



**MIER COLLEGE OF EDUCATION  
(AUTONOMOUS)**  
Accredited by the NAAC with 'A+' Grade

## Monthly Report of IQAC

QF No.: 092C  
Revision:01  
Month: November 2021

### 1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports of CET, CWS, CER, Library Committee, Examination and Evaluation Committee, Alumni and Placement Committee, Media and Publication Committee, Infrastructure and Maintenance Committee, Leave and Attendance Committee UG and PG dept., Hostel Committee, Sports and Env. Unit, Student Support Committee, Co-Curricular Committee and HR Manager, Trainings and QA.	28/11/2021 to 13/12/2021	All reports were approved by the Principal.
2.	Collaborative Activity with St. Christopher's College, Chennai	1/11/2021	A collaborative activity was organised by IQAC with St. Christopher's College of Education, Chennai on the theme "Sharing of Best Practices". "Quality Enhancement through Strengthening of Research Culture in MIER College" and "Benchmarking of Faculty " were the two best practices shared by MIER college. The session was attended by the faculty of both the colleges.
3.	Attended meeting chaired by the Principal regarding organisation of alumni meet	9/11/21	The meeting was chaired by the Principal to discuss and plan for the alumni meet. Suggestions regarding programme schedule, social media outreach, event highlights, etc. given by the Principal, Joint Director, QA team, Convener, Alumni and Placement Committee, HoD PG were noted.
4.	Open forum interaction with the students of III semester of UG and PG departments was conducted.	18/11/2021	The open forum interaction of students with the College Quality Team was held with the students of 3rd semester of the UG and PG departments. A freewheeling session to get the students' frank and free opinion was sought on various parameters namely online classes, examinations, faculty and various other activities.

5.	Attended meeting hosted by "Netilly", the digital marketing company managing the social media campaign for college admissions.	16, 17/11/21	The meeting was attended by the admissions cell team, IQAC Coordinator and Mr Kuldeep Kaul, CEO of the company. During the meeting, strategies were discussed for improving leads conversion.
6.	Collaborative Activity with St. Christopher's College, Chennai	24/11/2021	As part of the activity, St. Christopher's College shared two of their best practices namely, "Journey Towards Digital Teaching, Learning and Assessment" and "Usage of Digital Tools by student Teachers".

## 2. Review of Committees: Administrative and Academic audit of the college will be conducted in February 2022.

S.No.	Name of the Committee	Date	NC / Corrective Action	Remarks
1.	CER	26/11/2021	-	All documents are up do date.
2.	Environment Unit	26/11/2021	-	
3.	Sports Unit	26/11/2021	-	
4.	Examination & Evaluation Committee UG	29/11/2021	-	
5.	Library UG	29/11/2021	-	
6.	CET	29/11/2021	-	Documents related to circulars, MoM, etc. need to be prepared along with the monthly report by Mr. Rajan Slathia so that important information is circulated to the faculty and students.

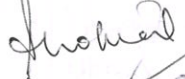

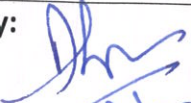
## 3. Visits /Observations (Classroom, Offices, Library, Corridors, etc.) - Nil

## 4. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	November 2021	Completion of data templates and preparation of documentary evidences criterion wise.	-	All data templates have been completed. Data of completed metrics is being uploaded on the college website.

5. Any other:

- Attended NAAC webinar on NEP, conducted on 18<sup>th</sup> November 2021.
- The format of the students' feedback on faculty was modified. The form has been prepared for both UG and PG departments.

<b>Prepared by: Co-ordinator IQAC</b>  <b>Date:</b> 13/12	<b>Verified by: Ruchi Sharma</b>  <b>Date:</b> 13/12/21	<b>Approved by:</b>  <b>Date:</b> 5/1/2022
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