



**MIER COLLEGE OF EDUCATION  
(AUTONOMOUS)**  
Accredited by the NAAC with 'A+' Grade

## Monthly Report of IQAC

QF No.: 092C  
Revision:01  
Month: February 2022

### 1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports of CET, CER, Library Committee, Examination and Evaluation Committee, NSS Unit, Alumni and Placement Committee, , Leave and Attendance Committee UG and PG dept., Hostel Committee, Student Support Committee, Incharge Computer Lab, HR Manager, Trainings and QA and Maintenance Committee	3/3/2022- 11/3/2022	All reports were approved by the Principal.
2.	Orientation programme for new committee conveners	22 <sup>nd</sup> -25 <sup>th</sup> , 28 <sup>th</sup> February 2022	The QAO and the Coordinator IQAC, oriented the new committee conveners and the members about the processes and their roles and responsibilities as per the QMS of the college.
3.	Attended meeting of Planning and Evaluation Committee	16 <sup>th</sup> February 2022	The meeting was chaired by the Chairperson. The IQAC Coordinator presented information about the life skills and mentoring programme for faculty. The UGC External Peer Team visit to be organised for the current session was also discussed.

2. Review of Committees: Administrative and Academic audit of the college will be conducted in 1<sup>st</sup> week of April 2022.

3. Visits /Observations (Classroom, Offices, Library, Corridors, etc.) – Nil

4. Quality Audits: Nil

5. Feedback: NIL

6. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	February 2022	Compilation of AQAR 2020-21	-	AQAR 2020-21 submitted on 24 <sup>th</sup> February 2022 in NAAC portal.

5. Any other:

- Attended a webinar organised by DIQA University of Jammu on 4/2/2022, on the following topic:
  - "Leadership in Higher Education"

Prepared by: Co-ordinator IQAC Date: <i>Jushial</i> <i>17-3-2022</i>	Verified by: Ruchi Sharma Date: <i>Ruchi</i> <i>17/3/2022</i>	Approved by: Date: <i>[Signature]</i> <i>17/3/2022</i>
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Seen.

We can make preparations for Audits in April and external peer team visit in May. Meanwhile we can write letters to Peer team members about their consent and availability so that we can plan accordingly.

*P*  
*19/3/22*