



MIER COLLEGE OF EDUCATION  
(AUTONOMOUS)  
Accredited by the NAAC with 'A+' Grade

## Monthly Report of IQAC

QF No.: 092C  
Revision:01  
Month: February 2024

### 1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports for November: <ul style="list-style-type: none"><li>▪ Research and Development Cell</li><li>▪ Centre for Women Studies</li><li>▪ CET</li><li>▪ In-charge Computer Lab</li><li>▪ Sports Unit</li><li>▪ Environment Unit</li><li>▪ Extension Unit</li><li>▪ Co-Curricular Committee</li><li>▪ NSS Unit</li><li>▪ Alumni Committee</li><li>▪ Placement Committee</li><li>▪ Leave and Attendance- SOE and SOSHH</li><li>▪ Library – 1 and 2</li><li>▪ Student Support Committee</li><li>▪ Infrastructure &amp; Maintenance</li><li>▪ Examination and Evaluation Committee</li><li>▪ Media &amp; Publication Committee</li></ul>	5/3/2024 to 15/3/2024	All reports were checked and edited reports were submitted to the Principal for final approval.
2.	Orientation on NAAC 4th Cycle Accreditation	3 <sup>rd</sup> , 15 <sup>th</sup> -16 <sup>th</sup> February 24	An orientation session was conducted to familiarize both faculty and students with the NAAC accreditation process .The orientation aimed to provide participants with a comprehensive understanding of the accreditation process and their roles in ensuring a successful evaluation.

2. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	February 24	Compilation of data for SSR	All centres, committees and units	Criterion wise data compilation list was prepared. Meetings were chaired by the Principal to discuss the process of compilation and deadlines were fixed for submission of the data.

3. Any other:

- Teaching Assignment: Took UEG -303 (English Minor) classes for students of undergraduate programme as per the allotted time-table.

Prepared by: Co-ordinator IQAC <i>[Signature]</i> Date: 20/3/24	Verified by: Ruchi, Sharma <i>[Signature]</i> Date: 20/3/24	Approved by: <i>[Signature]</i> Date: 20/3/24
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