



**MIER COLLEGE OF EDUCATION
(AUTONOMOUS)**
Accredited by the NAAC with 'A+' Grade

Monthly Report of IQAC

QF No.: 092C
Revision:01
Month: March 2023

1. Details of the Activities

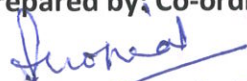
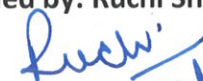

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports for the month of January of: <ul style="list-style-type: none">▪ Examination Committee▪ Research and Development Cell▪ Centre for Educational Technology▪ In- charge Computer Lab▪ Environment Unit▪ Extension Unit▪ NSS Unit▪ Leave and Attendance- UG dept.▪ Library – PG & UG dept.▪ Student Support Committee▪ Infrastructure & Maintenance▪ HR Manager, Training & QA▪ Alumni & Placement Committee▪ Media & Publication Committee	1/04/2023 to 15/04/2023	<ul style="list-style-type: none">▪ All reports were checked and edited reports were submitted to the Principal for final approval.
2.	Orientation/workshops/ guest lecture organised for faculty of UG and PG Depts.	20-3-2023 23, 24-3-2023 28-3-2023	The following programmes were organised: <ul style="list-style-type: none">• Guest Lecture on Using Open Educational Resources in Higher Education• Two-Day Online Workshop on “Mapping and Measurement of Programme and Course Outcomes”• Orientation on “Introduction to Consulting in the Educational Space”

2. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	March 2023	Data preparation of AQAR 2021-22 as per Teacher Education Manual	1. HoDs	▪ Data templates and supporting documents of Criteria 2 were collated, edited and uploaded on the online NAAC portal for resubmission of the report.

3. Any other:

- Teaching Assignment: Took UEG -102 (English Minor) classes for students of undergraduate programme as per the allotted time-table.

Prepared by: Co-ordinator IQAC  Date: 10/4/2023	Verified by: Ruchi Sharma  Date: 10/4/23	Approved by:  Date:
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