



MIER College of Education (Autonomous)

Accredited by the NAAC with 'A+' Grade

CRITERION III – Research and Outreach Activities

3.3 OUTREACH ACTIVITIES

3.3.4 Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

1. Relevant documentary evidence for the claim

**Circulars & Minutes of
Meetings
Session 2023-24**



The meeting of the Extension Unit was held on 03/04/2024 at 1:30 pm.

Members Present:

Student representatives of Sem- I & III

S.No.	Class/Section	Roll No.	Name
1.	B.Ed. Sem -III	12	Snober
2.	B.Ed.Spl. Sem-III	09	Azra
3.	M.Ed. Sem-III	12	Sandeep Kour
4.	B.Ed.Spl. Sem-I	07	Payal
5.	B.Ed. Sem-I	34	Raheela

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource person, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of duties to students.
5. Arrangements
6. Preparation of Report

Following are the minutes of the meeting:

1. Planning Decision regarding Venue, Time etc.

The members deliberated over various names for the resource persons and unanimously decided that Dr. Vinod Sharma and Dr. Manju Bhat, Medical Officers at Ayurvedic Hospital Jammu, would be the resource persons. The In charge said that the medical camp will be organized in the Purkhoo village from 11 a.m. to 1 p.m. It was also decided that the event would last two hours on April 8, 2024.

2. Preparation of Programme Schedule:

The In-charge presented a draft of the programme schedule, which was approved after incorporation of a few suggestions by the members. It will be submitted to the Principal for the final approval.

3. Selection of the students for visit:

The in-charge selects the students who will come on a visit.

QF: 104A
DT: 02-4-2024



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EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the students of School of Education that the Extension Unit of MIER College of Education is organizing a free medical camp on World Health Day at Purkhoo village, Domana on 8th April, 2024. In this regard, all interested students are instructed to give their names to the undersigned on or before 5th April, 2024.

Shuman Devi
In charge
Extension Unit

N. Singh
HOD
SOE

Monika
24/4/24
HOD
SSSH

S.No.	Class/Section	Teacher Signature
1.	B.Ed. Sem -III	<i>R. D. Verma</i>
2.	B.Ed.Spl. Sem-III	<i>Sharma</i>
3.	M.Ed. Sem-III	<i>Bandan</i>
4.	B.Ed.Spl. Sem-I	<i>Sharma</i>
5.	B.Ed. Sem -I	<i>Singh</i>



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Extension Unit
Session 2023-24

QF: 101-B
Date: 02-04-24

CIRCULAR

This is for the information of student representatives of SOE that Extension Unit of MIER College is going to celebrate the International World Health Day program at adopted village Purkhoo on 8th April, 2024. In this regard a meeting will be held on 3rd of April, 2024 at 1.30 pm – Lecture Room no.9. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting:

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Finalization of the Resource person and getting his/ her consent
3. Number of students for visit
4. Preparation of Programme Schedule
5. Allotment of the Duties
6. Selection of the students for visit

Suman Desi
In-Charge Extension Unit

Nishu
HOD SOE

Manish
3/4/24
HOD SSSH

Student representatives of Sem- I & III Session (2022-2024 & 2023-2025)

S.No.	Name	Roll No.	Class/Section	Signature
1.	Snober	12	B.Ed. Sem -III	<i>Snober</i>
2.	Azra	09	B.Ed.Spl. Sem-III	<i>Azra</i>
3.	Sandeep Kour	12	M.Ed. Sem-III	<i>Sandeep</i>
4.	Payal	07	B.Ed.Spl. Sem-I	<i>Payal</i>
5.	Raheela	34	B.Ed. Sem -I	<i>Raheela</i>



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**Extension Unit
PROGRAMME SCHEDULE**

Date: 8th April, 2024

Time: 11.00 AM.

Venue: Purkhoo Village

Event: World Health Day

S.NO.	TIME	PROGRAMME
1.	11.00 – 11.05 AM	Formal Welcome by Ms. Snober (Roll no.12, B.Ed.Sem-III)
2.	11.05 -11.30 AM	Talk by Dr. Medical Officer, Govt. Ayurvedic Hospital, Jammu on the general medicines
3.	11.30-12.00 PM	Talk by Dr. Vimal Sharma, Medical Officer, Govt. Ayurvedic Hospital, Jammu on the common Health issues
4.	12.00-1.00 PM	Medical check-up and Distribution of Medicines
5.	1.00-1.05 PM	Vote of thanks by Snober student of B.Ed. Sem- III

Suman Devi
Incharge
Extension Unit



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Extension Unit

DUTY SHEET

Date: 8th April, 2024

Time: 11.00 AM.

Venue: Purkhoo Village

Event: World Health Day

S.No.	Arrangements	Name	Signature
1.	Venue arrangements	Ms. Shruti (Roll no.18, B.Ed.Sem-III) Ms. Bhavya (Roll no.2, B.Ed.Sem-III)	Shruti Bhasin Bhavya
2.	Welcome address	Ms. Snober (Roll no.12, B.Ed.Sem-III)	Snober
3.	Photography	Mr. Sahil	Sahil
4.	Press Coverage	Dr. Bharti Tandon	Bharti Tandon
5.	Seating Arrangement and Discipline	Ms. Ranju (Roll no.5, B.Ed.Sem-I) Mr. Avinab Badyal (Roll no.41, B.Ed.Sem-I)	Ranju Avinab Badyal
6.	Vote of Thanks	Ms. Shalini (Roll no.66, B.Ed.Sem-III)	Shalini Paripuri
7.	Overall Incharge	Mrs. Suman Devi	Suman Devi

Suman Devi
In-charge

Nishita
HOD SOE

Mouli
HOD SSSH



**MIER COLLEGE OF EDUCATION
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**Minutes of Meeting
Extension Unit**

**QF No.: 101-B
Date: 06/03/2024**

The meeting of the Extension Unit was held on 06/03/2024 in lecture room no.7 at 1:00 pm

Members Present:

S.No.	Section/Class	Roll Number	Name
1.	B.Ed. Sem. I	34	Raheela
2.	B.Ed. Sem. III	12	Snober
3.	B.Ed. Spl. Sem. I	07	Payal
4.	B.Ed. Spl. Sem. III	09	Azra
5.	M.Ed. Sem. III	12	Sandeep Kour
6.	B.A Psychology Sem V	2	Parul Datta
7.	B.A. Political Science. (Hons.) Sem I	44	Khushal Raina
8.	B.A. Political Science. (Hons.) Sem-III	18	Rasalika Chopra
9.	B.A.Psychology. (Hons.) Sem I	17	Shagun Anand
10.	B.A.Psychology. (Hons.) Sem III	16	Sehaj
11.	B.A.English. (Hons.) Sem I	04	Aarohi Nargotra
12.	B.A.English. (Hons.) Sem III	16	Sehaj

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the Students
5. Arrangements
6. Preparation of Report



Following are the minutes of the meeting:

- 1. Planning Decision regarding Resource Person, Area, Date, Time etc.**
Different names for the resource person were discussed among the group. The person in charge stated that he or she will obtain their permission for the resource person planned for March 13, 2024. The decision was made to hold the event in the Purkhoo village from 11.30 a.m. to 12.30 p.m. for a period of one hour.
- 2. Preparation of Programme Schedule:**
The person in charge presented a draft of the program schedule, which was approved after the incorporation of a few suggestions by the members. It will be submitted to the principal for final approval.
- 3. Selection of the students for visit:**
The in-charge selects the students who will come on a visit.
- 4. Allotment of Duties to the Students:**
The students' representatives were asked to give their inputs regarding area-wise duty allocation.
- 5. Arrangements:** The students' representatives will be organizing arrangements for the activity.
- 6. Preparation of Report:** The report of the resource person will be prepared by the person in charge of the Extension Unit and submitted to the Media and Publication Committee for press coverage and social media.

Suman Devi
In-charge Extension Unit

The following agenda points were discussed during the meeting:
1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the students
5. Arrangements
6. Preparation of Report

QF: 104A
DT: 05-03-2024




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EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the students of School of Education and School of Social Sciences and Humanities, that Extension Unit of MIER College of Education in collaboration with ICDS is organizing awareness programme on **Ayushman Bharat Schemes** at Purkhoo village, Domana on March 13, 2024. In this regard, all interested students are instructed to give their name to the undersigned on or before 11th March, 2024.


In charge
Extension Unit


HoD
SSSH

Class

Signature

B.Ed. Sem. III

R. Divedi



M.A. Political Science I Nandini Puri
B.A. Political Science Sem III Nandini Puri
B.A. (Hons) Political Science I Nandini Puri
B.A. (Hons) Psychology (sem. III) Puri



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EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the student representatives of Extension Unit is organizing an awareness programme on **Ayshman Bharat Schemes** at the adopted village of Purkhoo on March 13, 2024 at 11.00 a.m. In this regard a meeting will be organized on March 6, 2024 in Lecture Room No. 7 at 1.00 p.m. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting:

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Finalization of the Resource person and getting his/ her consent
3. Preparation of Programme Schedule
4. Number of students for visit
5. Allotment of duties
6. Arrangement of transport

Student representatives of Extension Unit				
S.No.	Section/Class	Roll Number	Name	Signature
1.	B.Ed. Sem. I	34	Raheela	Raheela
2.	B.Ed. Sem. III	12	Snober	Snober
3.	B.Ed. Spl. Sem. I	07	Payal	Payal
4.	B.Ed. Spl. Sem. III	09	Azra	Azra
5.	M.Ed. Sem. III	12	Sandeep Kour	Sandeep
6.	B.A Psychology Sem V	2	Parul Datta	Parul Datta
7.	B.A. Political Science. (Hons.) Sem I	44	Khushal Raina	Khushal Raina
8.	B.A. Political Science. (Hons.) Sem III	18	Rasalika Chopra	Rasalika Chopra
9.	B.A.Psychology. (Hons.) Sem I	17	Shagun Anand	Shagun Anand
10.	B.A.Psychology. (Hons.) Sem III	16	Sehaj	Sehaj
11.	B.A.English. (Hons.) Sem I	04	Aarohi Nargotra	Aarohi Nargotra
12.	B.A.English. (Hons.) Sem III	16	Sehaj	Sehaj

Suman Devi
In charge
Extension Unit

Hansika
HOD
SSSH



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Extension Unit
PROGRAMME SCHEDULE

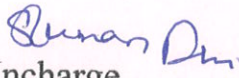
Date: 22 March, 2024

Time: 11.00 AM.

Venue: Purkhoo Village

Event: Benefits on Ayushman Bharat Schemes

S.NO.	TIME	PROGRAMME
1.	11.00 – 11.05 AM	Formal Welcome by Ms. Payal (Roll no.7, B.Ed.Spl.Sem-I)
2.	11.05 -12.00 PM	Talk by resource person, Mr. Ketan Sharma, Common Service Center, State Health Agency on elucidating the benefits of the Ayushman Bharat Schemes
3.	12.00-12.30 PM	Interaction session between the resource person and the villagers
4.	1.00-1.05 PM	Vote of thanks by Ms. Hitakshi, (Roll no. 40, B.Ed. Sem- I)


Incharge
Extension Unit



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Extension Unit

DUTY SHEET

Date: 22 March, 2024

Time: 11.00 AM.

Venue: Purkhoo Village

Event: Benefits of Ayushman Bharat Schemes

S.No.	Arrangements	Name	Signature
1.	Venue arrangements	Ms. Nitika Shama (Roll no.8, B.Ed. Sem-I) Ms. Monika Kandal (Roll no.46, B.Ed. Sem-III)	Nitika Monika Kandal
2.	Welcome address	Ms. Payal (Roll no.7, B.Ed.Spl. Sem-I)	Payal
3.	Seating Arrangement and Discipline	Ms. Avneet (Roll no.3, B.Ed. Sem-I) Ms. Anchal (Roll no.56, B.Ed. Sem-III)	Avneet Anchal
4.	Photography	Mr. Sahil	Sahil
5.	Press Coverage	Dr. Bharti Tandon	Bharti Tandon
6.	Vote of Thanks	Ms. Hitakshi Bhakshi (Roll no.1, B.Ed.Sem-I)	Hitakshi Bhakshi
7.	Overall Incharge	Mrs. Suman Devi	Suman Devi

Suman Devi
In-charge

Nitika
HOD SOE

Monika
HOD SSSH



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**Minutes of Meeting
Extension Unit**

**QF No.: 101-B
Date: 13/02/2024**

The meeting of the Extension Unit was held on 13/02/2024 in lecture room no.9 at 1:00 pm

Members Present:

S.No.	Section/Class	Roll Number	Name
1.	B.Ed. Sem. I	34	Raheela
2.	B.Ed. Sem. III	12	Snober
3.	B.Ed. Spl. Sem. I	07	Payal
4.	B.Ed. Spl. Sem. III	09	Azra
5.	M.Ed. Sem. III	12	Sandeep Kour
6.	B.A Psychology Sem V	2	Parul Datta
7.	B.A. Political Science. (Hons.) Sem I	44	Khushal Raina
8.	B.A. Political Science. (Hons.) Sem III	18	Rasalika Chopra
9.	B.A.Psychology. (Hons.) Sem I	17	Shagun Anand
10.	B.A.Psychology. (Hons.) Sem III	16	Sehaj
11.	B.A.English. (Hons.) Sem I	04	Aarohi Nargotra
12.	B.A.English. (Hons.) Sem III	16	Sehaj

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the Students
5. Arrangements
6. Preparation of Report



Following are the minutes of the meeting:

1. Planning Decision regarding Resource Person, Area, Date, Time etc.

Different names for the resource person were discussed among the group. The person in charge stated that he or she will obtain their permission for the resource person planned for February 20, 2024. The decision was made to hold the event in the Purkhoo village from 11.05 a.m. to 12.05 p.m. for a period of one hour.

2. Preparation of Programme Schedule:

The person in charge presented a draft of the program schedule, which was approved after the incorporation of a few suggestions by the members. It will be submitted to the principal for final approval.

3. Selection of the students for visit:

The in-charge selects the students who will come on a visit.

4. Allotment of Duties to the Students:

The students' representatives were asked to give their inputs regarding area-wise duty allocation.

5. Arrangements: The students' representatives will be organizing arrangements for the activity.

6. Preparation of Report: The report of the resource person will be prepared by the person in charge of the Extension Unit and submitted to the Media and Publication Committee for press coverage and social media.

Suman Devi
In-charge Extension Unit

The following agenda points were discussed during the meeting:
1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
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4. Allotment of the duties to the students
5. Arrangements
6. Preparation of Report

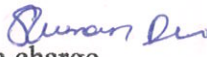


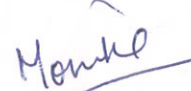
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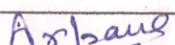
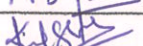
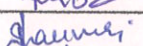
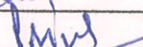
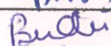
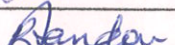
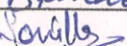
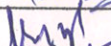
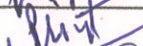
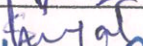


EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the students of School of Education and School of Social Sciences and Humanities that the Extension Unit of MIER College of Education is organizing a guest lecture on the importance of voting in democracy in Purkhoo village on February 20, 2024. In this regard, all interested students are instructed to give their names to the undersigned on or before February 15, 2024.


In charge
Extension Unit


HOD
SSSH

Class	Signature
B.Ed. Sem-I	
B.Ed. Sem-III	
B.Ed. Spl.Sem-I	
B.Ed.Spl.Sem-III	
M.Ed. Sem-I	
M.Ed. Sem-III	
B.A. Hons. Psy.Sem-I	
B.A. Hons. Psy. Sem-III	
B.A. Hons. Psy. Sem-V	
B.A. Hons. Eng. Sem-I	
B.A. Hons. Pol.Sci Sem-I	
B.A. Hons. Pol.Sci Sem-III	



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EXTENSION UNIT

Session 2023-24

CIRCULAR

This is for the information of all the student representatives of Extension Unit is organizing a guest lecture on the importance of voting in democracy at the adopted village of Purkhoo on February 20, 2024 at 11.00 a.m. In this regard a meeting will be organized on February 13, 2024 in Lecture Room No. 9 at 1.00 p.m. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting:

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Finalization of the Resource person and getting his/ her consent
3. Preparation of Programme Schedule
4. Number of students for visit
5. Allotment of duties
6. Arrangement of transport

Student representatives of Extension Unit				
S.No.	Section/Class	Roll Number	Name	Signature
1.	B.Ed. Sem. I	34	Raheela	<i>Raheela</i>
2.	B.Ed. Sem. III	12	Snober	<i>Snober</i>
3.	B.Ed. Spl. Sem. I	07	Payal	<i>Payal</i>
4.	B.Ed. Spl. Sem. III	09	Azra	<i>Azra</i>
5.	M.Ed. Sem. III	12	Sandeep Kour	<i>Sandeep</i>
6.	B.A Psychology Sem V	2	Parul Datta	<i>Parul</i>
7.	B.A. Political Science. (Hons.) Sem I	44	Kushal Raina	<i>Kushal</i>
8.	B.A. Political Science. (Hons.) Sem III	18	Rasalika Chopra	<i>Rasalika</i>
9.	B.A.Psychology. (Hons.) Sem I	17	Shagun Anand	<i>Shagun</i>
10.	B.A.Psychology. (Hons.) Sem III	16	Sehaj	<i>Sehaj</i>
11.	B.A.English. (Hons.) Sem I	04	Aarohi Nargotra	<i>Aarohi</i>
12.	B.A.English. (Hons.) Sem III	16	Mehtak	<i>Mehtak</i>

Shamir Ali
In charge
Extension Unit

Monika
HOD
SSSH




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Extension Unit
PROGRAMME SCHEDULE

Date: 21st February, 2024
Time: 11.00 AM.
Venue: Purkhoo Village
Event: Importance of Voting

S.NO.	TIME	PROGRAMME
1.	11.00 – 11.05 AM	Formal Welcome by Ms. Ashia Choudhary (Roll no.1, B.Ed.Sem-I)
2.	11.05 -12.00 PM	Talk by students of SOE and SSSH, Ms. Chavi, Ms. Shivangi, Ms. Palak, and Ms. Pritibha, about their voting rights and their significance
3.	12.00-12.30 PM	Interaction session between the resource students and the villagers
4.	1.00-1.05 PM	Vote of thanks by Ms. Sonia Choudhary (Roll no.1,M.Ed. Sem- III)


Incharge
Extension Unit



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Extension Unit

DUTY SHEET

Date: 21st February, 2024

Time: 11.00 AM.

Venue: Purkhoo Village

Event: Importance of Voting

S.No.	Arrangements	Name	Signature
1.	Venue arrangements	Ms. Almita Katoch (Roll no.4, B.Ed.Sem-I) Ms. Bhavya (Roll no.2, B.Ed.Sem-III)	
2.	Welcome address	Ms. Ashia Choudhary (Roll no.44, B.Ed.Sem-I)	
3.	Seating Arrangement and Discipline	Ms. Chavi (Roll no.1, B.Ed.Sem-I) Ms. Archana Dubey (Roll no.3, B.Ed.Spl.Sem-I)	
4.	Photography	Mr. Sahil	
5.	Press Coverage	Dr. Bharti Tandon	
6.	Vote of Thanks	Ms. Sonia Choudhary (Roll no.1, M.Ed.Sem-III)	
7.	Overall Incharge	Mrs. Suman Devi	

In-charge

HOD SOE

HOD SSSH



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**Minutes of Meeting
Extension Unit**

**QF No.: 101-B
Date: 02/12/2023**

The meeting of the Extension Unit was held on 02/12/2023 in lecture room no.7 at 11:30 am

Members Present:

S.No.	Section/Class	Roll Number	Name
1.	B.Ed. Sem. I	34	Raheela
2.	B.Ed. Sem. III	12	Snober
3.	B.Ed. Spl. Sem. I	07	Payal
4.	B.Ed. Spl. Sem. III	09	Azra
5.	M.Ed. Sem. III	12	Sandeep Kour
6.	B.A Psychology Sem V	2	Parul Datta
7.	B.A. Political Science. (Hons.) Sem I	44	Khushal Raina
8.	B.A. Political Science. (Hons.) Sem III	18	Rasalika Chopra
9.	B.A.Psychology. (Hons.) Sem I	17	Shagun Anand
10.	B.A.Psychology. (Hons.) Sem III	16	Sehaj
11.	B.A.English. (Hons.) Sem I	04	Aarohi Nargotra
12.	B.A.English. (Hons.) Sem III	16	Sehaj

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the Students
5. Arrangements
6. Preparation of Report



Following are the minutes of the meeting:

1. Planning Decision regarding Resource Person, Area, Date, Time etc.

The representatives were told about the activities to be conducted, i.e., Nukkad Natak on AIDS/HIV in the adopted village at Purkhoo. Participation in the activities was ensured, and the students were told to give their names to class representatives for their participation. It was decided that the nukkad natak will be of one hour duration and will be organized on December 6, 2023.

2. Preparation of Programme Schedule:

The person in charge presented a draft of the program schedule, which was approved after the incorporation of a few suggestions by the members. It will be submitted to the principal for final approval.

3. Selection of the students for visit:

The in-charge selects the students who will come on a visit.

4. Allotment of Duties to the Students:

The students' representatives were asked to give their inputs regarding area-wise duty allocation.

5. Arrangements: The students' representatives will be organizing arrangements for the activity.

6. Preparation of Report: The report of the resource person will be prepared by the person in charge of the Extension Unit and submitted to the Media and Publication Committee for press coverage and social media.

1.	B.Ed. Sem I	11	Rajesh
2.	B.Ed. Sem III	12	Rajesh
3.	B.Ed. Spl Sem I	13	Rajesh
4.	B.Ed. Spl Sem III	14	Rajesh
5.	M.Ed. Sem III	15	Rajesh
6.	B.A. Psychology Sem I	16	Rajesh
7.	B.A. Political Science (Hons) Sem I	17	Rajesh
8.	B.A. Political Science (Hons) Sem III	18	Rajesh
9.	B.A. Political Science (Hons) Sem I	19	Rajesh
10.	B.A. Psychology (Hons) Sem III	20	Rajesh
11.	B.A. English (Hons) Sem I	21	Rajesh
12.	B.A. English (Hons) Sem III	22	Rajesh

Suman Devi
In-charge Extension Unit

The following agenda points were discussed during the meeting:
1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the students
5. Arrangements
6. Preparation of Report



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EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the student representatives of Extension Unit of MIER College of Education is organizing a Nukkad Natak at Purkhoo village, Domana on 6th December, 2023 at 11.00 a.m. In this regard, a meeting will be organized on December 1st 2023, in Lecture Room no.7 at 11.30 a.m. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting.

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Number of students for participation
3. Preparation of the programme schedule
4. Dress Code
5. Arrangement of transport
6. Allotment of the Duties

Purnan Devi
In-Charge Extension Unit

Monika
HOD SSSH

Student representatives of Sem-III Session (2022-2024)

S.No.	Name	Roll No.	Class/Section	Signature
1.	Snober	12	B.Ed. Sem -III	<i>Snober</i>
2.	Azra	09	B.Ed.Spl. Sem-III	<i>Azra Chohan</i>
3.	Sandeep Kour	12	M.Ed. Sem-III	<i>Sandeep</i>
4.	Parul Datta	02	B.A.Psychology Sem V	<i>Parul Datta</i>
5.	Rasalika Chopra	18	B.A.Political Science.(Hons.) Sem III	<i>Rasalika</i>
6.	Sehaj	16	B.A.Psychology Sem III	<i>Sehaj</i>
7.	Mehak	16	B.A.English (Hons.) Sem III	<i>Mehak</i>



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**Extension Unit
DUTY SHEET**

Date: 6th December, 2023

Time: 11.00 AM.

Venue: Purkhoo Village

Event: Nukkad Natak on Aids

S.No.	Arrangements	Name	Signature
1.	Venue arrangements	Ms. Ridham (Sem-III, B.Ed.) Roll no. 49	<i>Ridham</i>
2.	Welcome	Ms. Snober (Sem-III, B.Ed.) Roll no. 12	<i>Snober</i>
3.	Photography	Mr. Anish	<i>Anish</i>
4.	Narrators	Ms. Snober (Sem-III, B.Ed.) Ms. Bhavya Gupta (Sem-III, B.Ed.)	<i>Snober</i> <i>Bhavya</i>
5.	Press Coverage	Dr. Bharti Tandon	<i>Bharti Tandon</i>
6.	Seating Arrangement and Discipline	Samridhi (B.Ed. Sem-III) Roll no. 63 Sanjena (B.Ed. Sem-III) Roll no. 31	<i>Sanjena</i>
7.	Vote of Thanks	Ms. Bhavya Gupta (Sem-III, B.Ed.)	<i>Bhavya</i>
8.	Overall Incharge	Mrs. Suman Devi Incharge Extension Unit	

Suman Devi
**In-charge
Extension Unit**

**HOD
SOE & SSSH**



**MIER COLLEGE OF EDUCATION
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**Minutes of Meeting
Extension Unit**

**QF No.: 101-B
Date: 02/11/2023**

The meeting of the Extension Unit was held on 02/11/2023 in lecture room no.6 at 11:00 am

Members Present:

Student Representatives of the Extension Unit

S.No.	Section/Class	Roll No.	Name
1.	M.Ed. Sem. II	12	Sandeep Kour
2.	B.A Psychology Sem V	2	Parul Datta
3.	B.A. Political Science. (Hons) Sem III	18	Sarika Chopra
4.	B.A.Psychology. (Hons) Sem III	16	Sehaj
5.	B.A.English. (Hons) Sem III	16	Mehak

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the Students
5. Arrangements

Following are the minutes of the meeting:

1. Planning Decision regarding Area, Date, Time etc.

The representatives were told about the activities to be conducted, i.e cleanliness drive of the adopted village at Purkhoo. Participation in the activities was ensured and the students were told to give their names to class representatives for their participation. It was decided that the event Swacchta Abhiyan will be of one hour duration and will be organizing on November 6, 2023.

2. Preparation of Programme Schedule:

The In charge presented a draft of the programme schedule, which was approved after incorporation of a few suggestions by the members. It will be submitted to the Principal for the final approval.

3. Selection of the students for visit:

The in-charge select the students who will come on a visit.

4. Allotment of Duties to the Students:

The students' representatives were asked to give their inputs regarding area wise duty allocation.

5. Preparation of Report:

The report of the resource person will be prepared by the In charge of Extension Unit and submitted to Media and Publication Committee for Press coverage and social media.

S.No.	Section/Class	Roll No.	Name
1.	M.Ed. Sem. II	12	Sandeep Kumar
2.	B.A. Political Science (Hons) Sem III	18	Sarika Chopra
3.	B.A. Psychology (Hons) Sem III	16	Sohaj
4.	B.A. English (Hons) Sem III	16	Michal

Guman Desai

In-charge Extension Unit

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the Students
5. Arrangements

Following are the minutes of the meeting:

1. Planning Decision regarding Area, Date, Time etc.

The representatives were told about the activities to be conducted, i.e. cleanliness drive of the adopted village at Parkhoo. Participation in the activities was ensured and the students were told to give their names to class representatives for their participation. It was decided that the event 'Sachchidra Adivyan' will be of one hour duration and will be organizing on November 6, 2023.



QF: 100B
DT: 01-11-2023



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ENVIRONMENT UNIT & EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the students of School of Education and School of Social Sciences and Humanities, that the Environment Unit and Extension Unit of MIER College of Education in collaboration with Jammu Municipal Corporation is organizing a cleanliness drive at Purkhoo village, Domana on 6th November, 2023. In this regard, all interested students are instructed to give their name to the undersigned on or before 2nd November, 2023.

Suman Cabbal
In charge 1-11-23
Environment Unit

Simon Devi
In charge
Extension Unit

Monika
HoD
SSSH

Class

Signature

BA Psychology Honours (III)

[Signature]

BA Hons. Eng. R. Studies

BA Hons. Psychology (IIIrd)

BA Hon. Pt. Science

Tanya

M.Ed Sem-II

[Signature]
Sonia



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ENVIRONMENT UNIT & EXTENSION UNIT
Session 2023-24

CIRCULAR

This is for the information of all the student representatives of Extension Unit and Environment unit that MIER College of Education in collaboration with the Jammu Municipal Cooperation is organizing a cleanliness drive at the adopted village Purkhoo on 6th November, 2023 at 11.00 am. In this regard a meeting will be organized on November 2, 2023 in Lecture Room no. 6 at 11.30 a.m. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting.

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Number of students for visit
3. Dress Code
4. Arrangement of transport
5. Allotment of duties

Student representatives of Environment Unit				
S.No.	Section/Class	Roll Number	Name	Signature
1.	M.Ed. Sem. II	10	Anchal Mahajan	Anchal Mahajan
2.	B.A Psychology Sem V	21	Naman Mansotra	Naman Mansotra
3.	B.A. Political Science. (Hons) Sem III	35	Arunnaish Koul	Arunnaish Koul
4.	B.A.Psychology. (Hons) Sem III	1	Ananya	Ananya
5.	B.A.English. (Hons) Sem III	3	Divya Sharma	Divya
Student representatives of Extension Unit				
S.No.	Section/Class	Roll Number	Name	Signature
1.	M.Ed. Sem. II	12	Sandeep Kour	Sandeep
2.	B.A Psychology Sem V	2	Parul Datta	Parul Datta
3.	B.A. Political Science. (Hons)	18	Rosalika Chopra	Rosalika



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Minutes of Meeting
Extension Unit

QF No.: 101-B
Date: 02/09/2023

The meeting of the Extension Unit was held on 02/09/2023 in lecture room no.9 at 1:30 pm

Members Present:

S.No.	Section/Class	Roll Number	Name
1.	B.Ed. Sem. III	12	Snober
2.	B.Ed. Spl. Sem. III	09	Azra
3.	M.Ed. Sem. III	12	Sandeep Kour
4.	B.A. Political Science. (Hons.) Sem III	18	Rasalika Chopra
5.	B.A.Psychology. (Hons.) Sem III	16	Sehaj

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Area, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Allotment of the duties to the Students
4. Arrangements
5. Preparation of Report

Following are the minutes of the meeting:

- 1. Planning Decision regarding Resource Person, Area, Date, Time etc.** The members deliberated over various names for the resource persons and decided unanimously in favor of Mr. Rahil Gupta, Manager, Punjab National Jammu, being the resource person. The in-charge said that they will get his consent for the awareness program scheduled to be held on September 8, 2023. It was also decided that the awareness lecture on 'Functional Literacy' will be of one hour duration and will be organized on the MIER Campus from 10.45 am. to 11.45 am.
- 2. Preparation of Programme Schedule:** The person in charge presented a draft of the program schedule, which was approved after the incorporation of a few suggestions by the members. It will be submitted to the principal for final approval.
- 3. Allotment of Duties to the Students:** The students' representatives were asked to give their inputs regarding area-wise duty allocation.
- 4. Preparation of Report:** The report of the resource person will be prepared by the person in charge of the Extension Unit and submitted to the Media and Publication Committee for press coverage and social media.


In-charge Extension Unit



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Extension Activity Unit

QF-101-B
Date:- 01-09-2023

CIRCULAR

This is for the information of all the student representatives of Extension Unit that MIER College of Education is going to celebrate 'Literacy Day' on September, 08, 2023. In this regard you all are instructed to attend the meeting which is scheduled to be held on 2nd September, 2023 at 1.30 pm in room no.9. The following agenda points will be discussed in the meeting.

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Selection of the Resource person
3. Time and Venue
4. Selection of participants
5. Allotment of the Duties

Suman Desi
In-Charge Extension Unit

Monika
11/9/23
HOD SSSH

Student representatives of II Session (2022-2024)

S.No.	Name	Roll No.	Class/Section	Signature
1.	Sehaj	16	B.A.Psy. Sem-II	<i>Sehaj</i>
2.	Rasalika Chopra	18	B.A.Pol Sci. Sem-II	<i>Rasalika</i>
3.	Mehak	16	B.A.English. Sem-II	<i>Mehak</i>
4.	Snober	12	B.Ed. Sem -II	<i>Snober</i>
5.	Azra	09	B.Ed.Spl. Sem-II	<i>Azra</i>
6.	Sandeep Kour	12	M.Ed. Sem-II	<i>Sandeep</i>



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Extension Unit

QF-101-B

Date :- 06-09-2023

CIRCULAR

This is for the information of all the IVth class employees of SOE, SSSH, Model Academy School and Administrative block of MIER that Extension Unit of MIER College of Education is going to celebrate **Literacy Day** on 8th September 2023. In this regard the unit is organizing an orientation programme on Functional Literacy in Sh. H.L.Gupta Auditorium at 10.40 am to 11.10 am. You all are requested to attend the same.

Suman Devi
In-Charge Extension Unit

Monika
HOD SSSH 6/9/23

**Copy to: Principal MCE
Principal Model Academy
Head SOE**



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Extension Unit PROGRAMME SCHEDULE

Date: 9th September, 2023

Time: 10.40 AM.

Venue: Committee Room

Event: Literacy Day programme

S.NO.	TIME	ACTIVITY	INCHARGE
1.	10.40 – 10.45 AM	Formal Welcome	Mrs. Suman Devi, Incharge Extension Unit
2.	10.45 -11:05 AM	Talk by the Resource Persons on the Functional Literacy <ul style="list-style-type: none">• Digital transactions• Beware of Online Frauds	Mr. Rahil Bank Manager, Punjab National Bank, MIER Branch
3.	11.00-11.10AM	<ul style="list-style-type: none">• Generic medicines	Ms. Alisha Vaid (Roll no.20, B.Ed. Sem-2)
4.	11.10-11.15 AM	Vote of thanks	Ms. Niharika (Roll no.35, B.Ed. Sem-2)

Suman Devi
Incharge
Extension Unit

Mouli
HOD SSSH



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Extension Unit

DUTY SHEET

Date: 8th September, 2023

Time: 10.40.AM.

Venue: Committee Room

Event: Literacy Day Programme

S.No.	Arrangements	Name	Signature
1.	Welcome	Mrs. Suman Devi Incharge Extension Unit	
2.	Venue arrangements	Ms. Bhavya Gupta (Roll no.2, B.Ed. Sem-2)	
3.	Photography	Mr. Anish	
4.	Press Coverage	Dr. Bharti Tandon	
5.	Vote of thanks	Ms. Niharika (Roll no.35, B.Ed. Sem-2)	

In-charge Extension Unit

HoD SSSH



The meeting of the Extension Unit was held on 11/08/2023 at 1:30 pm in the lecture room no.8

Members Present:

Student Representatives of Sem IV:

S.No.	Class/Section	Roll Number	Name
1.	B.Ed. Sem-IV	03	Khushi Sharma
2.	M.Ed. Sem-IV	07	Sheetal Thappa
3.	B.Ed.Spl. Sem-IV	20	Rakshita

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Person, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Selection of the students for visit
4. Allotment of the duties to the Students
5. Arrangements

Following are the minutes of the meeting:

1. Planning Decision regarding Resource Person, Venue, Time etc.

The members deliberated over various names for the resource persons decided unanimously in favour of Dr. Manju Bhat, Medical Officer Ayurvedic hospital Jammu will be the resource person. The Incharge said that they will get her consents for the awareness programme scheduled to be held on August 17, 2023. It was also decided that the awareness lecture on 'Tuberculosis' will be one hour duration and will be organised in the Purkhoo village from 10.30 am – 11.30 am.

2. Preparation of Programme Schedule:

The In charge presented a draft of the programme schedule, which was approved after incorporation of a few suggestions by the members. It will be submitted to the Principal for the final approval.

3. Allotment of Duties to the Students:

The students' representatives were asked to give their inputs regarding area wise duty allocation.

4. Preparation of Report:

The report of the resource person will be prepared by the Incharge of Extension Unit and submitted to Media and Publication Committee for Press coverage and social media.


In-charge Extension Unit



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Extension Activity Unit

QF-101-B

Date:- 10-09-2023

CIRCULAR

This is for the information of student representatives of SOE and SSSH, that Extension Unit of MIER College of Education is going to organize an lecture on the theme 'Tuberculosis and its Precautions and Treatment' on August,17, 2023 at 10.30 am. In this regard a meeting will be held on 11th of August 2023 at 1.30 pm in room no.8. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting.

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Finalization of the Resource person and get his/her consent
3. Selection of the students for visit
4. Arrangement of transport
5. Organizing the activity
6. Allotment of the Duties

Suman Devi
In-Charge Extension Unit

Alphindia
HOD SoE
10/8/23

Monika
10/8/23
HOD SSSH

Student representatives of IV Session (2021-2023)

S.No.	Name	Roll No.	Class/Section	Signature
1.	Khushi Sharma	03	B.Ed. Sem -IV Sec- A	<i>Khushi Sharma</i>
2.	Sheetal Thappa	07	M.Ed. Sem -IV	<i>Sheetal Thappa</i>
3.	Rakshita	20	B.Ed.Spl. Sem-IV	<i>Rakshita</i>



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Extension Unit PROGRAMME SCHEDULE

Date: 17th August, 2023

Time: 10.30 AM.

Venue: Purkhoo Village

Event: Guest Lecture on Tuberculosis and its Precautions and Treatment

S.NO.	TIME	ACTIVITY	INCHARGE
1.	10.30 – 10.35 AM	Formal Welcome	Ms. Khushi Sharma(, B.Ed. Sem-IV)
2.	10.35 -11.10 AM	Talk by the Resource Person on the Tuberculosis	Dr. Manju Bhat, Medical Officer, Govt. Ayurvedic Hospital Jammu,
3.	11.10-11.25AM	Interaction Session between students and the villagers	Resource Person Resource Person
4.	11.25-11.30 AM	Vote of thanks	Mrs. Suman Devi Incharge Extension Unit.

Suman Devi
Incharge
Extension Unit

Manju Bhat
HOD SOE & SSSH
17/8/23



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Extension Unit DUTY SHEET

Date: 17th August, 2023

Time: 10.30 AM.


Venue: Purkhoo Village

Event: Guest Lecture on Tuberculosis and its Precautions and Treatment

S.No.	Arrangements	Name	Signature
1.	Venue arrangement	Ms. Lakshmi (Sem-IV, B.Ed.)	Lakshmi
2.	Welcome	Ms. Khushi Sharma (Sem-IV, B.Ed.)	Khushi
3.	Photography	Ms. Muskaan Adlakha (Sem-IV, B.Ed.)	Muskaan
4.	Press Coverage	Dr. Bharti Tandon	Bharti Tandon
5.	Seating Arrangement and Discipline	Shivali Singh (B.Ed. Sem-IV) Pooja Bhat (B.Ed. Sem-IV)	
5.	Seating Arrangement and Discipline	Shivali Singh (B.Ed. Sem-IV) Pooja Bhat (B.Ed. Sem-IV)	Shivali Pooja
6.	Vote of Thanks	Ms. Suman Devi (Incharge Extension Unit)	Suman Devi

Suman Devi
In-charge
Extension Unit

[Signature]
HOD *Home*
SOE & SSSH 17/8/23

	MIER COLLEGE OF EDUCATION (AUTONOMOUS) Accredited by the NAAC with 'A+' Grade	Minutes of Meeting Extension Unit	QF No.: 101-B Date: 04/08/2023
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The meeting of the Extension Unit was held on 04/08/2023 at 1:30 pm in the lecture room no.6

Members Present:

Student Representatives of Sem II&IV:

S.No.	Class/Section	Roll Number	Name
1.	B.Ed. Sem-II	12	Snober
2.	B.Ed.Spl. Sem-II	09	Azra
3.	M.Ed. Sem-II	07	Sandeep Kour
4.	B.Ed. Sem-IV	03	Khushi Sharma
5.	M.Ed. Sem-IV	07	Sheetal Thappa

The following agenda points were discussed during the meeting:

1. Decision regarding the Resource Persons, Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Allotment of duties to staff and students.
4. Preparation of Report

Following are the minutes of the meeting:

1. Planning Decision regarding Resource Person, Venue, Time etc.

The members deliberated over various names for the resource persons decided unanimously in favour of Dr. Shivani Padha and Dr. Amardeep Kour Medical Officers Ayuurvedic hospital Jammu will be the resource persons. The In charge said that they will get his consents for the awareness programme scheduled to be held on August 08,2023. It was also decided that the programme will be two hour duration and will be organised in the Shri H.L. Gupta auditorium, MIER campus from 10.30 am – 12.30 pm.

2. Preparation of Programme Schedule:

The In charge presented a draft of the programme schedule, which was approved after incorporation of a few suggestions by the members. It will be submitted to the Principal for the final approval.

3. Allotment of Duties to the Students:

The students' representatives were asked to give their inputs regarding area wise duty allocation.

4. Preparation of Report:

The report of the resource person will be prepared by the Incharge of Extension Unit and submitted to Media and Publication Committee for Press coverage and social media.

S.No.	Task/Section	Roll Number	Name
1.	M.Ed. Sem-II	09	Arun
2.	M.Ed. Sem-II	07	Sandeep Kour
3.	M.Ed. Sem-IV	07	Kushi Sharma
4.	M.Ed. Sem-IV	07	Shobal Jha

Suman Devi
In-charge Extension Unit

The following agenda points were discussed during the meeting:
 1. Decision regarding the Resource Person, Date, Venue, Time etc.
 2. Preparation of the Programme Schedule
 3. Allotment of duties to staff and students
 4. Preparation of Report

Following are the minutes of the meeting:

1. Planning Decision regarding Resource Person, Venue, Time etc.

The members deliberated over various names for the resource persons decided unanimously in favour of Dr. Shivani Pathan and Dr. Amarendra Kour. Medical Officers Ayurvedic Hospital Jamnani will be the resource persons. The in charge said that they will get his consent for the awareness programme scheduled to be held on August 08, 2023. It was also decided that the programme will be two hour duration and will be organized in the 2nd H.L. Gupta auditorium, MHER campus from 10.30 am - 12.30 pm.



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Extension Activity Unit

QF-101-B

Date:- 03-08-2023

CIRCULAR

This is for the information of student representatives of SOE and SSSH, that Extension Unit of MIER College of Education is going to organize an awareness campaign on the theme "Millets Promotion and Anemia Screening by Govt. Ayurvedic Hospital Jammu on 8th August 2023 at 10.30 am. In this regard a meeting will be held on 4th of August 2023 at 1.30 pm in room no.6. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting.

The agenda of the meeting is as follows:

1. Planning for the conduct of the activity
2. Organizing the activity
3. Allotment of the Duties

Guman Devi
In-Charge Extension Unit

H. Sharma
HOD SOE
3/8/2023

Monica
HOD SSSH
3/8/23

Student representatives of Sem-II & IV Session (2021-2023 & 2022-2024)

S.No.	Name	Roll No.	Class/Section	Signature
1.	Snober	12	B.Ed. Sem -II	<i>Snober</i>
2.	Azra	09	B.Ed.Spl. Sem-II	<i>Azra</i>
3.	Sandeep Kour	07	M.Ed. Sem-II	<i>Sandeep</i>
4.	Khushi Sharma	03	B.Ed. Sem -IV Sec- A	<i>Khushi Sharma</i>
5.	Sheetal Thappa	07	M.Ed. Sem -IV	<i>Sheetal Thappa</i>



MIER COLLEGE OF EDUCATION (Autonomous)

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Extension Unit PROGRAMME SCHEDULE

Date: 8th August 2023

Time: 10.30 AM.

Venue: Shri H.L Gupta Auditorium

Event: Awareness programme on Millets promotion and Anemia Screening by Directorate of Ayush Govt. Ayurvedic Hospital, Jammu

S.NO.	TIME	ACTIVITY	INCHARGE
1.	10.30 – 10.35 AM	Formal Welcome	Dr. Rohnika Sharma HOD School of Education, MCE
2.	10.35 -11.00 AM	Talk by the Resource Person on the theme Millets of promotion	Dr. Shivani Padha, Medical Officer, Govt. Ayurvedic Hospital, Jammu
3.	11.00-12.00 PM	Anemia Screening by the Resource Person,	Dr. Amardeep Kour Medical Officer, Govt. Ayurvedic Hospital, Jammu
4.	12.00-12.05 PM	Vote of thanks	Mrs. Suman Devi, Incharge Extension Unit and Assistant Professor, MCE
5.	12.05-12.30 PM	Tea	Mrs. Nishi Gupta

Suman Devi
Incharge
Extension Unit

Copy to Principal:

Shobha Phans
HOD
8/8/23 SOE & SSSH
8/8/23



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Extension Unit DUTY SHEET

Date: 8th August, 2023

Time: 10.30 AM.

Venue: Shri H.L Gupta Auditorium

Event: Awareness programme on Millets promotion and Anemia Screening by Govt. Ayurvedic Hospital, Jammu

S.No.	Arrangements	Name	Signature
1.	Venue arrangement	Mrs. Suman Gupta	
2.	Mike arrangement	Mr. Sanjay Vishavkarma	
3.	Photography	Ms. Bhavya Gupta (Sem-II, B.Ed.)	
4.	Press Coverage	Dr. Bharti Tandon	
	Technology arrangement	Mr. Rajan Slathia	
5.	Seating Arrangement and Discipline	Jyoti Sharma (B.Ed. Sec-B Sem-IV) Suman Gupta (B.Ed.Sec-A Sem-IV) Chottu Ram (B.Ed.Spl. Sem-II) Sonika (B.A. Hons. Sem-II) Bharti Tandan (M.Ed, Sem-II) Bindu Dua (M.Ed, Sem-IV)	
6.	Vote of Thanks	Ms. Suman Devi	
7.	Tea	Nishi Gupta	
8.	Water arrangement	Lalita & Meenu MU	

In-charge
Extension Unit

HOD
SOE & SSSH
7/8/23
Manika
7/8/23



The meeting of the Extension Unit was held on 24/07/2023 at 1:30 pm.

Members Present:

Student Representatives of Sem II:

S.No.	Class/Section	Roll Number	Name
1	B.Ed. Sem-II	12	Snober
2	B.Ed.Spl. Sem-II	09	Azra
3	M.Ed. Sem-II	07	Sandeep Kour

The following agenda points were discussed during the meeting:

1. Decision regarding the Date, Venue, Time etc.
2. Preparation of the Programme Schedule
3. Allotment of duties to students.
4. Preparation of Report

Following are the minutes of the meeting:

1. Planning Decision regarding Venue, Time etc.

The In-charge said that Survey and adoption of village programme will be held on July 26, 2023. It was also decided that programme will be of one hour duration and will be organised in the Purkhoo village from 11.00am – 12.00pm.

2. Preparation of Programme Schedule:

The In-charge presented a draft of the programme schedule, which was approved after incorporation of a few suggestions by the members. It will be submitted to the Principal for the final approval.

3. Allotment of Duties to the Students:

The students' representatives were asked to give their inputs regarding area wise duty allocation.

4. Preparation of Report:

The report of the event will be prepared by the In charge of Extension Unit and submitted to Media and Publication Committee for Press coverage and social media.


In-charge Extension Unit



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Extension Activity Unit

QF-101-B

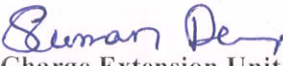
Date:- 24-07-2023


CIRCULAR

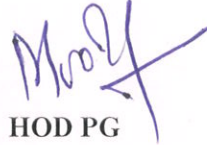
This is for the information of student representatives of UG and PG dept, that Extension Unit of MIER College of Education is going to conduct a survey for the adoption of Purkhoo village near Damana Jammu. This activity will be conducted on 26th July, 2023 at 11.00 am. In this regard a meeting will be held on 24th of July 2023 at 1.30 pm in room no.6. It is mandatory for all to attend the same. The following agenda points will be discussed in the meeting.

The agenda of the meeting is as follows:


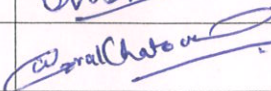
1. Planning for the conduct of the activity
2. Selection of the students for visit
3. Arrangement of transport
4. Organizing the activity (Discussion with Sarpanch and others in the village)
5. Allotment of the Duties
6. Preparation of Report


In-Charge Extension Unit


HOD UG
25/7/23


HOD PG

Student representatives of Sem-II Session (2022-2024)

S.No.	Name	Roll Number	Class/Section	Signature
1	Snober	12	B.Ed. Sem -II	
2	Azra	09	B.Ed.Spl. Sem-II	
3	Sandeep Kour	07	M.Ed. Sem-II	