



# **MIER College of Education (Autonomous)**

Accredited by the NAAC with 'A+' Grade

## **Criteria VII- Institutional Values and Best Practices**

### **KEY INDICATOR- 7.1 Institutional Values and Social Responsibilities**

**7.1.6 Institution is committed to encourage green practices that include-**

- 1. Move towards paperless office**
- 2. Green landscaping with trees and plants**

- 3. Snap shots and documents related to exclusive software packages used for paperless office**



**MIER COLLEGE OF EDUCATION (Autonomous)**  
**Accredited by the NAAC with 'A+' Grade**  
**Session-2023-24**

**7.1.6 - Institution is committed to encourage green practices that include**

- 1. Encouraging use of bicycles / E-vehicles**
- 2. Create pedestrian friendly roads in the campus**
- 3. Develop plastic-free campus**
- 4. Move towards paperless office**
- 5. Green landscaping with trees and plants**

MIER College utilizes Official What'sApp for efficient communication, announcements, and engagement with faculty, and staff, enhancing connectivity and information dissemination within the college community. Student Support What'sApp groups provide academic assistance, share important updates and information, facilitate student discussions, and enhance communication between students and the faculty. To save paper and facilitate information retrieval, the college has created "MIERDOCS," an online repository of all official documents through cloud networking, accessible to all employees. Gmail is used for official communication, including emails, document sharing, and collaboration. The college website provides information on academic programmes, admissions, faculty profiles, events, and updates to students, parents, and the public. Tally manages accounting and financial tasks, while Radical ERP oversees various aspects of college operations, including admissions, student attendance, fees, library and examinations. Facto HR handles human resources-related tasks such as employee records, payroll, leave management, attendance tracking, etc. QUIZIZZ is used for conducting online quizzes, assessments, and interactive learning activities to enhance student engagement and learning outcomes. Additionally, MIER College uses Google Classroom for creating and managing online classrooms, distributing assignments, providing feedback to students, facilitating discussions, and conducting virtual classes, enhancing the overall learning experience for students and teachers.

## Snapshots:

### Official What'sApp group:

The screenshot shows a WhatsApp group chat titled "Principal MIER College" with 31 members. The chat history includes the following messages:

- Jyoti Sharma** (+91 90860 04118) to **Adit Sir**: "Dear Team Good Morning, it has been decided to submit the IIOA to NAAC for accreditation this month...."  
**Adit Sir** replies: "Ok sir. We will do." (10:58 am)
- Eesha Mam** replies to **Adit Sir**: "Sure sir" (10:59 am)
- Saaya** (+91 97966 61272) replies to **Adit Sir**: "Sure Sir" (10:59 am)
- Komal Dutt** (+91 94198 93913) to **Adit Sir**: "Dear Team Good Morning, it has been decided to submit the IIOA to NAAC for accreditation this month...."  
**Adit Sir** replies: "Sure Sir." (1:55 pm)
- Dr. Reeta Dwivedi** (+91 94191 71069) replies to **Adit Sir**: "Sure Sir" (5:25 pm)

The right side of the screenshot shows the "Group info" page for "Principal MIER College", which has 31 members. It includes options to "Add group description" and "Media, links and docs" (14 items).

## Student Support What's App Groups

**FYUP (2023-27) B.A Honours**  
Adit, Bajaj, Ruchi, +91 91495 12454, +91 78899 0831...

TUESDAY

**Bajaj Mam**

<https://evantik.runizen.com/e/ficci-flo-jkl-hm>

Dead students, register yourself for FICCI FLOW JKL Half Marathon' 24 RUN 4 Health by clicking on the above link, use Promo Code NOTB20 for the discount in registration fee. The marathon is on 21st April 2024. Participate in the marathon. Thank you

12:46 pm

**Bajaj Mam**

**Registration Fee (Included in 2024)**


1. 5 km (Runners) - Rs.750 - Rs.100
2. 10 km (Runners) - Rs.1000 - Rs.150
3. 20 km (Runners) - Rs.1500 - Rs.200
4. 25 km (Runners) - Rs.2000 - Rs.250

**Participation Certificate:**

1. Runners (5km, 10km, 20km & 25km) will be given A4 size, Gilt, banners & 1-month free gym membership from CAFE
2. All winners in each category will be given Gilt Banners & 1-month free gym membership from CAFE
3. Goodies Bag with attractive gifts for all
4. Medical & Physiotherapy support

12:48 pm

**Group info**



**Bachelor of Arts**

**FYUP (2023-27) B.A Honours**

Group · 107 members




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Add group description


Group created by Bajaj Mam, on 20/9/2023 at 7:40 pm

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Media, links and docs 5 >

## MIERDOCS:



**MIER Docs**  
docs@mier.in

Active  
Last sign in: 4 weeks ago  
Created: Mar 5, 2024

Organizational unit  
mier.in

RESET PASSWORD

UPDATE USER

UPLOAD PROFILE PHOTO

ADD ALTERNATE EMAILS

EMAIL

SUSPEND USER

RESTORE DATA

User details


Security

Investigate


**Storage use and settings for MIER Docs**

Total Used


**9.61 GB**




Drive  
9.61 GB



Gmail  
0 bytes



Photos  
0 bytes



Docs owned  
1,000+

**User information**

This user profile is incomplete. Add contact information for MIER, like a secondary email address and a phone number.

User details

You don't have full access to this user's info.

Groups: You can't assign MIER to team and project groups.

Roles: You can't assign roles or view privileges for MIER.

Devices: You can't manage devices for MIER.

Apps: You can't view apps for MIER.

Licenses: You can't view licenses for MIER.

Shared drives: You can't manage shared drives for MIER.

## Gmail: Official communication

<input type="checkbox"/>	☆	✓	me, Adit 2	1 KVA UPS Backup - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180001 Ph: +91-191-254...	Jan 29
<input type="checkbox"/>	☆	✓	Rakesh, me, Adit 3	Inbox Mouse is not working properly. - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180...	Jan 29
<input type="checkbox"/>	☆	✓	school .. me, Adit 6	Inbox Naresh Khullar change of Printer - Buy Brother 2321 D	Jan 12
<input type="checkbox"/>	☆	✓	Sachin, me, Adit 3	Inbox Ups of CCTV not providing backup - Yes approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-1...	Jan 11
<input type="checkbox"/>	☆	✓	Naveen, me, Adit 3	Inbox Refilling of Toner of Printer HP Laser jet P1007 - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, ...	Jan 8
<input type="checkbox"/>	☆	✓	Rakesh, me, Adit 3	Inbox UPS Keeps beeping - Ck approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180001 Ph: +91-1...	Jan 3
<input type="checkbox"/>	☆	✓	Davleen, me, Adit 3	Inbox Fwd: Issue related to keyboard - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-18...	12/27/23
<input type="checkbox"/>	☆	✓	Sachin, me, Adit 3	Inbox Battery Backup Issue - Yes Approved - Compatible battery for Laptop - Double battery for UPS.Regards Prof. Adit Gupta Director Model Institute ...	12/20/23
<input type="checkbox"/>	☆	✓	Sachin, me, Adit 3	Inbox Fwd: backup issue - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180001 Ph: +91...	12/13/23
<input type="checkbox"/>	☆		Suneel, Naresh, Adit 3	Inbox Naresh Khullar Regarding Computers in Library 1 (Main Library) - Yes approved. What is the overall status of the computers. Also the students have...	12/8/23
<input type="checkbox"/>	☆	✓	Arvind, me, Adit 3	Inbox Printer Toner Problem....reg. - Yes approved	12/4/23
<input type="checkbox"/>	☆	✓	geeta, me, Adit 3	Inbox Refilling of tonner - Yes approved	12/2/23


## College website

miercollege.in


ABOUT US ▾ PROGRAMMES ▾ ADMISSIONS ▾ EXAMINATIONS CENTRES ▾ NAAC ▾ E-SERVICES ▾ ALUMNI ▾ News

WHAT WE OFFER


### Our Programmes



2 Years



2 Years



4 Years

#### Bachelor of Education (B.Ed.)

The Bachelor of Education (B.Ed.) programme is aimed at developing the understanding and competencies required by practicing teachers for effective teaching-learning process at the secondary stage.

[View Details](#)

#### B.Ed. Special Education (ID)


The B.Ed. Special Education (Intellectual Disability) programme prepares prospective teachers to impart education to all children including children with special needs especially in the area of Intellectual Disability

[View Details](#)

#### UG Programmes

This programme aims at developing an understanding of the growing discipline of psychology and intends to enable students in developing skills and competencies needed for meeting the challenges and needs of the real world effectively.

[View Details](#)



# Tally (Financial Management)

Model Institute of Education and Research

Gateway of Tally

Current Period: 1.4.2022 to 31.3.2023  
Current Date: Friday, 21 Oct, 2022

**List of Selected Companies**

Name of Company	Date of Last Entry
MIER COLLEGE OF EDUCATION(2022-23)	21-Oct-2022

**Gateway of Tally**

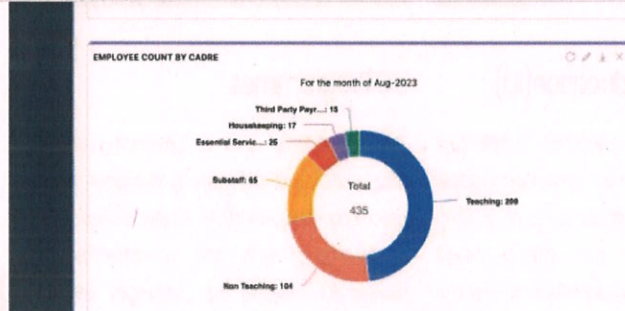
- Masters
  - Accounts Info
  - Inventory Info
- Transactions
  - Accounting Vouchers
  - Inven Tary Vouchers
- Utilities
  - Imp/rt Data
  - Banking
- Audit & Compliance
- Reports
  - Balance Sheet
  - Profit & Loss A/c
  - Stock Summary
  - Ratio Analysis
- Display
  - Multi Account Printing
- Quit

Tally.ERP 9

Product: Tally.ERP 9  
Version & Updates: Series A Release 6.6.2 (Latest)  
License & Services: Serial Number: 785045772 G688, TSS expiry: 31-May-2023, Account ID: shafigar@mier.in  
Configuration: Gateway: DGBC Server, accounts: 9000, 9000

Tally MAIN -> Gateway of Tally

© Tally Solutions Pvt Ltd, 1983-2020 Mon, 31 Oct, 2022 12:06:59



# Radical ERP: Dashboard

Home - Home - Widgets

My Profile Enquiry Registration Students Classes Student Attendance Fees SMS More

Home - Home - Widgets

**School Strength (04-04-2024) : 464**

Detailed Attendance Report >>

**Class Wise Enquiry, Registration & Admission Analysis (2023-24)**

View More >>

**Today's Fee Collection (Rs. 65140)**

Method	Student Count	Amount Paid
Cash	0	0
Cheque	0	0
Draft	0	0
Online	0	0
Card	0	0
Challan	0	0
UPI	0	0
NEFT	1	65140
RTGS	0	0
<b>Total</b>	<b>1</b>	<b>65140</b>

**News & Alerts**

No Notice Found

**Today's Birthday**

**SANJENA**  
Class: B Ed 11th Year A

**VAISHALI SHARMA**  
Class: B Ed Spl 1st Year

**Today's Financial Account Overview**

Total Income	Total Expense
0	0
Today's Highest Income/Expense	
0	0

**SMS Statistics**

	SMS Count	Credit Count
Today, 04-04-2024	6	6
Month Till Today	10	10

**Recent SMS Sent**

SMS Number	Message
8089557254	Dear Parent, OTP to login Mobile App is 346751 - MCEJMU
7889674609	Dear Parent, OTP to login Mobile App is 397541 - MCEJMU
7889674609	Dear Parent, OTP to login Mobile App is 719462 - MCEJMU
7889674609	Dear Parent, OTP to login Mobile App is 213956 - MCEJMU

**Calendar**

Today: April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**Employee Attendance (P01 / A-9)**

Employee ID	Name	Leave Type
		Attendance Not Marked

View More >>

Home - Students - Student Overview

My Profile Enquiry Registration Students Classes Student Attendance Fees SMS More

Home - Students - Student Overview

**Dashboard**  
Student Overview

**Students**

New Admission  
Student Admission

**Student Profile**  
Search / View / Edit

**Documents**

Digital Locker  
Upload & Manage

Documents Categories  
Check / View / Edit

Document Reminder  
Reminder / Meeting Sheet

**Certificates**

Generate Certificates  
TC, IF Fee Cert, Statutes

**De-Enroll**

De-Enroll Student  
De-Enroll

**Reports**

Student Detail Report  
Student Details Report

De-Enrolled Student List  
De-Enroll Student Report

Admission Report  
Student Admission Report

Category Statistics Report  
General, UGC, OBC, Student List

Digital Locker Report  
Missing/Submitted Documents

Re-Admission Report  
Re-Admission Report

Transfer Certificate Report  
Generate TC Report

Date Wise Birthdays  
Date Range Wise Birthdays

**Total Student (2023-24)**

464

**New Admission (2024-25)**

0

**Total Withdrawal (2023-24)**

16

**App Downloads**

43/464

**Number of Males**

85

**Number of Females**

379

**Classwise Admission Analysis (2023-24)**

Date	Admission No.	Name	Class
28-03-2024	MCE23060138	PRIYANKA DEVI	M Ed 1st Year
19-03-2024	MCE23020137	SHEETAL MANHAS	B Ed Spl 1st Year
12-03-2024	MCE23010136	DAMNEEK KAUR	B Ed 1st Year A
02-03-2024	MCE23160135	MEHAK LORIA	M Ed Spl 1st Year
26-02-2024	MCE23160134	SHANZADA IQBAL	M Ed Spl 1st Year

Download Current Session Admissions List

**Sessionwise Admissions**

Class Group	No. of Students (2023-24)
Graduation	464

Download All Class Group Student Status



## FactoHR (Leave Attendance and Payroll Software)

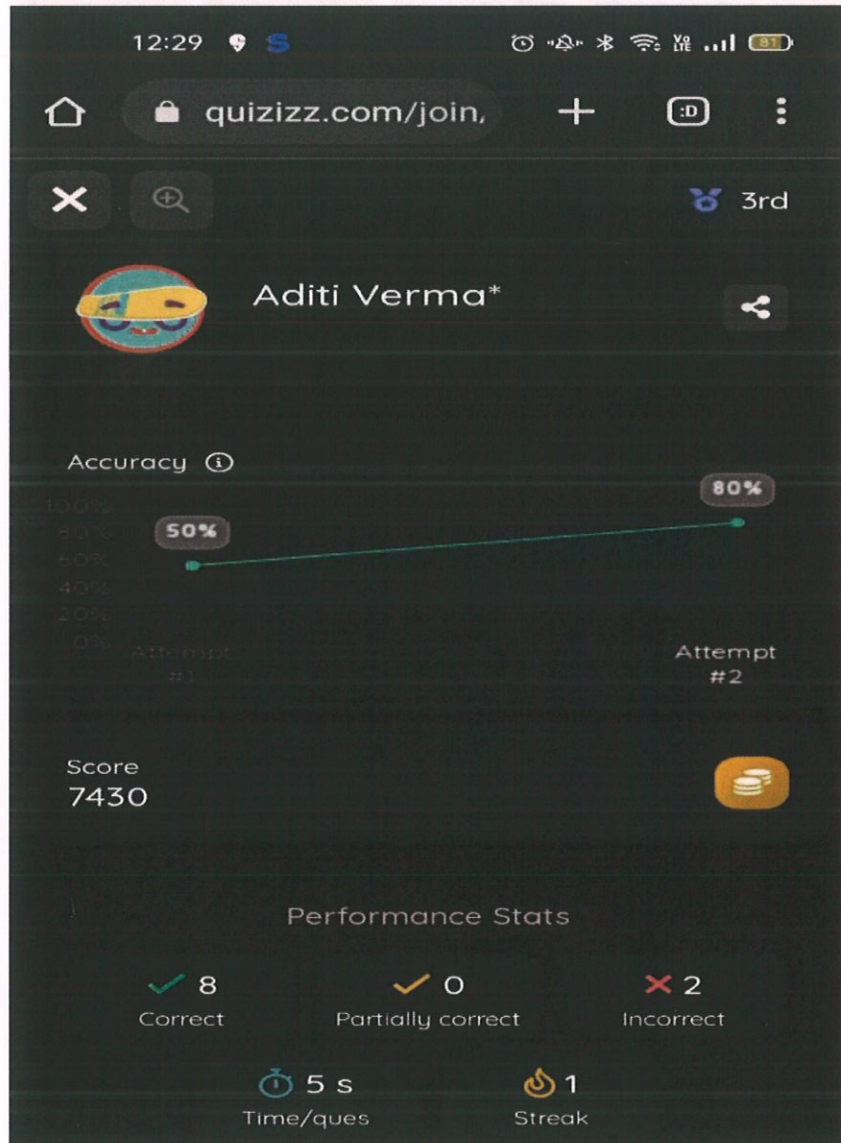


## QUIZZZ: Teachers Portal(Sample)

The QUIZZZ Teachers Portal displays the following list of quizzes:

Type	Quiz Name	Total Participants	Accuracy	Code	Class	Actions
Assigned	Education Testing & Evaluation MED-307 Minor II 2022-24 Apr 1	15	57%			Reopen
Assigned	Quiz on Reliability & Validity Jan 15 - 16	15	44%			Reopen
Assigned	ICT Based Quiz MED-204 Innovative (2023) Nov 1 - 2, 2023	12	84%			Reopen
Assigned	Minor Test 2 ICTQuiz-MED-421-EDU. LEADERSHIP 2023 Aug 22, 2023	22	82%			Reopen
Assigned	Education Studies Minor Test II 2023 Apr 24, 2023	1	80%			Reopen
Assigned	Education Studies Minor Test II 2023 Apr 24, 2023	11	62%			Reopen
Assigned	Education Testing & Evaluation MED-307 Minor II Feb 24, 2023	22	86%			Reopen
Assigned	Quiz on Item Analysis Feb 1, 2023	16	67%			Reopen
Assigned	ICT Based Quiz MED-204 Innovative (2022) Sep 21 - 23, 2022	2	83%			Reopen

### QUIZIZZ: Student Attempt (Sample)



# Google Classrooms

The screenshot displays the Google Classroom interface. On the left, there is a sidebar with navigation options: Home, Calendar, Teaching, and To review. The main area shows a grid of course cards. Each card includes the course name, instructor name, and a 'Join' button. The courses listed include:

- USO- 405 Introduct...
- Practica Component...
- MID 102 Psychology...
- MID103 Identification...
- M.Ed. Spl 2022-24
- MED 102 2023-25 Psych...
- MED SPL. 104. S1.24
- 101 M.Ed. Spl. Sem 1 (...)
- B.Ed. Semester I Sess...
- B.Ed. Spl Semester III Se...
- M.Ed. Semester I Sessio...
- BDE-304: Language Act...
- BDE-311: Pedagogy of E...
- MED-101.23-25 Educatio...
- B.Ed Sem III 2022-24
- B. Ed Spl Sem I 2023-25
- M.Ed Semester -I, 2023...
- B. Ed Sem I 2023-25
- M.Ed Semester -III, 2...
- MED-105 Stat (2023-
- MED-104 Method of ...
- M.Ed. Special 2022-24
- B.Ed. Spl. 2023-25
- B.Ed. Special Sem-1 (...)

*Suman Chhabra*  
Prepared by  
Incharge  
Environment Unit

*[Signature]*  
Signature and Seal  
Principal