



MIER COLLEGE OF EDUCATION
(AUTONOMOUS)
Accredited by the NAAC with 'A+' Grade

Monthly Report of IQAC

QF No.: 092C
Revision:01
Month: November 2022

1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports for the month of November of: <ul style="list-style-type: none">▪ Examination Committee▪ Research and Development Cell▪ Centre for Educational Technology▪ In- charge Computer Lab▪ Centre for Women's Studies▪ Co-curricular Committee▪ Environment Unit▪ Extension Unit▪ NSS Unit▪ Leave and Attendance PG & UG▪ Library – PG & UG▪ Student Support Committee▪ Infrastructure & Maintenance▪ HR Manager, Training & QA▪ Alumni & Placement Committee▪ Media & Publication Committee	2/12/2022 to 13/12/2022	All reports were approved by the Principal.
2.	Attended meeting chaired by the Principal regarding preparation of calendar of activities with partner colleges	16-11-2022	The meeting was chaired by the Principal. It was finalised that a meeting shall be conducted with partner colleges on 19 th November 2022 to discuss about- <ol style="list-style-type: none">1. Activities to be conducted for creation and promotion of culture of consultancy2. Training of faculty and non-teaching staff for consultancy3. Financial allocation for research and consultancy activities4. Faculty and student exchange programmes

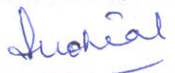
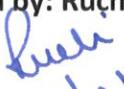

			5. Preparation of calendar for MoU activities
3.	Attended meeting chaired by the Director CWS regarding planning and organisation of activities to commemorate International Day for Elimination of Violence Against Women.	16-11-2022	The meeting was chaired by Mrs Rupa Gupta, Director CWS to finalise the activities to be conducted under the UN 16 days campaign to commemorate the day.
4.	Sent emails to partner colleges regarding the online meeting and attended the meeting chaired by the Principal with partner colleges	16 th - 19-11-2022	The meeting was chaired by the Dr. Adit Gupta on 19-11-2022. The meeting was attended by Principals of five partner colleges. Minutes of the meeting are attached for reference.
5.	Enrolment of faculty for "Cyber security Training for Teachers" course.	19-11-2022	The faculty of the college were enrolled in the course which was offered by Common wealth of Learning, Canada. The course commenced on 21 st November 2022 and will end on 16 th December 2022.

4. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	November 2021	Completion of data templates and preparation of descriptive metrics	<ul style="list-style-type: none"> Co-Curricular Committee Extension Unit Environment Unit Sports Unit 	<ul style="list-style-type: none"> Data templates were received from the Convener and submitted to the Principal for verification. Descriptive metrics of criteria 1 to 7 were prepared and submitted to the Principal for approval. Prepared objective evidence of templates related to extension, environment, sports and co-curricular committee.

5. Any other:

- Attended CASH MIET online meeting as committee member on 14th November 2022.
- Took UEG -102 (English Minor) classes for students of undergraduate programme as per the allotted time-table

Prepared by: Co-ordinator IQAC  Date: 9-12-2022	Verified by: Ruchi Sharma  Date: 9/12/2022	Approved by:  Date: 14/12/2022
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