



MIER College of Education (Autonomous)

Accredited by the NAAC with 'A+' Grade

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.4 ALUMNI ENGAGEMENT

5.4.3 Number of meetings of Alumni association held during the last five years

1. Agenda and minutes of the meeting of Alumni Association with seal and signature of the principal and the Secretary of the Association



MIER College of Education Autonomous

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Invitation

It gives me immense pleasure to inform you that the Executive Body meeting of **Alumnaire- the Alumni Association of MIER College of Education** is scheduled to be held on **January 29, 2024, at 3:30 pm in hybrid mode**. You are kindly requested to attend the meeting. The venue of the meeting will be the Conference Room, Administrative Block, MIER campus. The agenda for the meeting is given below:

1. To deliberate on activities for enhancing engagement with alumni.
2. To showcase Almashines- the Alumni Management Platform.
3. To deliberate on fundraising activities for the alumni association.
4. To explore areas for utilisation of the Alumni Engagement Fund.

Prof. Kuldeep Katoch, Dr. Bhawan Sharma, Dr. Suman Charak, Mrs. Abha Chaudhary, Mrs. Ruchika Gupta, Dr. Vinod Kalra and Ms. Sanjana Manchanda shall attend the meeting as external alumni members of the executive body.

Prof. Adit Gupta

Principal



No.:MIER/655/2024

Date:27-01-2024

Copy to:

1. Dr Renu Gupta, Chairperson *Renu*
- ✓ 2. Mrs. Rupa Gupta, Joint Director *Rupa*
3. Dr Monika Bajaj HoD SSSH. *Monika*
4. Dr. Bharti Tandon, Dy. HoD SOE. *Bharti*
5. Mrs. Arpana Koul, Convener Alumni Committee *Arpana Koul*
6. Ms. Ruchi Sharma, QAO, MIER *Ruchi*
7. Ms. Jasleen Kour, Coordinator IQAC *Jasleen*
8. Mr. C.R Jangra, Member *C.R Jangra*

MIER COLLEGE OF EDUCATION (Autonomous)

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QF No. 105 B

Minutes of the Meeting of the Executive Body of Alumnaire- the Alumni Association of MIER College of Education on January 29, 2024, at 3.30 pm in the Conference Room, Administrative Block, MIER campus

Members Present:

1. **Dr. Renu Gupta**, Chairperson
2. **Dr. Adit Gupta**, Director and Principal
3. **Mrs. Rupa Gupta**, Joint Director
4. **Dr. Suman Charak**, External Alumni Member
5. **Mrs. Abha Chaudhary**, External Alumni Member
6. **Dr. Vinod Kalra**, External Alumni Member
7. **Mrs. Ruchika Gupta**, External Alumni Member
8. **Ms. Sanjana Manchanda**, External Alumni Member
9. **Dr. Monika Bajaj**, HoD SSSH
10. **Dr. Bharti Tandon**, Dy. HoD SOE
11. **Mrs. Arpana Koul**, Convener Alumni Committee
12. **Mr. Chhotu Ram Jangra**, Member, Alumni Committee
13. **Dr. Behzad Maqbool**, Member, Alumni Committee
14. **Ms. Ruchi Sharma**, QAO, MIER
15. **Ms. Jasleen Mohial**, Coordinator IQAC

Agenda:

1. To deliberate on activities for enhancing engagement with alumni.
2. To showcase Almashines- the Alumni Management Platform.
3. To deliberate on fundraising activities for the alumni association.
4. To explore areas for utilisation of the Alumni Engagement Fund.

At the outset, Dr. Adit Gupta, Director and Principal, MIER College of Education welcomed the esteemed members of the executive body of Alumnaire-the alumni association of MIER College to the first meeting after the restructuring of the alumni association and its due registration. He introduced all the members and then started the deliberations on the agenda for the meeting.

1) To deliberate on activities for enhancing engagement with alumni.

The members of the alumni association deliberated on the various activities that could be conducted to build engagement with the alumni. Some of the suggestions given by them were:

- Organize workshops, seminars, guest lectures or hands-on sessions where alumni can be invited to contribute through their expertise.
- Establish mentorship programs where alumni can mentor current students or recent graduates, offering guidance, advice, and career support.
- Organize social gatherings, mixers, or reunions where alumni can connect, share experiences, and build professional networks.
- Establish regional or interest-based alumni chapters to foster connections among alumni in specific geographic areas or with shared interests or professions.
- Recognize and celebrate the achievements and contributions of alumni through awards, honours, or alumni spotlights in newsletters or on the association's website.

2) To showcase Almashines- the Alumni Management Platform.

Dr. Adit Gupta informed the esteemed members that the college has procured Almashine, the alumni management software to manage and enhance the engagement levels with the alumni of the college. He demonstrated the various features of the website to the members emphasizing its user-friendly interface. The prominent features of the platform include year-wise alumni directory, messaging to batchmates and other alumni, showcasing the activities and events of the alumni, location-based mapping of the alumni and career opportunities. It was also informed that 938 alumni are currently connected on the platform. This initiative was greatly appreciated by the members.

3) To deliberate on fundraising activities for the alumni association.

The members were informed that an Alumni Engagement Fund had been created after the incorporation of the alumni association and its due registration. A few alumni also contributed to this fund during the Alumni Meet organised in 2022. It was decided that the corpus for the engagement fund needs to be enhanced so that many activities could be organised in the college to benefit alumni and students. The following suggestions were given by the members of the meeting:

- Customize fundraising appeals based on the interests and preferences of different alumni segments. Show how their contributions can make a specific and tangible impact on the Alumni Engagement Fund
- Organize more alumni events and reunions to foster a sense of community. Use these gatherings as opportunities to share information about the engagement fund and encourage contributions.

- Launch online crowdfunding campaigns dedicated to specific projects or goals within the engagement fund. Set clear and achievable targets, making it easy for alumni to understand the impact of their contributions.
- Introduce naming opportunities for significant contributions, such as sponsoring an event, scholarship, or facility. Recognize and publicize the donors' names to showcase their commitment to the college.

4) To explore areas for utilisation of the Alumni Engagement Fund.

After deliberations, the members gave the following suggestions for the utilisation of the Alumni Engagement Fund:

1. Scholarships and Financial Aid to students
2. Organisation of Career Development Programmes
3. Internship and Job Placement Support
4. Entrepreneurship Initiatives
5. Research and Innovation Grants
6. Facility Upgrades and Enhancements
7. Community Outreach Programmes
8. Alumni Recognition Awards

The meeting concluded with a vote of thanks to the chair and esteemed members for their wholehearted participation.

Ashwani Koul

Prepared By:

Cc to: All the Concerned

[Signature]
Approved By:




MIER College of Education
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Executive Body Meeting of Alumnaire
The Alumni Association of MIER College

Attendance Sheet

Date: 29-01-2024

S.No.	Name	Signature
1.	Prof. Adit Gupta	
2.	Mrs. Rupa Gupta	R Gupta
3.	Mrs. Ruchika Gupta	Online
4.	Prof. Kuldeep Katoch	
5.	Dr. Suman Charak <i>Jamwal</i>	
6.	Dr. Bhawan Sharma	
7.	Dr. Vinod Kalra	Online
8.	Mrs. Abha Chaudhary	Online
9.	Ms. Sanjana Manchanda	
10.	Ms. Arpana Koul	Arpana Koul
11.	Dr. Monika Bajaj	Monika
12.	Dr. Bharti Tandon	Bharden
13.	Mr. C. R. Jangra	
14.	Ms. Jasleen Mohial	Jasleen
15.	Ms. Ruchi Sharma	Ruchi
16.	Dr. Behzad magroori	





MIER College of Education (Autonomous)

College with Potential for Excellence status by the UGC

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QF No: 105B

27th October 2021

Alumni and Placement Committee

Circular

This is for the information of all members of the Alumni Association of MIER College of Education that a meeting of the association will be held on 28th October 2021 at 03:15 pm. The meeting shall be held in the Committee Room of the Admin Block while external experts shall connect online through Zoom platform.

The following are the agenda points of the meeting:

- To involve alumni in the following activities as per NAAC guidelines:
 - Curriculum development.
 - Guest Lectures and Interactions
 - Placement of students.
 - Student Mentoring
- Creation of Alumni Engagement Fund
- Organisation of Alumni meet.

Pranav Gandotra

Convener

Copy to

- Dr. Renu Gupta (Patron)
- Dr. Adit Gupta (President)
- Dr. J.N. Baliya
- Dr. Vikram Gulati
- Ms. Rupa Gupta
- Ms. Ruchika Gupta
- Dr. Monika Bajaj
- Ms. Arpana kaul
- Ms. Ruchi Sharma
- HOD's UG & PG Deptt. (Special Invitees)
- IQAC Coordinator (Special Invitee)





**MIER COLLEGE OF EDUCATION
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**Minutes of Meeting
of the Alumni Association**

QF No.: JESB
No: MCE/21/02/02
Date: 28/10/2021

The meeting of Alumni Association was held on 28/10/2021 at 3:15 pm in the Committee Room (Administration Department).

Present:

- Dr. Renu Gupta (Patron)
- Dr. Adit Gupta (President)
- Dr. J.N. Baliya (Member) Attending Online
- Dr. Vikram Gulati (Member) Attending Online
- Mrs. Rupa Gupta (Member) Attending Online
- Mrs. Ruchika Gupta (Member)
- Dr. Monika Bajaj (Member)
- Mrs. Arpana Kaul (Member)
- Ms. Ruchi Sharma (Member)
- Mr. Pranav Gandotra (Member)
- Dr. Mool Raj , (Special Invitee)
- Dr. Rohnika Sharma, (Special Invitee)
- Dr. Nishita Rana Dy. HOD PG Deptt. (Special Invitee)
- Ms. Jasleen Mohial (Special Invitee)

The following agenda points were discussed during the meeting:

- To involve alumni in:
 - Curriculum design and development for teacher education programme.
 - Undertaking motivation sessions for existing students.
 - Placement of students.
- Creation of Alumni Fund
- Organisation of Alumni meet.

At the outset, Dr. Renu Gupta Chairperson welcomed all the guests and participants and Dr. Adit Gupta Principal conducted the meeting as per the agenda circulated for the purpose. The decisions taken in the meeting were as follows:

● **To involve alumni in curriculum design and development for teacher education programme.**

It was suggested by Dr. J.N. Baliya and Vikram Gulati that a pool of 20-30 reputed and expert alumni should be created and involved in the process of curriculum design and development for all programmes. Feedback on curriculum should also be taken from this core alumni group. The suggestions received from the alumni can be put forth in the Board of Studies of the college for further action.

● **To involve alumni in motivation sessions for existing students.**

The members of the association suggested that motivational sessions should be conducted by the alumni for the students on topics such as:

- Mental and physical wellbeing.

- New Trends in Teaching and Learning
- Educational Technology
- Internships and Community Service
- Special Education

Besides, it was also decided that the alumni be contact to help with the placement process of teacher trainees in various organisation in their network,

- **Creation of Alumni Engagement Fund**

It was decided that an alumni engagement fund be created to provide financial assistance for conducting various activities of the alumni association and other social and community based aspects such as:

- Extension and Outreach activities
- Charity Events
- Inviting persons of national and international repute for the organisation of various orientations, workshops, trainings programmes.
- Scholarships and Awards.

- **Organisation of Alumni meet.**

It was decided that the alumni meet shall be organised on 24th December 2021. The venue shall be decided based on the number of alumni registering for the event and the COVID restrictions in place. The following activities would be conducted during the planning phase of the meet:

- To create a website of the alumni meet for information dissemination and registration.
- To run a social media campaign for alumni registration.
- To identify and honour illustrious alumni during the meet.
- Prepare a programme schedule for the activities

- **Other Suggestions given by the members of the association were:**

- To make deeper engagement with the alumni of the college.
- To create region/state wise alumni chapters.
- To create a mechanism of increasing the placement of students


Pranav Gandotra
Convener


Dr Adit Gupta
Principal and President Alumni Association



Copy to:

- All members of association and special invitees.



MIER COLLEGE OF EDUCATION

AUTONOMOUS

College with Potential for Excellence Status by the UGC
NAAC Reaccredited with A+ Grade

Date: 28th Oct. 2021

Attendance Sheet

Alumni Association Meeting

S.No.	Name	Designation	Signature
1.	Dr. Renu Gupta	Patron	Renu Gupta
2.	Dr. Adit Gupta	President	Adit Gupta
3.	Dr. J.N. Baliya	Member	Online
4.	Dr. Vikram Gulati	Member	Online
5.	Mrs. Rupa Gupta	Member	Rupa Gupta
6.	Mrs. Ruchika Gupta	Member	Online
7.	Dr. Monika Bajaj	Member	Monika Bajaj
8.	Mrs. Arpana Kaul	Member	Arpana Kaul
9.	Ms. Ruchi Sharma	Member	Ruchi Sharma
10.	Mr. Pranav Gandotra	Member	Pranav Gandotra
11.	Dr. Mool Raj	Special Invitee	Mool Raj
12.	Dr. Rohnika Sharma	Special Invitee	Rohnika Sharma
13.	Dr. Nishta Rana	Special Invitee	Nishta Rana
14.	Ms. Jaleen Mohial	Special Invitee	Jaleen Mohial





MIER College of Education (Autonomous)

College with Potential for Excellence status by the UGC

Accredited by NAAC with A+ Grade

QF No: 105B

21st June 2021

Alumni and Placement Committee

Circular

This is for the information of all members of the Alumni & Placement Committee that a meeting will be held in the office of Principal on 25th June. 2021 at 3:30 pm. The agenda points of the meeting are:

1. Formal registration of Alumni Association of the College.
2. Preparation of annual calendar (2021-22) of Alumni and Placement Committee as per new NAAC guidelines.

Pranav Gandotra

Convener

Copy to

- Principal
- Mrs. Arpana Koul
- Dr. Bharti Tandon
- Mr. Chhottu Ram
- Mrs. Meena Koul
- Mr. Naveen Gupta
- Ms. Ruchi Sharma
- Ms. Jasleen Kour





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NOTIFICATION

Reconstitution of Alumni Association 2021

The Alumni Association of MIER College of Education (Autonomous) is re-constituted with the following composition:

Name	Occupation	Designation
Dr. Renu Gupta	Teaching	Patron
Dr. Adit Gupta	Teaching	President
Dr. J.N.Baliya	Teaching	Committee Member
Dr. Vikram Gulati	Teaching	Committee Member
Ms. Rupa Gupta	Teaching	Committee Member
Ms. Ruchika Gupta	Teaching	Committee Member
Dr. Monika Bajaj	Teaching	Committee Member
Ms. Arpana Kaul	Teaching	Committee Member
Ms. Ruchi Sharma	Quality Assurance	Committee Member
Mr. Pranav Gandotra	Quality Assurance	Committee Member



Copy to:

1. Chairperson
2. Joint Director
3. Dean Academics
4. HoDs UG & PG Departments
5. All Concerned Members
6. Coordinator, IQAC



**MIER COLLEGE OF EDUCATION
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**Minutes of Meeting
Alumni and Placement
Committee**

**QF No.: 105B
No: MCE/20/02/03
Date: 25/06/2021**

The meeting of Alumni and Placement Committee was held on 25/6/2021 at 12:30 pm in the office of the Principal.

Present:

1. Dr Adit Gupta (In the Chair)
2. Ms. Bharti Tandon
3. Ms. Arpana Kaul
4. Mr. Chhottu Ram
5. Ms. Meena Kaul
6. Mr. Naveen Kaul
7. Ms. Jasleen Kour
8. Ms. Ruchi Sharma

The following agenda points were discussed during the meeting:

1. Formal registration of Alumni Association of the College.
2. Preparation of annual calendar (2021-22) of Alumni and Placement Committee as per new NAAC guidelines.

Following are the minutes of meeting:

1. Formal registration of Alumni Association of the College.

It was decided to reframe the proposal of formal registration of Alumni Association of College and send the same to Company Secretary Mr. D.K. Pandoh for filing with the concerned authorities.

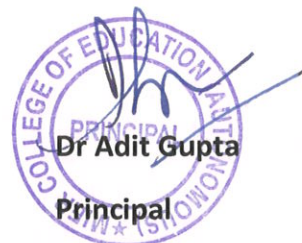
2. Preparation of annual calendar (2021-22) of Alumni and Placement Committee as per new NAAC guidelines.

The Principal instructed the convener to prepare the Annual Calendar for the session 2021-22 and incorporate the following activities:

- Event for Financial Contribution from Alumni
- Placement advice and support from Alumni for existing students.
- Contribution of Alumni in organisation of college activities.

Convener

Alumni and Placement Committee



Dr Adit Gupta

Principal

Copy to:

- Dr Adit Gupta (In the Chair)
- Ms. Bharti Tandon
- Ms. Arpana Kaul
- Mr. Chhottu Ram
- Ms. Meena Kaul
- Mr. Naveen Kaul
- Ms. Jasleen Kour
- Ms. Ruchi Sharma



**MIER COLLEGE OF EDUCATION
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**Minutes of Meeting
Alumni and Placement
Committee**

**QF No.: ()
No: MCE/20/02/00
Date: 8/09/2020**

The meeting of Alumni and Placement Committee was held on 08/9/2020 at 12:30 pm in the office of the Principal.

Present:

1. Dr Adit Gupta (In the Chair)
2. Ms. Bharti Tandon
3. Ms. Arpana Kaul
4. Mr. Chhottu Ram
5. Ms. Meena Kaul
6. Mr. Naveen Kaul
7. Ms. Jasleen Kour
8. Ms. Ruchi Sharma

The following agenda points were discussed during the meeting:

1. Revival of Alumni Association
2. Reconstitution of Alumni Association.

Following are the minutes of meeting:

1. Revival of Alumni Association

It was resolved to revive the Alumni Association as per the new NAAC guidelines and to ensure that the alumni play an active role in the institutional functioning. It was decided that the alumni shall contribute in following areas:

- Undertaking motivation sessions for existing students.
- Be involved in the process of curriculum design and development for teacher education programme.

2. Reconstitution of Alumni Association

It was decided to include eminent alumni of the college in the newly constituted alumni association as office bearers.

Convener

Alumni and Placement Committee

**Dr Adit Gupta
Principal**

Copy to:

- Dr Adit Gupta (In the Chair)
- Ms. Bharti Tandon
- Ms. Arpana Kaul
- Mr. Chhottu Ram
- Ms. Meena Kaul
- Mr. Naveen Kaul
- Ms. Jasleen Kour
- Ms. Ruchi Sharma



[Handwritten signature]
Convener



MIER College of Education (Autonomous)

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QF No: 105B

3rd September 2020

Alumni and Placement Committee

Circular

This is for the information of all members of the Alumni & Placement Committee that a meeting will be held in the office of Principal on 8th Sept. 2020 at 12:30 pm. The agenda points of the meeting are:

1. Revival of Alumni Association
2. Reconstitution of Alumni Association.

Pranav Gandotra

Convener

Copy to

- Principal
- Mrs. Arpana Koul
- Dr. Bharti Tandon
- Mr. Chhottu Ram
- Mrs. Meena Koul
- Mr. Naveen Gupta
- Ms. Ruchi Sharma
- Ms. Jasleen Kour.

