



**MIER COLLEGE OF EDUCATION
(AUTONOMOUS)**
Accredited by the NAAC with 'A+' Grade

Monthly Report of IQAC

QF No.: 092C
Revision:01
Month: July 2023

1. Details of the Activities

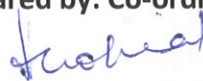
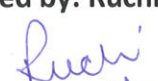

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports for the month of January of: <ul style="list-style-type: none">▪ Examination Committee▪ Research and Development Cell▪ Centre for Educational Technology▪ Centre for Women Studies▪ In- charge Computer Lab▪ Environment Unit▪ Extension Unit▪ NSS Unit▪ Co-Curricular Committee▪ Leave and Attendance- UG&PG dept.▪ Library – PG & UG dept.▪ Student Support Committee▪ Infrastructure & Maintenance▪ HR Manager, Training & QA▪ Media & Publication Committee	31/07/2023 to 14/08/2023	<ul style="list-style-type: none">▪ All reports were checked and edited reports were submitted to the Principal for final approval.
2.	Conduct of Life Skills Programme for IV semester students (batch-2021-23) of SOE	31 st July to 3 rd August	A workshop on leadership and management skills under the life skills programme was conducted for the students of B.Ed. semester IV, batch 2021-23. The resource person for the sessions was Mrs. Surbhi Kohli Bamba, Director Life Skills Scoop.

3.	Feedback from students (IV semester, batch 2021-23) on curriculum and over all institutional performance through PI360	July 2023	Feedback has been collected on curriculum and student satisfaction on institutional facilities from the students of IV semester, batch 2021-23. The analysis report shall be submitted in August 2023.
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2. NAAC Records: the compilation of data for AQAR 2022-23 and SSR is in progress. Sorting of metrics was done on the basis of requirement of data for a period of 5 years and last completed academic year for preparation of SSR.

3. Any other:

- Teaching Assignment: Took UEG -102 (English Minor) classes for students of undergraduate programme as per the allotted time-table.
- Prepared PLOs and CLOs for BA (Hons) English Programme.
- Conducted diagnostic test for students of B.Ed. Semester II, batch 2022-24, for selection in Access program.
- Conducted opening ceremony of Access program.

Prepared by: Co-ordinator IQAC  Date: 16/8/2023	Verified by: Ruchi Sharma  Date: 16/8/23	Approved by:  Date: 16/8/2023
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