MIER College of Education (Autonomous)

Accredited by the NAAC with 'A+' Grade

Criteria VII- Institutional Values and Best Practices

KEY INDICATOR- 7.1 Institutional Values and Social Responsibilities

7.1.6 Institution is committed to encourage green practices that include-

1. **Move towards paperless office**
2. **Green landscaping with trees and plants**

3. **Snap shots and documents related to exclusive software packages used for paperless office**

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Session-2023-24

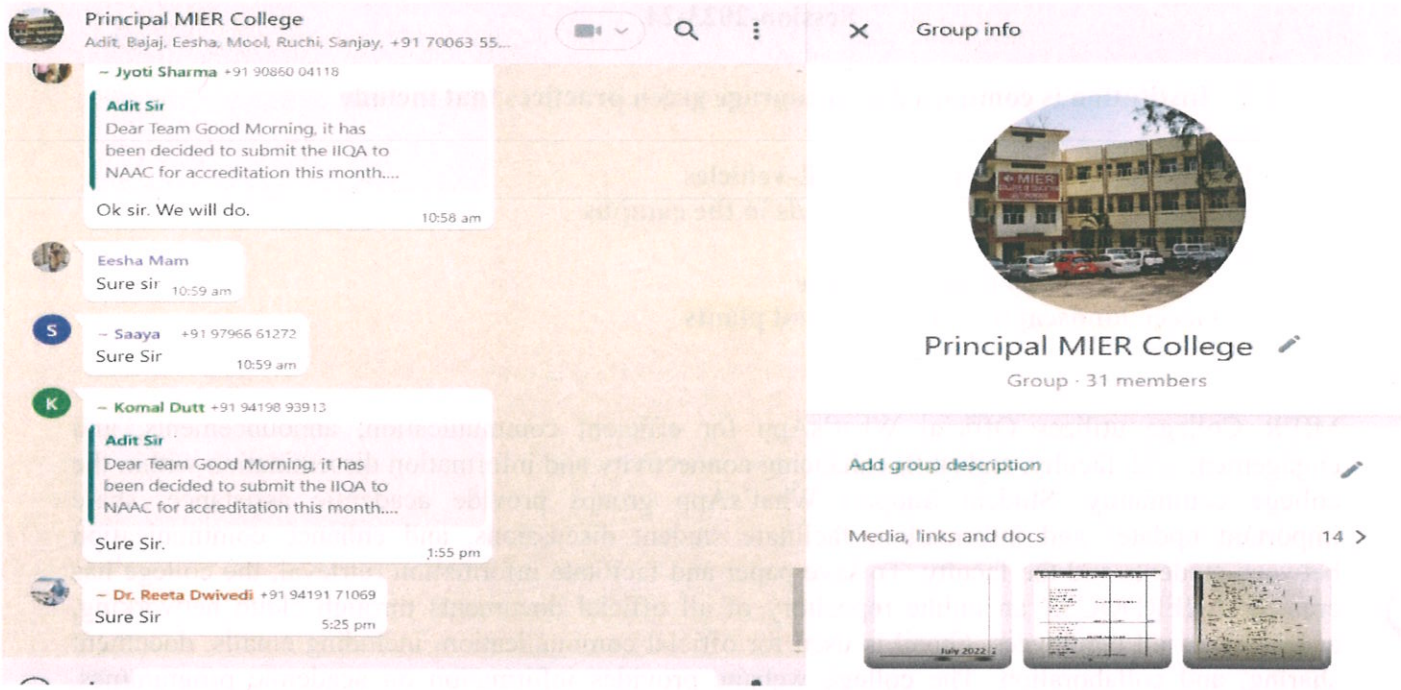
7.1.6 - Institution is committed to encourage green practices that include

1. **Encouraging use of bicycles / E-vehicles**
2. **Create pedestrian friendly roads in the campus**
3. **Develop plastic-free campus**
4. **Move towards paperless office**
5. **Green landscaping with trees and plants**

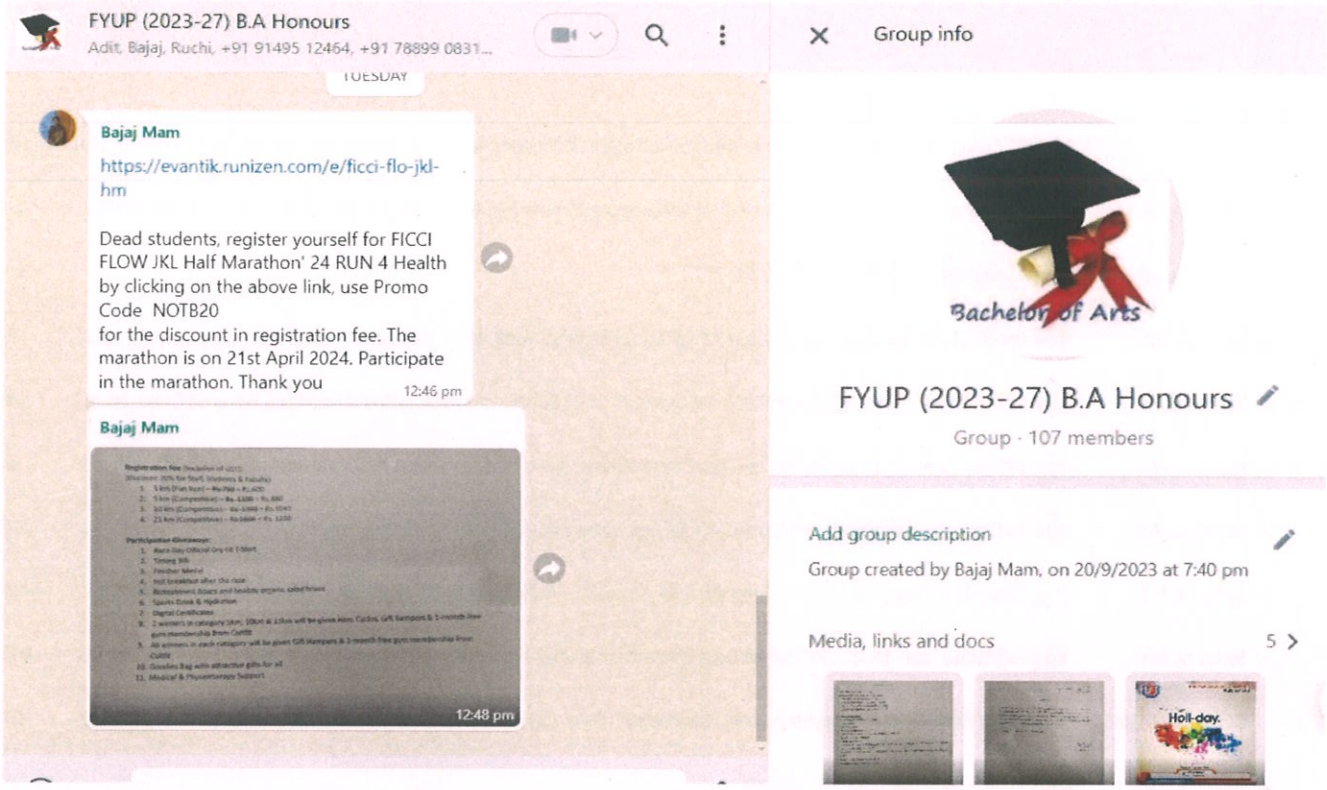
MIER College utilizes Official What'sApp for efficient communication, announcements, and engagement with faculty, and staff, enhancing connectivity and information dissemination within the college community. Student Support What'sApp groups provide academic assistance, share important updates and information, facilitate student discussions, and enhance communication between students and the faculty. To save paper and facilitate information retrieval, the college has created "MIERDOCS," an online repository of all official documents through cloud networking, accessible to all employees. Gmail is used for official communication, including emails, document sharing, and collaboration. The college website provides information on academic programmes, admissions, faculty profiles, events, and updates to students, parents, and the public. Tally manages accounting and financial tasks, while Radical ERP oversees various aspects of college operations, including admissions, student attendance, fees, library and examinations. Facto HR handles human resources-related tasks such as employee records, payroll, leave management, attendance tracking, etc. QUIZIZZ is used for conducting online quizzes, assessments, and interactive learning activities to enhance student engagement and learning outcomes. Additionally, MIER College uses Google Classroom for creating and managing online classrooms, distributing assignments, providing feedback to students, facilitating discussions, and conducting virtual classes, enhancing the overall learning experience for students and teachers.

Snapshots:

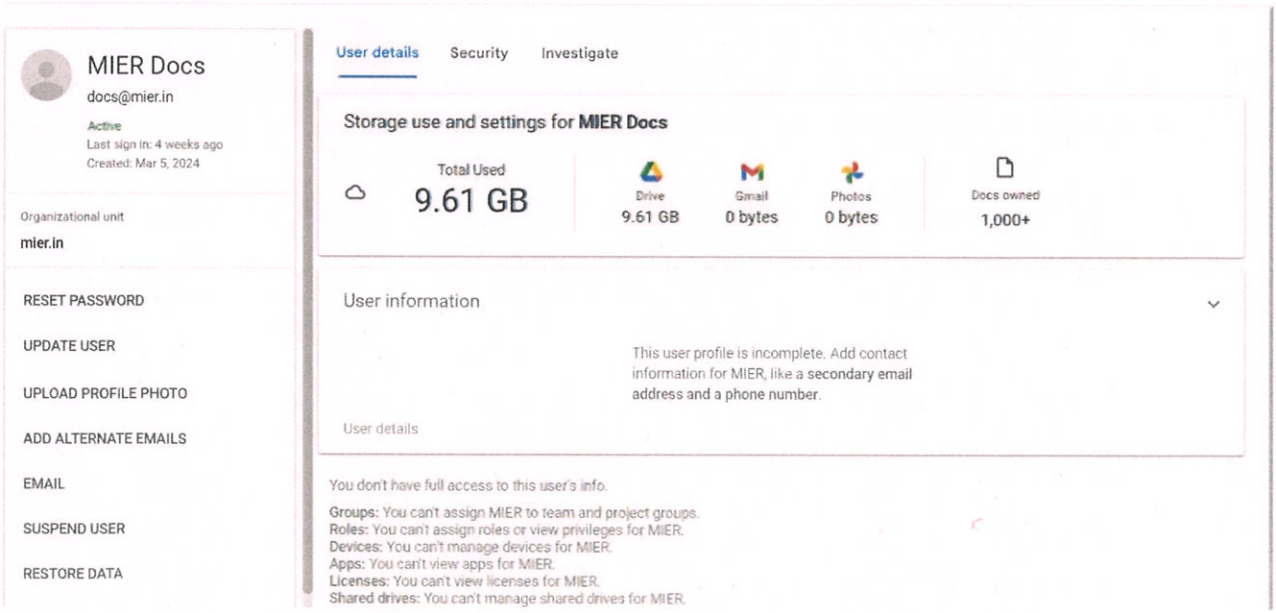
Official What'sApp group:



Student Support What's App Groups



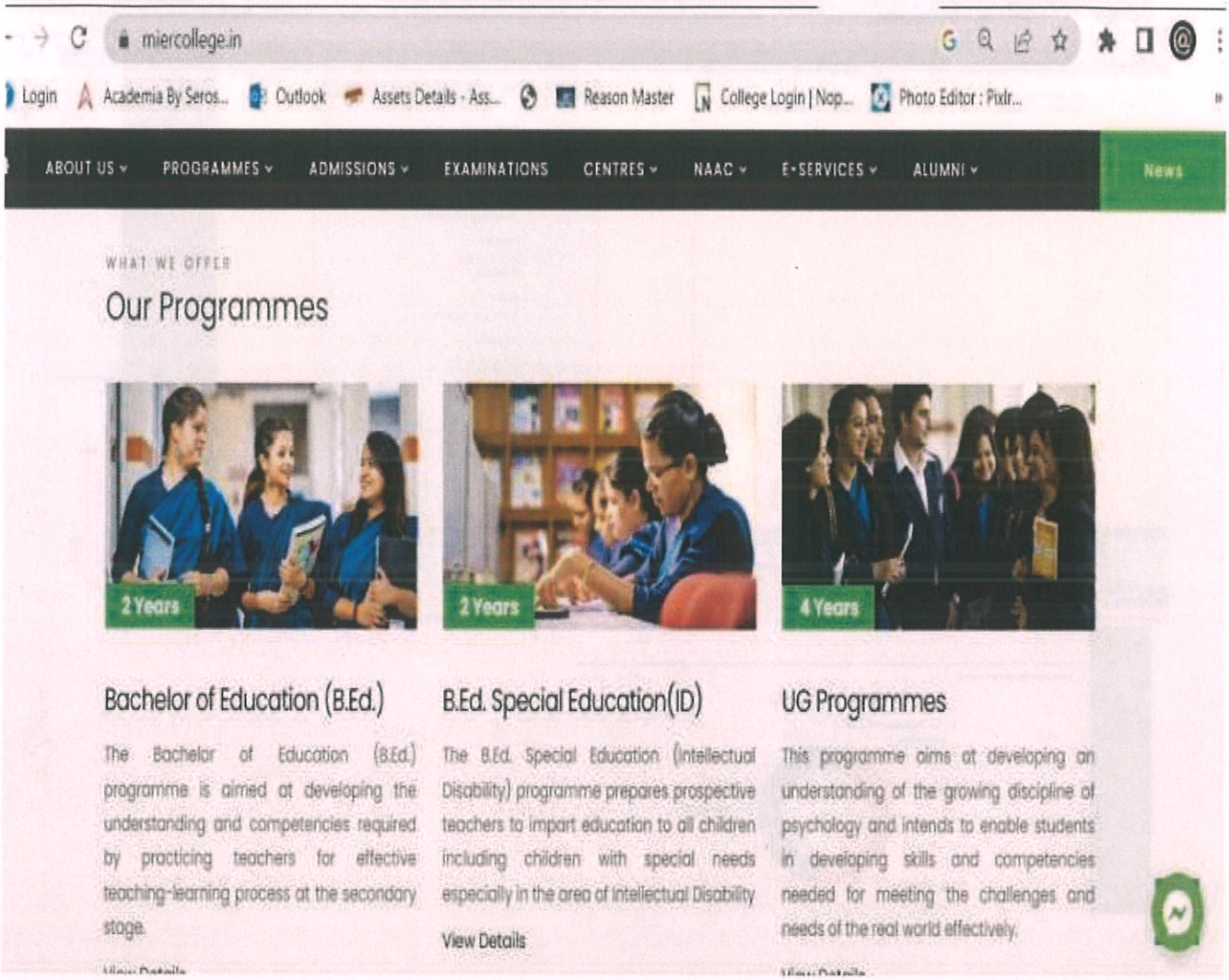
MIERDOCS:



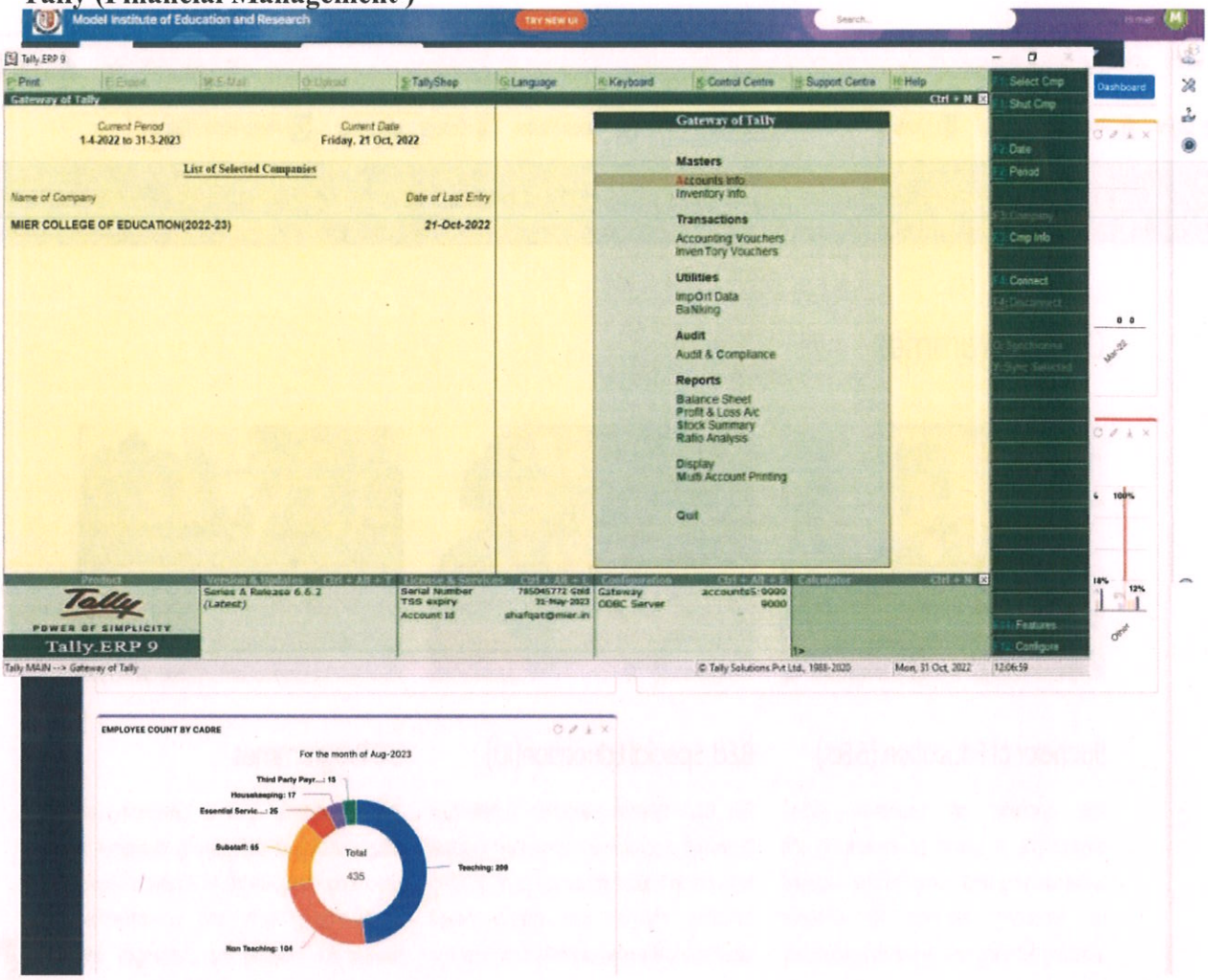
Gmail: Official communication

me, Adit 2	1 KVA UPS Backup - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180001 Ph: +91-191-254...		Jan 29
Rakesh, me, Adit 3	Inbox	Mouse is not working properly. - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180...	Jan 29
school .. me, Adit 6	Inbox Naresh Khullar	change of Printer - Buy Brother 2321 D	Jan 12
Sachin, me, Adit 3	Inbox	Ups of CCTV not providing backup - Yes approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-1...	Jan 11
Naveen, me, Adit 3	Inbox	Refilling of Toner of Printer HP Laser jet P1007 - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, ...	Jan 8
Rakesh, me, Adit 3	Inbox	UPS Keeps beeping - Ok approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180001 Ph: +91-1...	Jan 3
Davleen, me, Adit 3	Inbox	Fwd: Issue related to keyboard - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-18...	12/27/23
Sachin, me, Adit 3	Inbox	Battery Backup Issue - Yes Approved - Compatible battery for Laptop - Double battery for UPS.Regards Prof. Adit Gupta Director Model Institute ...	12/20/23
Sachin, me, Adit 3	Inbox	Fwd: backup issue - Yes Approved Prof. Adit Gupta Director Model Institute of Education & Research B.C Road, Jammu, J&K, India-180001 Ph: +91...	12/13/23
Suneel, Naresh, Adit 3	Inbox Naresh Khullar	Regarding Computers in Library 1 (Main Library) - Yes approved. What is the overall status of the computers. Also the students have...	12/8/23
Arvind, me, Adit 3	Inbox	Printer Toner Problem....reg. - Yes approved	12/4/23
geeta, me, Adit 3	Inbox	Refilling of tonner - Yes approved	12/2/23

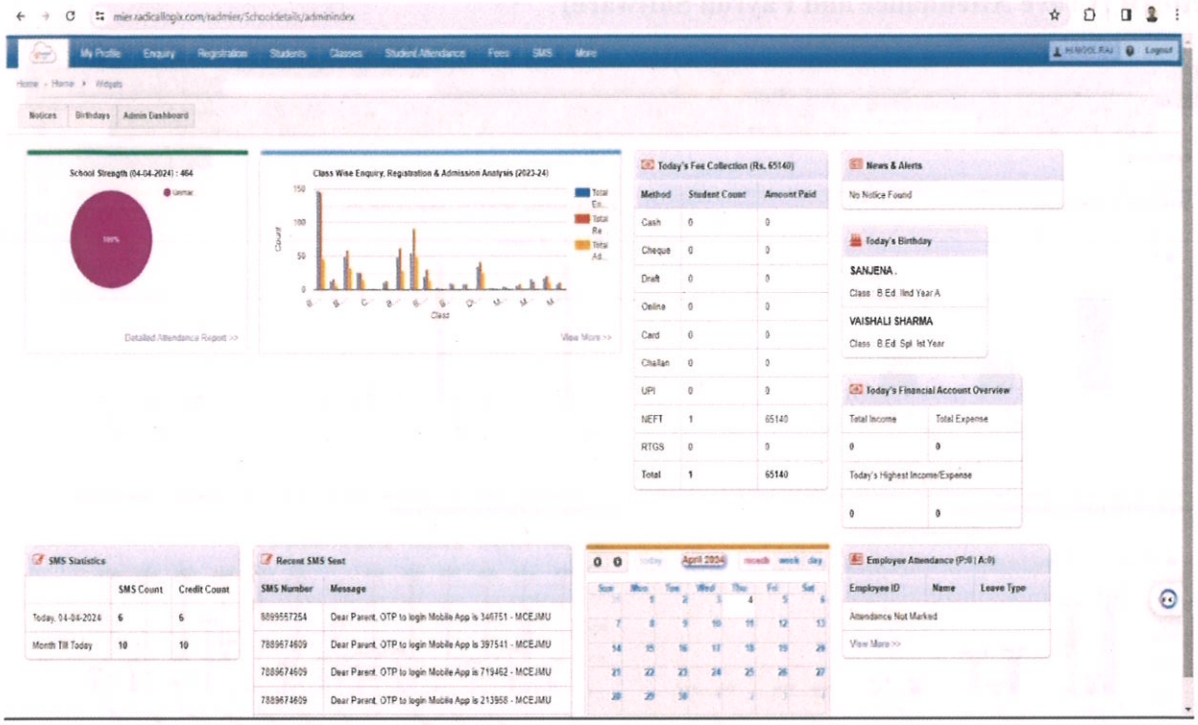
College website

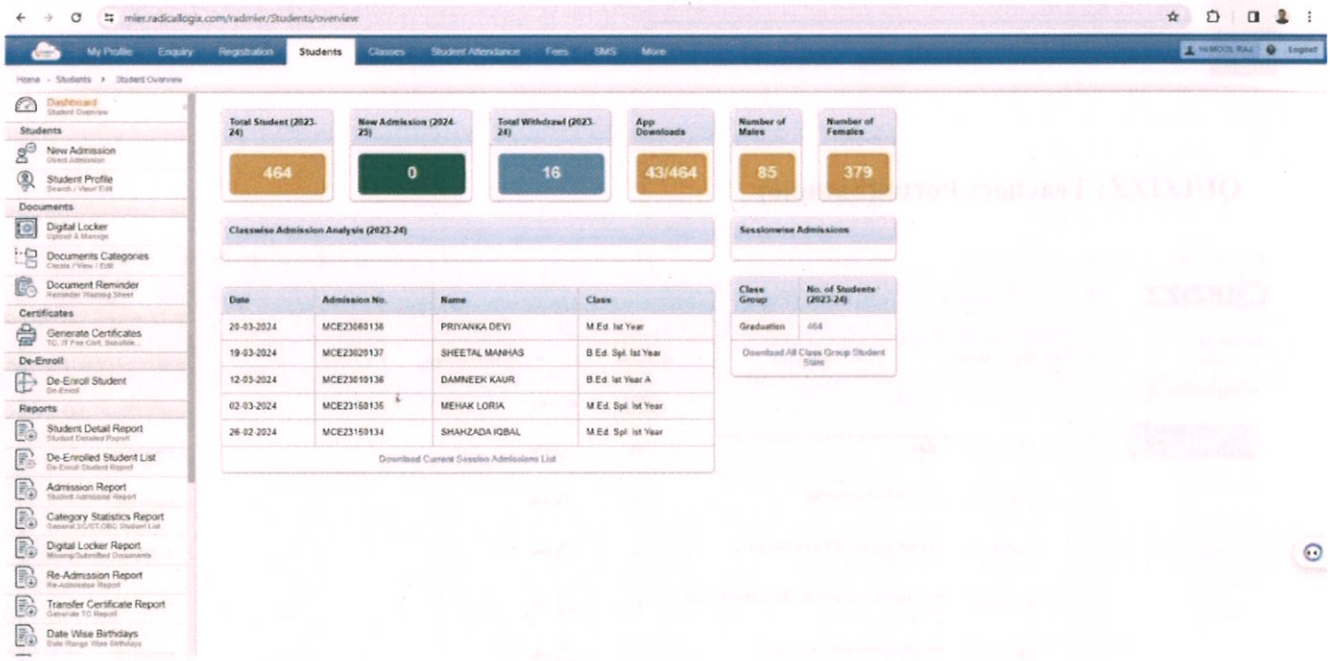


Tally (Financial Management)



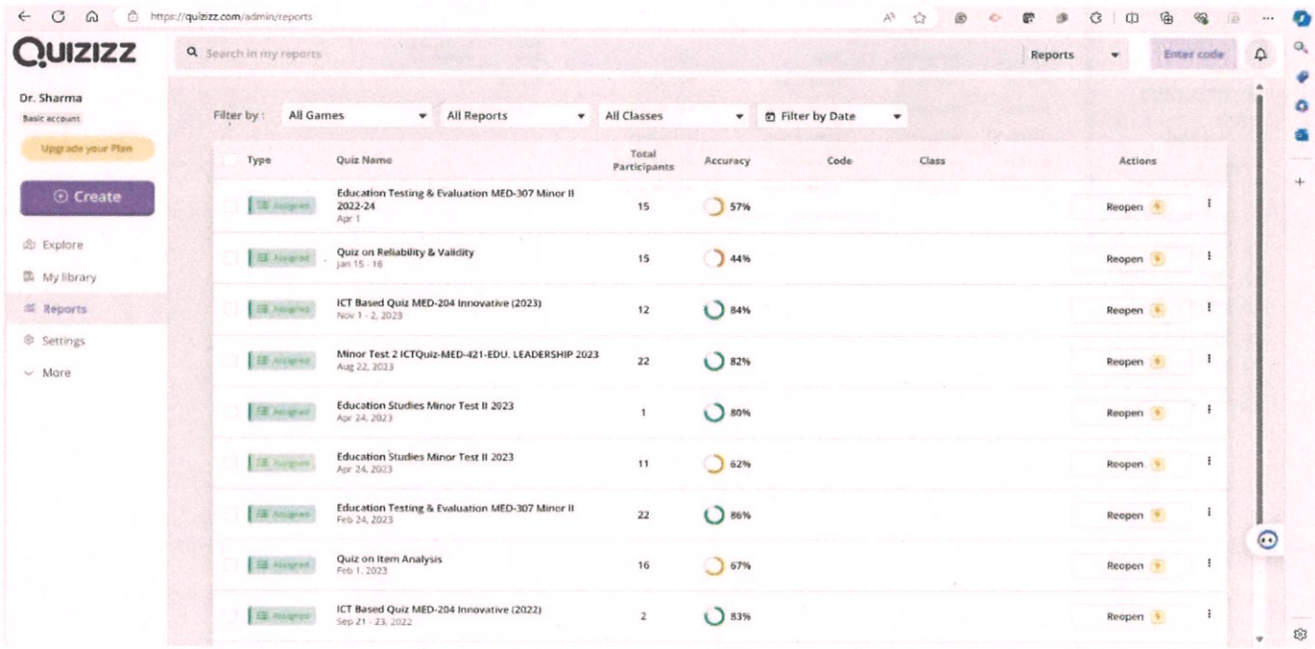
Radical ERP: Dashboard



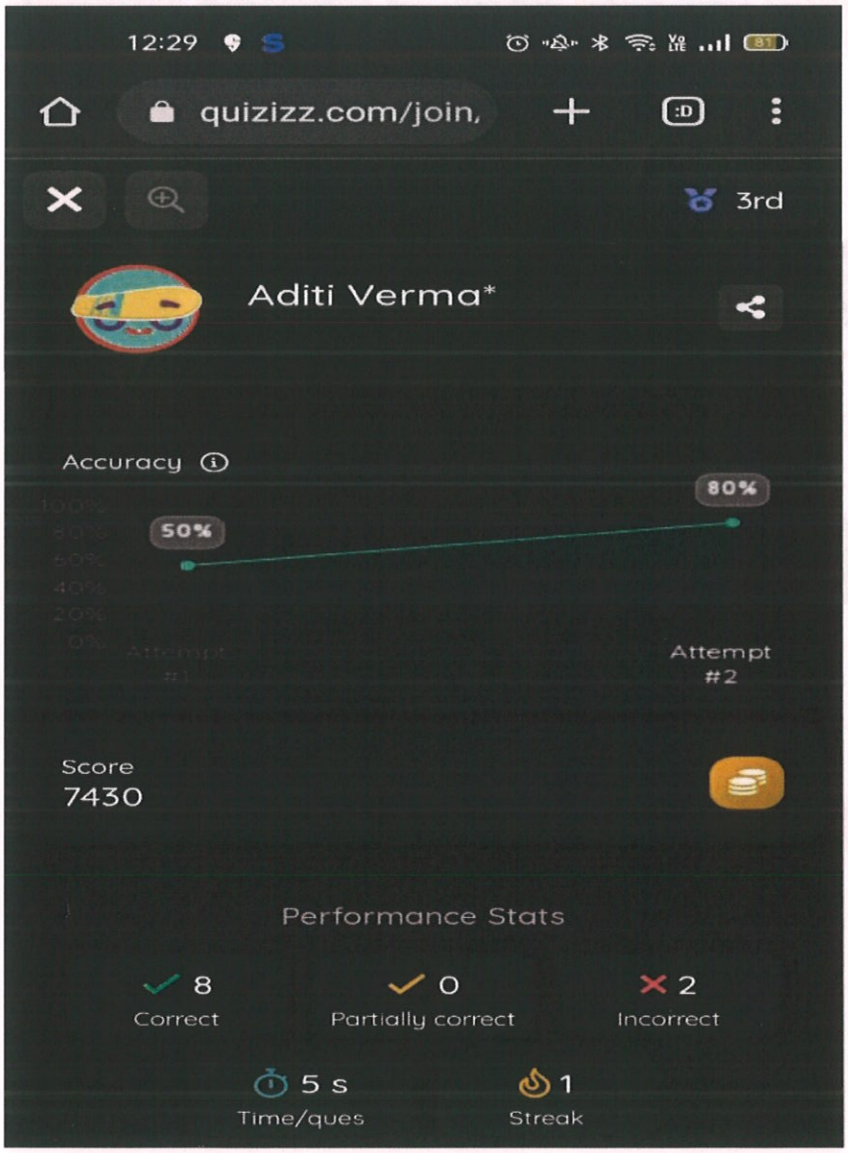


FactoHR (Leave Attendance and Payroll Software)

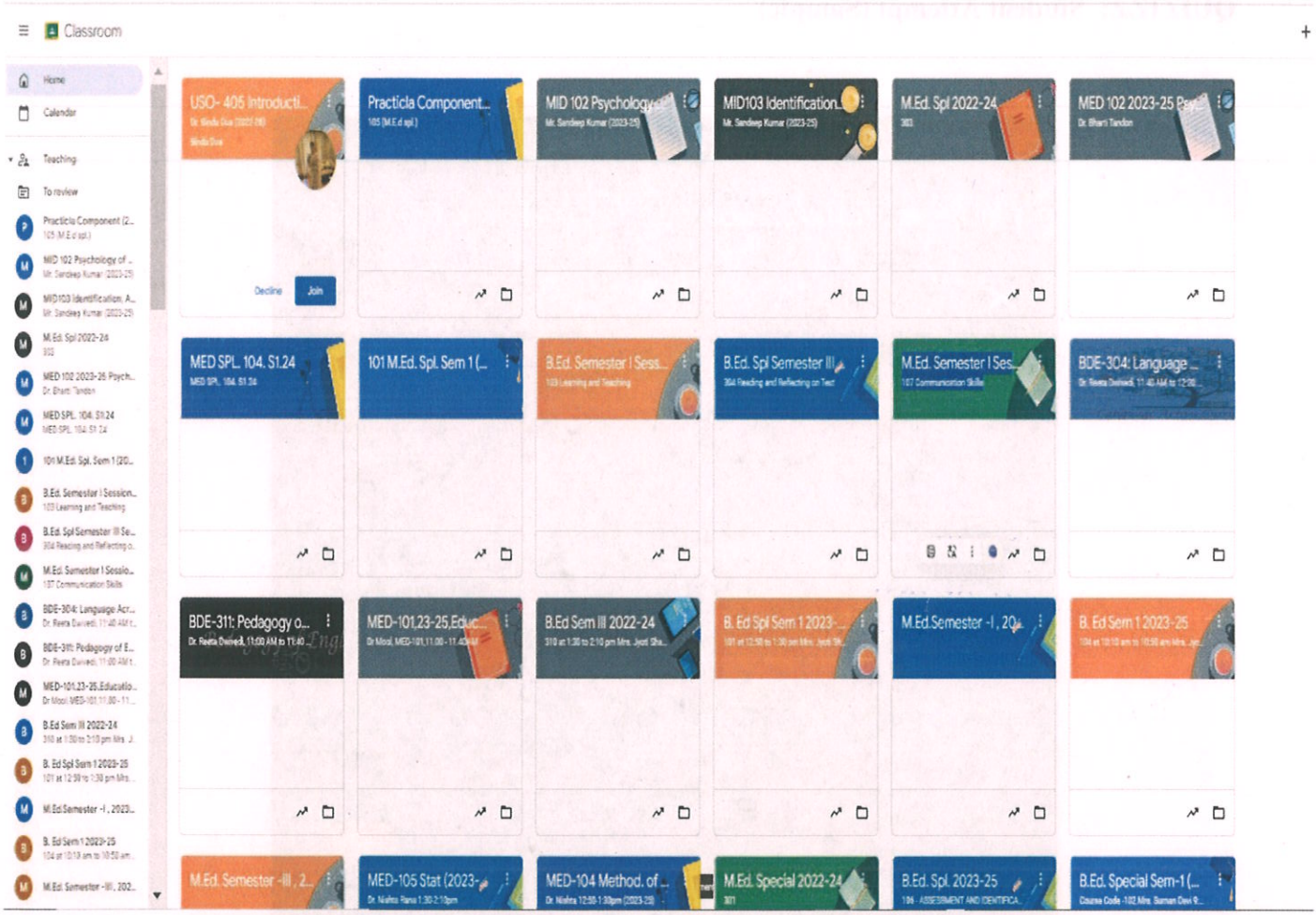
QUIZIZZ: Teachers Portal(Sample)



QUIZIZZ: Student Attempt (Sample)



Google Classrooms



Prepared by
Incharge
Environment Unit

Signature and Seal
Principal

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PRINCIPAL