

1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports for the month of January of: <ul style="list-style-type: none">▪ Research and Development Cell▪ Centre for Women Studies▪ In- charge Computer Lab▪ Environment Unit▪ Extension Unit▪ NSS Unit▪ Co-Curricular Committee▪ Leave and Attendance- UG&PG dept.▪ Library – PG & UG dept.▪ Student Support Committee▪ Infrastructure & Maintenance▪ HR Manager, Training & QA▪ Media & Publication Committee	1/09/2023 to 15/09/2023	<ul style="list-style-type: none">▪ All reports were checked and edited reports were submitted to the Principal for final approval.
2.	Student Satisfaction Survey	August 2023	A questionnaire was designed to gather students' responses their overall experience, the quality of teaching and assessments, various initiatives of the college, campus facilities and services. The analysis report shall be prepared and submitted to Principal in September 2023.
3.	Feedback from students (IV semester, batch 2021-23) on curriculum and over all institutional performance through PI360	August 2023	The feedback analysis and action taken report was prepared and submitted to the Principal for approval.

2. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	August 2023	Compilation of data for AQAR 2022-23 and SSR.	-	<ul style="list-style-type: none">• Data verification of templates received from in-charges/conveners was done.• The process of uploading approved and verified data in NAAC portal has started.

3. Any other:

- Teaching Assignment: Took UEG -102 (English Minor) classes for students of undergraduate programme as per the allotted time-table.
- The work on creating a policy on benchmarking of faculty is in progress.
- A training session on TPO panel in PI 360 was organised on 11th August 2023 for the Placement Officer, Ms Jyoti Sharma. Ms Apoorva Bhan, Senior Manager, MIET was the resource person for the session.

Prepared by: Co-ordinator IQAC <i>Anushil</i> Date: 15/9/2023	Verified by: Ruchi Sharma <i>Ruchi</i> Date: 15/9/23	Approved by: <i>[Signature]</i> Date:
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