



MIER COLLEGE OF EDUCATION  
(AUTONOMOUS)  
Accredited by the NAAC with 'A+' Grade

## Monthly Report of IQAC

QF No.: 092C  
Revision:01  
Month: December 2023

### 1. Details of the Activities

S.No.	Name of the Activity	Date	Remarks
1.	Checked monthly reports for November: <ul style="list-style-type: none"><li>▪ Research and Development Cell</li><li>▪ Centre for Women Studies</li><li>▪ CET</li><li>▪ In-charge Computer Lab</li><li>▪ Sports Unit</li><li>▪ Environment Unit</li><li>▪ Extension Unit</li><li>▪ Co-Curricular Committee</li><li>▪ NSS Unit</li><li>▪ Alumni Committee</li><li>▪ Placement Committee</li><li>▪ Leave and Attendance- SOE and SOSHH</li><li>▪ Library – 1 and 2</li><li>▪ Student Support Committee</li><li>▪ Infrastructure &amp; Maintenance</li><li>▪ Examination and Evaluation Committee</li><li>▪ Media &amp; Publication Committee</li></ul>	8/1/2024 to 19/1/2024	All reports were checked and edited reports were submitted to the Principal for final approval.
2.	MoU activity with GHG Khalsa College of Education Gurusar Sadhar, Ludhiana-FDP on OER	5-12-2023	As the Coordinator of the session, introduced the resource persons and presented a formal vote of thanks. The proceedings of the session were prepared and sent to the IQAC Coordinator, GHG Khalsa College.

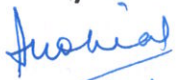


3.	Open forum meeting of the QA Team with students of SOE	18 <sup>th</sup> December 2023	The QA team of the college conducted the open forum interaction with the students of B.Ed., B.Ed. Special Education (ID), M.Ed. programmes (Bach 2022-24). The students discussed various issues related to the teaching-learning process, timetable, course coverage, declaration of results, student exchange programmes, etc. A follow-up meeting was held with HoDs on 19 <sup>th</sup> December to review and discuss the concerns raised by the students.
4.	"Personality Development" Workshop for SoSSH	December 19 to December 22, 2023	Mrs Abha Chaudhary, a Master Trainer and Senior Image Consultant from Chandigarh was the resource person for the workshop. The four-day workshop delved into multifaceted aspects of personality development, covering topics such as effective communication, self-confidence enhancement, professional etiquette, and personal branding.

## 2. NAAC Records:

S.No.	Date	Description	Committee / Centre	Remarks
1.	December 2023	Compilation of data for AQAR 2022-23	-	<ul style="list-style-type: none"> <li>• Re-Uploaded data of AQAR on the NAAC portal</li> <li>• Edited descriptive metrics data of criteria 6 and 7</li> </ul>

## 3. Any other:

- Teaching Assignment: Took UEG -303 (English Minor) classes for students of undergraduate programme as per the allotted time-table.
- Attended meeting of CASH, MIET held on 21<sup>st</sup> December 2023.

<b>Prepared by: Co-ordinator IQAC</b>  <b>Date:</b> 25/1/24	<b>Verified by: Ruchi Sharma</b>  <b>Date:</b> 25/1/24	<b>Approved by:</b>  <b>Date:</b>
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