



MIER COLLEGE OF EDUCATION (Autonomous)

College with Potential for Excellence Status by the UGC

Recognised by the J&K Govt. &

Permanently Affiliated to the University of Jammu

Accredited by the NAAC with 'A+' Grade

Procedure for Grievance Redressal Related to Examination

The college has adopted the following procedure which reflects transparency and efficiency in redressal of examination grievances:

- **COMPLAINTS AGAINST QUESTION PAPERS**

Complaints, if any, against an individual question paper must reach the Controller of Examinations by the next day of the examination in the particular paper. The Controller of Examinations shall immediately pass on the complaint to the Convener, Board of Studies who will send his/her comments and suggestions to the controller of examinations within two days. The suggestions of the Convener, Board of Studies will be placed before a Committee consisting of:-

- i) Principal (Convener)
- ii) Two members of the Academic Council to be nominated by the Chairperson
- iii) HOD of the concerned Department
- iv) Controller of Examinations (Member Secretary)

The Committee may also seek the assistance of paper-setter and moderator (if local). The Committee after deliberations shall submit its recommendations to the Chairperson for final decision.

- **RECHECKING OF SEMESTER EXAMINATION RESULT**

Answer-scripts of an End – Semester Examination shall be shown to the students (if they desire) after the declaration of result within a period of **seven days**.

Re-evaluation²

If a student feels dissatisfied with the evaluation of his/her answer-script in a particular subject/paper, he/she may apply for re-evaluation of the same to the Controller of Examinations, on the prescribed application form with a copy of marks certificate.

The student shall be awarded best of the two scores obtained by him/her after re- evaluation and original evaluation.


Controller of Examinations

