



**MIER COLLEGE OF EDUCATION
(AUTONOMOUS)
Accredited by the NAAC with 'A+' Grade**

**Review Meeting
Minutes of Meeting**

**QF No.: 092B
No: MCE/22/09/003
Date: 23/09/2022**

The review meeting of the Grievance Redressal Committee was held on 23/09/2022 at 3:15 pm in the Conference Room, Administrative Block.

Present:

1. Dr Adit Gupta (In the Chair)
2. Mrs. Rupa Gupta
3. Dr Mool Raj Sharma
4. Dr Rohnika Sharma
5. Dr Nishta Rana
6. Dr Monika Bajaj
7. Ms. Ruchi Sharma
8. Mr. Pranav Gandotra
9. Ms. Jasleen Mohial

The following agenda points were discussed during the meeting:

1. Review of the functioning of the committee
2. Guidelines for the effective functioning of the committee.

Following are the minutes of meeting:

The Principal opened the meeting, welcoming all attendees to the Students' Grievance Redressal Committee.

Review of Grievances Received

The committee discussed the grievances received from students, detailing concerns about academic issues, infrastructure, and administrative challenges. The Principal emphasized the importance of addressing these concerns promptly and effectively.

Guidelines for effective functioning of the committee:

1. It was resolved to put the grievance redressal committee in readiness for the new academic session.
2. It was decided that an orientation programme will be organised for the new students (FYUP, B.Ed., B.Ed Special and M.Ed programmes) regarding the committee during the Student Induction Programme. For this purpose, the dates of the induction programme were finalised: - 12th to 14th October 2022.

3. The Principal instructed the members to ensure the active participation of student representatives in the committee under the participatory governance initiative of the college.

4. It was decided that Grievance redressal forms shall be made available to the students through the HODs of UG and PG departments.

The meeting terminated after resolving to take appropriate decisions and setting of deadlines for activities.



Jasleen Mohial
Coordinator IQAC



Prof. Adit Gupta
Principal

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1. Principal
2. Mrs. Rupa Gupta
3. Dr Mool Raj Sharma
4. Dr Rohnika Sharma
5. Dr Nishta Rana
6. Dr Monika Bajaj
7. Ms. Ruchi Sharma QAO
8. Mr. Pranav Gandotra HR Manager